

**San Jacinto College District
Board Meeting Minutes**

June 6, 2016

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, June 6, 2016, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for the Regular Board Meeting.

Board of Trustees: Marie Flickinger
Brad Hance
Dan Mims, Chair
John Moon, Jr., Secretary
Keith Sinor, Assistant Secretary
Dr. Ruede Wheeler
Larry Wilson, Vice Chair

Chancellor: Brenda Hellyer

Others Present:

Robert Aguilar	Melissa Hernandez	Bill Raffetto
Wilfred Alequin-Perez	Sarah Holden	Brian Reddy
Joshua Banks	Sallie Kay Janes	Shelley Rinehart
Dean Barnes	Brenda Jones	Nakilah Robinson
Rhonda Bell	Michael Kane	Gabe Rodriguez
Rick Boccock	Ruth Keenan	Naomi Rosales
Allen Bourque	Tami Kelly	Amanda Rose
Martha Braswell	Katlin Kerl	Jeffrey Ryan
James Braswell	Ann Kokx-Templet	Kelly Saenz
Paul Busselberg	Eric Late	Debbie Smith
Daniel Byars	Erin Lewis	Danny Snooks
Michelle Callaway	Chet Lewis	Rob Stanicic
Pam Campbell	Larry Logsdon	Mike Sullivan
Janet Cowey	Marco Lozano	Janice Sullivan
Teri Crawford	Elizabeth McKinley	Ann Tate
Francesca D'Agostaro	Kevin McKisson	Steve Trncak
Danielle Damian	Karla Melgar	Kelly Waterman
Suzanna DeBlanc	Kerry Mix	Renee Westbrook
Jesus DeLeon	Kevin Morris	Mickie Westbrook
Bill Dowell	Lambrini Nicopoulos	B.J. Westbrook
Amanda Fenwick	Alexander Okwonna	Van Wigginton
Tyree Hampton	John Painter	Laurel Williamson
Joseph Hebert	Bill Palko	Ashley Zapata
Jamie Henk	Jeff Parks	Craig Zimmerman
Rachel Hernandez	Madeline Pool	Joanna Zimmermann

Call the Meeting to order: Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:00 p.m.

Roll Call of Board Members: Marie Flickinger
Brad Hance
John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Dr. Sallie Kay Janes. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, and Presentations:

1. Dan Mims thanked Mike Sullivan, Harris County Tax Assessor Collector, for attending the Board meeting.
2. Ruth Keenan recognized Dr. B.J. Westbrook for his \$100,000 donation. His contributions established a Westbrook Family Endowment and enabled the College to purchase a teaching organ. Also in attendance for Dr. Westbrook's recognition were his daughters Mickie Westbrook and Renee Ydelle, Kelly Waterman, District Director in the office of Congressman Babin, and friends John Painter and Bill Palko. Mrs. Keenan also recognized Rick Boccock, who built and installed the organ, and the San Jacinto College team who were involved in the process. Kelly Waterman presented Dr. Westbrook with a certificate of special congressional recognition.
3. Dr. Laurel Williamson recognized Elizabeth McKinley for Five Years of Service with Phi Theta Kappa as an Advisor of the Alpha Gamma Zeta Chapter.
4. Dr. Laurel Williamson recognized Dr. Brenda Jones for being awarded the Phi Theta Kappa 2016 Hall of Honor for Chief Executive Officers & the 2016 Shirley B. Gordon Award of Distinction.
5. Joanna Zimmermann and Daniel Byers recognized the Student Government Association for their participation in the Texas Junior College Student Government Association Annual State Meeting. The students recognized were Madeline Pool, Tyree Hampton, and Wilfred Alequin-Perez. The advisors recognized were Amanda Rose and Erin Lewis.
6. Dr. Brenda Jones recognized Kelly Saenz and the softball team for their successful season.

Student Success Presentations: 1. Michelle Callaway gave an update on spring certified headcount and FTIC Fall-to-Spring persistence rates.

Communications to the Board: 1. A thank you was sent to the Board from Lori Barbay, for the plant sent in memory of her sister-in-law.

**Hearing of Such
Citizens or
Groups of
Citizens Desiring
to be Heard
Before the Board:**

There were no citizens desiring to be heard before the Board.

**Informative
Reports:**

Dan Mims indicated such reports were in the board documents.

**Motion 9714
Consideration of
Approval of
Amendment to
the 2015-2016
Budget for
Restricted
Revenue and
Expenses Relating
to Federal and
State Grants**

Motion was made by Larry Wilson, seconded by Brad Hance, for Approval of Amendment to the 2015-2016 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Consideration of
Policy IV-C-16:
Extra Service
Agreements –
Second Reading**

Chair Dan Mims tabled Item X - Consideration of Policy IV-C-16: Extra Service Agreements – Second Reading. It is anticipated that this item will be considered for a vote at the next regularly scheduled Board Meeting on July 11, 2016.

No vote taken.

**Motion 9715
Consideration of
Approval of a
Release &
Settlement
Agreement
Between AT&T
and San Jacinto
Community
College District**

Motion was made by Dr. Ruede Wheeler, seconded by Keith Sinor, for Approval of a Release & Settlement Agreement Between AT&T and San Jacinto Community College District.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

**Motion 9716
Consideration of
Approval of Bond
Architect Pool**

Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, for Approval of Bond Architect Pool.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9717
Consideration of
Approval of
Contract Rates
for Architectural
Services**

Chair Dan Mims explained that the rate structure that was discussed in the workshop was at each Board members place and were the rates that were being approved on this action item.

Motion was made by John Moon, Jr., seconded by Keith Sinor, for Approval of Contract Rates for Architectural Services.

Motion Carried.

Yeas: Flickinger, Hance, Mims, Moon, Jr., Sinor, Wilson, Wheeler

Nays: None

**Motion 9718
Consideration of
Purchasing
Requests**

Motion was made by John Moon, Jr., seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1 - Additional Funds for Internship Staffing Services	\$650,000
Purchase Request #2 - IT Equipment for North Campus Center for Industrial Technology	615,000
Purchase Request #3 - Architectural Programming Services	301,400
Purchase Request #4 - Hampden Equipment	294,972
Purchase Request #5 - Change Order to Construction Contract for Maritime Technology and Training Center	250,000
Purchase Request #6 - Method of Procurement for North Campus Library Demolition	-
TOTAL OF PURCHASE REQUESTS	\$2,111,372

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Motion 9719
Consent Agenda Motion was made by Dr. Ruede Wheeler, seconded by Larry Wilson, to approve the consent agenda.

Motion Carried.

Yeas: Flickinger, Hance, Moon, Jr., Sinor, Wilson, Wheeler
Nays: None

Adjournment: Meeting Adjourned at 7:39 p.m.