

August 9, 2024

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a regularly scheduled Board meeting at 7:00 p.m. on Monday, August 12, 2024, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:
www.sanjac.edu/about/board-trustees/board-meeting-videos

An electronic copy of the agenda packet is available on the College's website as follows:
[www.sanjac.edu/about/board-trustees/#Board of trustees meetings](http://www.sanjac.edu/about/board-trustees/#Board_of_trustees_meetings)

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board
The form must be completed prior to 11:00 a.m. on August 12, 2024. After completion of the form, the requestor will be contacted with further instructions. Registered participants will be allotted five minutes to address the Board of Trustees during the "Public Comment" portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College's website.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**BOARD MEETING
AGENDA**

I. Call the Meeting to Order

II. Roll Call of Board Members

III. Invocation, Moment of Silence, and Pledge to the Flags

IV. Special Announcements, Recognitions, Introductions, and Presentations

A. Future Business Leaders of America Recognition

Presenter: Aaron Knight

**B. Recognition of Teri Crawford for Receiving the Carl M. "Cheesie" Nelson
Administrative Leadership Award**

Presenter: Brenda Hellyer

V. Student Success Presentations

VI. Communications to the Board of Trustees

VII. Public Comment

VIII. Informative Reports to the Board

A. San Jacinto College Financial Statements

- 1. San Jacinto College Monthly Financial Statements June 2024**
- 2. San Jacinto College Monthly Financial Statements May 2024**
- 3. San Jacinto College Monthly Investment Report June 2024**
- 4. San Jacinto College Monthly Investment Report May 2024**
- 5. San Jacinto College Quarterly Investment Report March - May 2024**

B. San Jacinto College Foundation Financial Statements

- 1. June 2024**
- 2. May 2024**

C. Capital Improvement Program

- 1. June 2024**
- 2. May 2024**

ACTION ITEMS

IX. Consideration of Approval of Amendment to the 2023-2024 Budget for Restricted Revenue and Expenses Relating to Federal, State, and Local Grants/Contracts

X. Consideration of Approval of Investment Strategy and Annual Review and Approval of the College's Investment Policy - Second Reading

XI. Consideration of Approval of Proposed Budget for 2024-2025

XII. Consideration of Recommendation to Adopt a Tax Rate that is not in Excess of the Voter Approval Tax Rate

XIII. Consideration of Approval of Part-Time Rate Changes, Stipend and Market Premium Changes, and Reauthorization of the Full-time Salary Schedules for 2024-2025

XIV. Consideration of Approval of Licensing Agreement at Ellington Field

XV. Consideration for Approval of Report to be Submitted to the Texas Higher Education Coordinating Board Certifying Compliance with Texas Education Code 51.3525 (SB17)

XVI. Consideration of Approval of Memorandum of Understanding with Grace Christian Academy for Dual Credit

XVII. Consideration of Approval of Memorandum of Understanding with Iman Academy Southeast for Dual Credit

XVIII. Consideration of Approval of the 2025 Board of Trustees Regularly Scheduled Meeting Dates

XIX. Consideration of Approval of Policy III.3000.A, Campus Carry - First Reading (Informational Item)

PURCHASING REQUESTS

XX. Consideration of Purchasing Requests

CONSENT AGENDA

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

XXI. Consent Agenda

A. Approval of the Minutes for the June 3, 2024, Workshop and Regular Board Meeting

B. Approval of the Minutes for the August 5, 2024, Board Strategic Planning Retreat

C. Approval of the Budget Transfers

D. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2024-2025 Professional Contract Recommendations

E. Approval of the Affiliation Agreements

F. Approval of the Next Regularly Scheduled Meeting

XXII. Items for Discussion/Possible Action

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

XXIII. Adjournment

Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 *et seq.* of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 –For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087 – To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, August 9, 2024, this notice was posted to the College's website, on a bulletin board located at a place convenient to the public at the administrative building of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.