

## MEMORANDUM OF UNDERSTANDING MAINTAINING F-1 VISA STATUS

Please read carefully before initialing each statement and signing this form.

*If I am admitted to San Jacinto College as an international student, I hereby agree to:*

- Keep a copy of my valid I-20 with me at all times.
- NOT** drop courses without authorization from the International Student Counselor/Advisor (PDSO/DSO).
- Activate and continue to check my SAN JAC student e-mail account as this is the primary way of contact.

*I further understand that it is important for F-1 students to know and follow the F1 regulations listed below:*

- Keep my passport and I-20 valid for at least 6 months ahead of their expiration dates.
- Keep all of my contact information current/updated with my PDSO/DSO by reporting any change of address and telephone number within 10 days of the change.
- Financially support myself by paying my tuition and living expenses for the period of time needed to complete my education at SJC.
- Enroll, attend, and complete full-time program of 12 credit hours or more per semester.
- Register for only 3 credit hours of distance learning, online or hybrid courses per semester.
- I am permitted to work on-campus at the college. I must see the PDSO/DSO on the campus that hosts my I-20 for proper procedure and documentation to allow on-campus employment
- I am **not permitted to work off-campus without authorization** from the United States Citizenship and Immigration Services (USCIS).
- I must see the PDSO/DSO for proper procedure and documentation to request USCIS approval for off-campus employment.
- My F-1 status will be TERMINATED/OUT OF STATUS if I:
  - fail to enroll full time (minimum 12 credit hours)
  - possess employment without authorization
  - fail to maintain satisfactory academic progress (minimum 2.0 GPA)
  - violate any other regulation within the code of federal regulations
- If I fall out of status I will have a 5 month limit to apply for reinstatement. I understand that out of status students are subject to due process to the full extent of the law.
- It is **my** responsibility to know the rules and regulations of my visa status.

*\*When you meet with the International Student Services department, the above stated F-1 rules & regulations will be reviewed again to clarify your understanding and agreement to follow these F-1 rules & regulations during your time of study at SJCD.\**

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Student Name

Student Signature

Date

*\*\*This is not a complete nor comprehensive list of all F-1 regulations to be used by San Jacinto College Community College.\*\**