

***Board of Trustees
Meeting***

October 3, 2022

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a Board workshop at 4:45 p.m., Monday, October 3, 2022, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

The open portions of this meeting will be recorded and made available to the public on the College's website.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:**
 - a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
 - b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - Chancellor Evaluation
 - Review Results from the Board's Self-Assessments
- IV. Reconvene in Open Meeting**
- V. Discuss Action Steps from the Board Self-Assessment Process**
- VI. Review of Title IX Compliance - Reporting Requirements**
- VII. Discuss Mascot Process**
- VIII. Review Proposed Changes to Policy II.2001.A, Substantive Change**
- IX. Update on State and Federal Legislative Sessions**
- X. Review of Calendar**
- XI. General Discussion of Meeting Items**
 - a. Additional Purchasing Support Documents
- XII. Adjournment**

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, September 30, 2022, this notice was posted to the College’s website, on a bulletin board located at a place convenient to the public at the administrative building of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, and is readily accessible to the public upon request.

Brenda Hellyer, Ed.D.

**NOTICE OF PUBLIC HEARING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto College Community District will meet for a public tax hearing at 7:00 p.m., Monday, October 3, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

**PUBLIC HEARING
AGENDA**

- I. Call the Meeting to Order**
- II. Presentation on the Proposed Tax Rate**
- III. Public Comment on Proposed Tax Rate**
- IV. Announcement of Date, Time, and Place of Board Vote on Tax Rate:**
 - a. Monday, October 3, 2022, directly following the Public Hearing in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, TX 77504**
- V. Adjournment**

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Brenda Hellyer, Ed.D.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a regularly scheduled Board meeting immediately following the public tax hearing on Monday, October 3, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

An electronic copy of the agenda packet is available on the College's website as follows:

www.sanjac.edu/board-meeting-agendas

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board

The form must be completed prior to 11:00 a.m. on October 3, 2022. After completion of the form, the requestor will be contacted with further instructions. Registered participants will be allotted five minutes to address the Board of Trustees during the "Public Comment" portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College's website.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation and Pledge to the Flags**
- IV. Student Success Presentations**

Early/Preliminary Fall 2022 Enrollment and Broader
Enrollment Trends

Amanda Fenwick
Jose DeJesusGil

- V. Communications to the Board of Trustees**
- VI. Public Comment**

VII. Informative Reports to the Board

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements August 2022
 - b. San Jacinto College Monthly Investment Report August 2022
 - c. San Jacinto College Quarterly Investment Report June – August, 2022
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program

ACTION ITEMS

VIII. Consideration of Adoption of Ad Valorem Property Tax Rate

IX. Consideration of Approval of Chancellor’s Employment Contract with San Jacinto College District

X. Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants

XI. Consideration of Approval of Policy II.2001.A, Substantive Change – First Reading (Informational Item)

PURCHASING REQUESTS

XII. Consideration of Purchasing Requests

CONSENT AGENDA

XIII. Consent Agenda

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

- A. Approval of the Minutes for the August 29, 2022, Workshop and Regular Board Meeting**
- B. Approval of the Minutes for the September 19, 2022, Special Board Meeting**
- C. Approval of the Budget Transfers**
- D. Approval of Personnel Recommendations and Extra Service Agreements**
- E. Approval of the Affiliation Agreements**
- F. Approval of the Next Regularly Scheduled Meeting**

XIV. Items for Discussion/Possible Action

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

XV. Adjournment

Closed Session Authority

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subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

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Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087 – To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

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Brenda Hellyer, Ed.D.

San Jacinto College Financial Statements
August 2022

San Jacinto Community College District
Preliminary Statement of Net Position
August 31,

<u>Assets</u>	<u>2022</u>	<u>2021</u>
Current assets:		
Cash and cash equivalents	\$ 69,367,043	\$ 88,357,244
Investments	20,725,702	-
Accounts receivable - taxes	5,037,790	4,476,059
Accounts receivable	27,546,837	22,229,468
Deferred charges	3,573,842	2,731,460
Inventories	550,602	366,250
Total current assets	126,801,817	118,160,481
Noncurrent assets:		
Restricted cash and cash equivalents	88,217,088	99,595,009
Capital assets, net	726,825,281	705,775,308
Total noncurrent assets	815,042,369	805,370,317
Total assets	941,844,186	923,530,798
Deferred outflows of resources:		
Deferred outflow related to pensions	16,771,450	20,383,403
Deferred outflow related to OPEB	22,616,854	17,632,637
Deferred outflow related to defeased debt	5,500,189	6,492,116
Total deferred outflows of resources	44,888,493	44,508,156
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	12,035,094	23,795,714
Accrued liabilities	1,924,541	1,206,282
Accrued compensable absences and deferred compensation	2,399,843	2,741,917
Deferred revenues	24,637,938	25,065,114
Total current liabilities	40,997,416	52,809,027
Noncurrent liabilities:		
Net pension liability	46,145,705	45,813,261
Net OPEB liability	103,762,700	107,182,217
Bonds and notes payable	669,912,869	638,604,482
Total noncurrent liabilities	819,821,274	791,599,960
Total liabilities	860,818,691	844,408,987
Deferred inflows of resources:		
Deferred inflows related to pensions	7,609,539	9,070,812
Deferred inflows related to OPEB	29,602,310	26,740,139
Total deferred inflows of resources	37,211,849	35,810,951
<u>Net assets</u>		
Beginning of year - audited	84,506,750	80,169,233
Current year addition	4,195,389	7,649,783
Total net position	\$ 88,702,139	\$ 87,819,016

The year-end financial statements for August 31, 2022 are not final. They are pending closing adjustments and final audit review which should be complete in mid-December and may impact beginning balances for fiscal year 2022-2023.

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

11 Unrestricted Funds

	Adjusted Budget	Actual	(100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues						
State Appropriations	\$ 41,307,654	\$ 41,307,655		100.00	\$ 42,089,865	100.00
Local Taxes - Maintenance & Operations	73,800,000	73,300,637		99.32	72,686,233	100.00
Credit Tuition	62,500,000	58,617,924		93.79	60,079,040	100.00
Credit Exemptions & Waivers	(9,160,000)	(7,885,102)		86.08	(8,595,091)	100.00
Continuing Education						
CPET	480,000	273,931		57.07	262,141	100.00
Maritime Transportation	1,300,000	1,529,318		117.64	1,169,560	100.00
Continuing Professional Development (CPD)	5,925,000	5,141,180		86.77	5,109,502	100.00
Continuing Education Exemptions & Waivers	(154,100)	(44,575)		28.93	(101,288)	100.00
Bad Debt	(1,400,000)	(700,638)		50.05	(670,496)	100.00
Sales & Services	1,625,000	2,544,419		156.58	1,768,093	100.00
Insurance Proceeds - Winter Storm	-	283,788		-	4,568,805	100.00
Investment Income	250,000	554,504		221.80	106,563	100.00
HEERF Lost Revenue	8,250,000	8,463,015		102.58	-	-
Total Revenues	184,723,554	183,386,057		99.28	178,472,926	100.00
Expenditures						
Instruction	75,827,471	74,889,431		98.76	67,373,265	100.00
Public Service	14,640	5,122		34.99	6,477,251	100.00
Academic Support	16,566,028	14,822,697		89.48	12,970,789	100.00
Student Services	17,356,468	15,285,719		88.07	14,977,592	100.00
Institutional Support	47,776,484	44,527,454		93.20	40,778,543	100.00
Physical Plant	23,388,538	20,334,962		86.94	17,344,218	100.00
Winter Storm	-	283,788		-	4,618,805	100.00
Total Expenditures	180,929,629	170,149,173		94.04	164,540,464	100.00
Transfers Among Funds						
Transfers In	-	-		-	-	-
Transfers Out	3,793,925	3,462,275		91.26	3,424,826	100.00
Net Increase (Decrease) in Net Position	\$ -	\$ 9,774,609			\$ 10,507,636	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Federal Restricted Funds	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Grants	\$ 118,887,700	\$ 87,404,561	73.52	\$ 59,860,271	100.00
Total Revenues	<u>118,887,700</u>	<u>87,404,561</u>	<u>73.52</u>	<u>59,860,271</u>	<u>100.00</u>
Expenditures					
Instruction	1,673,325	831,658	49.70	444,399	100.00
Public Service	401,017	183,853	45.85	228,921	100.00
Academic Support	14,699,827	4,877,217	33.18	4,690,735	100.00
Student Services	5,152,788	2,835,597	55.03	563,800	100.00
Institutional Support	35,568,314	18,559,935	52.18	3,282,595	100.00
Physical Plant	965,337	9,368	0.97	-	-
Scholarships and Fellowships	60,427,092	60,106,933	99.47	50,672,479	100.00
Total Expenditures	<u>118,887,700</u>	<u>87,404,561</u>	<u>73.52</u>	<u>59,882,928</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	-	-	-	(420,765)	100.00
Transfers Out	-	-	-	420,765	100.00
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (22,657)</u>	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

State Restricted Funds	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
State Paid Benefits	\$ 11,862,735	\$ 11,762,666	99.16	\$ 11,831,057	100.00
Grants	<u>4,452,199</u>	<u>2,697,695</u>	<u>60.59</u>	<u>2,373,262</u>	<u>100.00</u>
Total Revenues	<u>16,314,934</u>	<u>14,460,361</u>	<u>88.63</u>	<u>14,204,319</u>	<u>100.00</u>
Expenditures					
Instruction	7,054,354	6,316,052	89.53	6,111,324	100.00
Public Service	26,501	27,692	104.49	357,744	100.00
Academic Support	1,661,816	1,444,353	86.91	1,390,186	100.00
Student Services	1,667,065	1,791,179	107.45	1,799,736	100.00
Institutional Support	2,960,452	2,626,572	88.72	2,500,304	100.00
Physical Plant	10,796	20,757	192.26	-	-
Scholarships and Fellowships	<u>2,933,950</u>	<u>2,233,756</u>	<u>76.13</u>	<u>2,026,902</u>	<u>100.00</u>
Total Expenditures	<u>16,314,934</u>	<u>14,460,360</u>	<u>88.63</u>	<u>14,186,197</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ -</u>		<u>\$ 18,122</u>	

The year-end financial statements for August 31, 2022 are not final. They are pending closing adjustments and final audit review which should be complete in mid-December and may impact beginning balances for fiscal year 2022-2023.

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Local Restricted Funds	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Grants	\$ 7,975,917	\$ 5,453,975	68.38	\$ 3,308,021	100.00
Total Revenues	<u>7,975,917</u>	<u>5,453,975</u>	<u>68.38</u>	<u>3,308,021</u>	<u>100.00</u>
Expenditures					
Instruction	91,383	88,683	97.04	-	-
Public Service	205,089	184,118	89.77	158,652	100.00
Academic Support	514,629	451,107	87.66	376,663	100.00
Student Services	82,658	19,541	23.64	12,478	100.00
Institutional Support	99,886	32,483	32.52	34,094	100.00
Physical Plant	250,000	-	-	-	-
Scholarships and Fellowships	7,258,772	4,867,190	67.05	2,664,199	100.00
Total Expenditures	<u>8,502,416</u>	<u>5,643,121</u>	<u>66.37</u>	<u>3,246,087</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	(526,500)	(194,850)	37.01	(153,276)	100.00
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ 0</u>	<u>\$ 5,704</u>		<u>\$ 215,211</u>	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

27 Texas Public Education Grant

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Tuition - Credit & Non Credit	<u>\$ 2,900,000</u>	<u>\$ 2,866,543</u>	<u>98.85</u>	<u>\$ 2,885,450</u>	<u>100.00</u>
Total Revenues	<u>2,900,000</u>	<u>2,866,543</u>	<u>98.85</u>	<u>2,885,450</u>	<u>100.00</u>
Expenditures					
Scholarships and Fellowships	<u>2,900,000</u>	<u>3,313,399</u>	<u>114.26</u>	<u>3,155,255</u>	<u>100.00</u>
Total Expenditures	<u>2,900,000</u>	<u>3,313,399</u>	<u>114.26</u>	<u>3,155,255</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (446,856)</u>		<u>\$ (269,805)</u>	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

28 Private Gifts and Donations

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Sales & Services	\$ -	26,139	-	\$ 25,284	100.00
Total Revenues	<u>-</u>	<u>26,139</u>	<u>-</u>	<u>25,284</u>	<u>100.00</u>
Expenditures					
Instruction	-	35,918	-	26,500	100.00
Scholarships and Fellowships	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>35,918</u>	<u>-</u>	<u>26,500</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ -</u>	<u>\$ (9,779)</u>		<u>\$ (1,216)</u>	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Auxiliary Enterprises	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Auxiliary Services	\$ 2,865,500	\$ 2,654,999	92.65	\$ 2,017,503	100.00
Total Revenues	<u>2,865,500</u>	<u>2,654,999</u>	<u>92.65</u>	<u>2,017,503</u>	<u>100.00</u>
Expenditures					
Labor	530,720	584,349	110.10	205,854	100.00
Benefits	105,263	117,534	111.66	57,438	100.00
Supplies	480,706	454,844	94.62	128,901	100.00
Travel	261,708	279,049	106.63	199,818	100.00
Contracted Services	261,162	236,324	90.49	68,362	100.00
Utilities	200	-	-	-	-
Capital Outlay	-	-	-	13,213	100.00
Scholarships and Fellowships	1,048,840	1,002,580	95.59	1,189,898	100.00
Auxiliary Enterprises	-	-	-	-	-
Depreciation	-	-	-	-	-
Total Expenditures	<u>2,688,600</u>	<u>2,674,679</u>	<u>99.48</u>	<u>1,863,484</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ 176,900</u>	<u>\$ (19,679)</u>		<u>\$ 154,020</u>	

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San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Fund 95 Retirement of Indebtedness

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Local Taxes - Debt Service	36,056,758	35,793,475	99.27	37,405,750	100.00
Investment Income	-	53,192	-	8,735	100.00
Total Revenues	<u>36,056,758</u>	<u>35,846,667</u>	<u>99.42</u>	<u>37,414,485</u>	<u>100.00</u>
Expenditures					
Institutional Support - Principal	12,703,426	12,703,426	100.00	15,980,930	100.00
Institutional Support - Interest	26,620,757	24,010,172	90.19	22,802,469	100.00
Total Expenditures	<u>39,324,183</u>	<u>36,713,598</u>	<u>93.36</u>	<u>38,783,399</u>	<u>100.00</u>
Transfers Among Funds					
Transfers In	(3,267,425)	(3,267,425)	100.00	(3,271,550)	100.00
Transfers Out	-	-	-	-	-
Adjustment for Debt Principal Payment ¹	(12,703,426)	(12,703,426)	100.00	(15,980,930)	100.00
Adjustment for Capital Purchases	-	-	-	-	-
Net Increase (Decrease) in Net Position	<u>\$ 12,703,426</u>	<u>\$ 15,103,921</u>		<u>\$ 17,883,566</u>	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

The year-end financial statements for August 31, 2022 are not final. They are pending closing adjustments and final audit review which should be complete in mid-December and may impact beginning balances for fiscal year 2022-2023.

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Fund 97 Investment

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Expenditures					
Depreciation	22,600,000	23,795,745	105.29	21,712,514	100.00
Total Expenditures	22,600,000	23,795,745	105.29	21,712,514	100.00
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Debt Principal Payment	-	-	-	-	-
Adjustment for Capital Purchas ¹ es	(5,255,859)	(3,014,867)	57.36	(770,659)	100.00
Net Increase (Decrease) in Net Position	<u>\$ (17,344,141)</u>	<u>\$ (20,780,878)</u>		<u>\$ (20,941,855)</u>	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
State Appropriations	\$ 53,170,389	\$ 53,070,321	99.81	\$ 53,920,922	100.00
Local Taxes - Maintenance & Operations	73,800,000	73,300,637	99.32	72,686,233	100.00
Local Taxes - Debt Service	36,056,758	35,793,475	99.27	37,405,750	100.00
Credit Tuition	65,400,000	61,484,468	94.01	62,964,490	100.00
Credit Exemptions & Waivers	(9,160,000)	(7,885,102)	86.08	(8,595,091)	100.00
Continuing Education	-	-	-	-	-
CPET	480,000	273,931	57.07	262,141	100.00
Maritime Transportation	1,300,000	1,529,318	117.64	1,169,560	100.00
Continuing Professional Development	5,925,000	5,141,180	86.77	5,109,502	100.00
Continuing Education Exemptions & Waivers	(154,100)	(44,575)	28.93	(101,288)	100.00
Credit Fees	-	-	-	-	-
Bad Debt	(1,400,000)	(700,638)	50.05	(670,496)	100.00
Sales & Services	1,625,000	2,570,558	158.19	1,793,377	100.00
Insurance Proceeds - Winter Storm	-	283,788	-	4,568,805	100.00
Investment Income	250,000	607,696	243.08	115,298	100.00
Investment Income - San Jac Tomorrow Program	-	568,347	-	106,761	100.00
HEERF Lost Revenue	8,250,000	8,463,015	102.58	-	-
Auxiliary Services	2,865,500	2,654,999	92.65	2,017,503	100.00
Grants	123,424,855	90,094,855	73.00	64,502,147	103.65
Local Grants	7,890,961	5,461,376	69.21	1,039,408	31.42
Total Revenues	\$ 369,724,363	\$ 332,667,649	89.98	\$ 298,295,021	100.00
Expenditures					
Instruction	84,646,534	82,161,741	97.06	73,955,489	100.00
Public Service	647,247	400,784	61.92	7,222,568	100.00
Academic Support	33,442,300	21,595,374	64.58	19,428,373	100.00
Student Services	24,258,979	19,932,036	82.16	17,353,607	100.00
Institutional Support	125,729,319	102,460,042	81.49	85,378,935	100.00
Physical Plant	24,614,672	20,365,086	82.74	17,344,218	100.00
Winter Storm	-	283,788	-	4,618,805	100.00
Scholarships and Fellowships	73,519,813	70,521,278	95.92	58,518,835	100.00
Auxiliary Enterprises	2,688,600	2,674,679	99.48	1,863,484	100.00
Depreciation	22,600,000	23,795,745	105.29	21,712,514	100.00
Total Expenditures	392,147,463	344,190,553	87.77	307,396,828	100.00
Transfers Among Funds					
Transfers In	(3,793,925)	(3,462,275)	91.26	(3,845,592)	100.00
Transfers Out	3,793,925	3,462,275	91.26	3,845,592	100.00
Adjustment for Debt Principal Payment ¹	(12,703,426)	(12,703,426)	100.00	(15,980,930)	100.00
Adjustment for Capital Purchases [§]	(5,255,859)	(3,014,867)	57.36	(770,659)	100.00
Net Increase (Decrease) in Net Position	\$ (4,463,815)	\$ 4,195,389		\$ 7,649,782	

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Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

Capital Improvement Program

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Fund 91 Capital Projects

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Investment Income	-	568,347	-	106,761	100.00
Total Revenues	-	568,347	0.00	106,761	100.00
Expenditures					
SECO-Energy Conservation Projects	4,625,573	1,272,109	27.50	-	-
Bond Program	117,026,189	35,686,264	30.49	85,362,534	100.00
Total Expenditures	121,651,762	36,958,373	30.38	85,362,534	100.00
Net Increase (Decrease) in Net Position	\$ (121,651,762)	\$ (36,390,026)		\$ (85,255,773)	

The year-end financial statements for August 31, 2022 are not final. They are pending closing adjustments and final audit review which should be complete in mid-December and may impact beginning balances for fiscal year 2022-2023.

San Jacinto Community College District
Preliminary Statement of Revenues, Expenditures and Changes In Net Position
For the Twelve Months Ended August 31, 2022

Fund 93 Generation Park Clear Lake Land Proceeds

	Adjusted Budget	Actual (100%)	% Actual to Adjusted Budget	8/31/2021	% of 8/31/21 Actual
Revenues					
Land Sale Proceeds	-	-	-	-	-
Total Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures					
Generation Park	<u>167,837</u>	<u>19,018</u>	<u>11.33</u>	<u>98,060</u>	<u>100.00</u>
Total Expenditures	<u>167,837</u>	<u>19,018</u>	<u>11.33</u>	<u>98,060</u>	<u>100.00</u>
Net Increase (Decrease) in Net Position	<u>\$ (167,837)</u>	<u>\$ (19,018)</u>		<u>\$ (98,060)</u>	

The year-end financial statements for August 31, 2022 are not final. They are pending closing adjustments and final audit review which should be complete in mid-December and may impact beginning balances for fiscal year 2022-2023.

San Jacinto College Financial Statements
Monthly Investment Report
August 2022

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Period Ending August 31, 2022

		Fair Market Value	Book Value
Beginning Value	August 1, 2022	\$ 197,412,323	\$ 197,430,028
Additions/Subtractions (Net)		(19,166,492)	(19,166,492)
Change in Fair Market Value*		(11,016)	-
Ending Value	August 31, 2022	<u>\$ 178,234,815</u>	<u>\$ 178,263,536</u>

Earnings for the Month of August	\$ 371,552
Weighted Average Maturity at Ending Period Date (Days)	1.00
Weighted Average Earnings Rate	2.3735%
Benchmark - One Year Treasury Yield	3.5000%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

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SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
August 31, 2022

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-Term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	09/01/22	\$	50,687	50,687	0.03%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(1,399,007)	(1,399,007)	-0.76%	1	-0.01
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	4,777,078	4,777,078	2.68%	1	0.03
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(21,045)	(21,045)	-0.01%	1	0.00
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(1,655)	(1,655)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	09/01/22	N/A	19,167	19,167	0.01%	1	0.00
Money Market Account										
East West MM Operating Account	East West Bank	0.0300%	N/A	09/01/22	N/A	-	-	0.00%	1	0.00
Pool Accounts										
LSIP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	70,387,792	70,387,792	39.49%	1	0.39
TexPool - Operating	TexPool	2.1627%	N/A	09/01/22	N/A	114,233	114,233	0.06%	1	0.00
TexPool - PRIME - Operating	TexPool	2.3026%	N/A	09/01/22	N/A	-	-	0.00%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284J1	BNY Mellon	2.871%	06/23/22	06/30/23	\$	4,972,050	4,987,713	2.80%	303	0.03
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	06/29/22	12/31/22	5,000,000	4,984,550	4,990,234	2.80%	122	0.03
US Agency Note, CUSIP 313385M60	BNY Mellon	2.144%	07/06/22	10/31/22	5,000,000	4,978,500	4,965,875	2.79%	61	0.03
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	07/07/22	01/16/23	5,000,000	4,982,400	4,994,582	2.80%	138	0.03
Certificate of Deposit, CUSIP 02569ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	240,304	243,000	0.14%	323	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	246,557	249,000	0.14%	322	0.00
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	246,322	249,000	0.14%	324	0.00
Short-Term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	176,660	176,660	0.10%	1	0.00
LSIP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	429,555	429,555	0.24%	1	0.00
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	816,063	816,063	0.46%	1	0.00
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	180,306	180,306	0.10%	1	0.00
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	850,449	850,449	0.48%	1	0.00
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	1,574,381	1,574,381	0.88%	1	0.01
LSIP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	929,722	929,722	0.52%	1	0.01
LSIP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	40,236,471	40,236,471	22.57%	1	0.23
TexPool PRIME - 2019 Bond Proceeds	TexPool	2.3026%	N/A	09/01/22	N/A	-	-	0.00%	1	0.00
TexPool PRIME - 2021 Bond Proceeds	TexPool	2.3026%	N/A	09/01/22	N/A	38,463,275	38,463,275	21.58%	1	0.22
Grand Total - Cash, Cash Equivalents, and Investments						\$ 178,234,815	\$ 178,263,536	100.00%		1.00

The year-end balances for August 31, 2022, are not final. They are pending year end closing adjustments and should be complete by mid-October.

ACFR, Note 4

0.01%	\$ 19,167	Petty cash on hand	0.00
86.49%	154,158,907	Investment pools	0.86
0.00%	-	Money market account	0.00
1.92%	3,406,058	Bank deposits - demand deposits	0.02
11.59%	20,650,683	U. S. government securities & CDs	0.12
100.00%	178,234,815	Total cash, cash equivalents, and investments	1.00

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Inventory Holdings Report
August 31, 2022

Description	Held At	Annualized Interest Rate	Maturity	Par	7/31/2022 Ending Fair Market Value	7/31/2022 Ending Book Value	8/31/2022 Ending Fair Market Value	8/31/2022 Ending Book Value	Additions/Subtractions and Change in Fair Market Value For the Month	Unrealized Gain/Loss	August Earnings	September through August Earnings
Short-Term Investments - Unrestricted Funds												
Demand Deposits												
Credit Cards in Transit												
JPMorgan Accounts Payable Disbursements	Heartland	N/A	09/01/22	N/A	\$ 39,110	\$ 39,110	\$ 50,687	\$ 50,687	\$ 11,577	N/A	N/A	N/A
JPMorgan Chase Bank	JPMorgan Chase Bank	N/A	09/01/22	N/A	(680,800)	(680,800)	(1,389,007)	(1,389,007)	(619,207)	N/A	N/A	N/A
JPMorgan Operating	JPMorgan Chase Bank	N/A	09/01/22	N/A	6,152,208	6,152,208	4,777,078	4,777,078	(1,375,130)	N/A	N/A	N/A
JPMorgan Payroll	JPMorgan Chase Bank	N/A	09/01/22	N/A	(24,379)	(24,379)	(21,045)	(21,045)	3,334	N/A	N/A	N/A
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	09/01/22	N/A	(1,457)	(1,457)	(1,655)	(1,655)	(198)	N/A	N/A	N/A
Petty Cash	Campus Business Offices	N/A	09/01/22	N/A	19,167	19,167	19,167	19,167	-	N/A	N/A	N/A
Sub Total Demand Deposits				\$	\$ 5,603,849	\$ 5,603,849	\$ 3,425,225	\$ 3,425,225	\$ (2,178,624)	N/A	N/A	N/A
Money Market Account												
East West MM Operating Account	East West Bank	0.0300%	09/01/22	N/A	-	-	-	-	-	N/A	N/A	8,775
Sub Total Money Market Account				\$	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	8,775
Pool Accounts												
TexPool - Operating	TexPool	2.1627%	09/01/22	N/A	\$ 640,915	\$ 640,915	\$ 114,233	\$ 114,233	\$ (526,682)	N/A	\$ 1,515	\$ 3,369
TexPool PRIME - Operating	TexPool	2.3026%	09/01/22	N/A	-	-	70,387,792	70,387,792	4,495,151	N/A	140,021	488,088
LSJP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	2.4327%	09/01/22	N/A	65,892,631	65,892,631	70,502,025	70,502,025	3,965,479	N/A	141,535	491,458
Sub Total Pool Accounts				\$	\$ 66,533,546	\$ 66,533,546	\$ 70,502,025	\$ 70,502,025	\$ 3,965,479	N/A	\$ 141,535	\$ 491,458
Investments												
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/30/23	\$ 5,000,000	\$ 4,885,350	\$ 4,887,713	\$ 4,972,050	\$ 4,987,713	\$ (13,300)	(15,663)	10,938	24,414
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.515%	12/31/22	5,000,000	4,885,550	4,987,713	4,984,550	4,990,234	(1,000)	(5,664)	8,854	18,001
US Agency Note, CUSIP 313385M60	BNY Mellon	2.144%	10/31/22	5,000,000	4,969,750	4,965,875	4,978,500	4,982,500	8,750	12,625	9,041	16,333
US Agency Note, CUSIP 3135G0T94	BNY Mellon	2.500%	01/16/23	5,000,000	4,886,350	4,894,582	4,982,400	4,994,582	(3,950)	(12,182)	9,896	21,515
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/23	243,000	240,796	243,000	240,304	243,000	(482)	(741)	547	741
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/23	249,000	247,078	249,000	246,557	249,000	(521)	(2,443)	836	1,069
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/21/23	249,000	246,825	249,000	246,322	249,000	(503)	(2,678)	751	920
Sub Total Investments				\$ 20,741,000	\$ 20,661,689	\$ 20,679,404	\$ 20,650,663	\$ 20,679,404	\$ (11,016)	(26,721)	\$ 40,863	\$ 82,993
Sub Total - Short-Term Investments - Unrestricted Funds				\$ 20,741,000	\$ 92,799,084	\$ 92,816,799	\$ 94,577,933	\$ 94,606,654	\$ 1,778,839	(26,721)	\$ 182,399	\$ 583,225
Short-Term Investments - Restricted (Bond) Funds												
Pool Accounts												
LSJP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	2.4327%	09/01/22	N/A	\$ 406,006	\$ 406,006	\$ 176,660	\$ 176,660	\$ (229,346)	N/A	\$ 520	\$ 3,790
LSJP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	2.4327%	09/01/22	N/A	11,345,770	11,345,770	429,555	429,555	(10,916,215)	N/A	8,811	53,192
LSJP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	814,380	814,380	816,063	816,063	1,683	N/A	1,683	5,087
LSJP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	179,934	179,934	180,306	180,306	372	N/A	372	1,124
LSJP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	848,696	848,696	850,449	850,449	1,753	N/A	1,753	5,175
LSJP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	1,571,135	1,571,135	1,574,381	1,574,381	3,246	N/A	3,246	9,813
LSJP Corporate Overnight Plus Fund - 2012 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	927,805	927,805	929,722	929,722	1,917	N/A	1,917	5,795
LSJP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	2.3026%	09/01/22	N/A	40,153,508	40,153,508	40,236,471	40,236,471	82,963	N/A	82,963	235,471
LSJP PRIME - 2021 Bond Proceeds	TexPool	2.3026%	09/01/22	N/A	48,365,995	48,365,995	38,463,275	38,463,275	(9,902,720)	N/A	88,088	302,082
Sub Total Pool Accounts				\$ 104,613,229	\$ 104,613,229	\$ 104,613,229	\$ 83,656,882	\$ 83,656,882	\$ (20,956,347)	N/A	\$ 189,153	\$ 621,538
Sub Total - Short-Term Investments - Restricted (Bond) Funds				\$ 104,613,229	\$ 104,613,229	\$ 104,613,229	\$ 83,656,882	\$ 83,656,882	\$ (20,956,347)	N/A	\$ 189,153	\$ 621,538
Grand Total - Cash, Cash Equivalents, and Investments				\$ 20,741,000	\$ 197,412,323	\$ 197,430,028	\$ 176,234,815	\$ 178,263,536	\$ (19,177,508)	(26,721)	\$ 371,852	\$ 1,204,764

The year-end balances for August 31, 2022 are not final. They are pending year end closing adjustments and should be complete by mid-October.

San Jacinto College Financial Statements
Quarterly Investment Report
June – August, 2022

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Quarterly Investment Report - June 1, 2022 to August 31, 2022

		<u>Fair Market Value</u>	<u>Book Value</u>
Beginning Value	June 1, 2022	\$ 211,058,532	\$ 211,058,532
Additions/Subtractions (Net)		(32,794,996)	(32,794,996)
Change in Fair Market Value*		(28,721)	-
Ending Value	August 31, 2022	<u>\$ 178,234,815</u>	<u>\$ 178,263,536</u>

Earnings for the 3rd Quarter	\$	863,319
Weighted Average Maturity at Ending Period Date (Days)		1.00
Weighted Average Earnings Rate for the 4th Quarter		1.7740%
Benchmark - One Year Treasury Yield - Average		3.5000%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

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SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
August 31, 2022

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-Term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	09/01/22	N/A	\$ 50,687	\$ 50,687	0.03%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(1,399,007)	(1,399,007)	-0.78%	1	-0.01
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	4,777,078	4,777,078	2.68%	1	0.00
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(21,045)	(21,045)	-0.01%	1	0.00
JPMorgan Workmen's Comp	JPMorgan Chase Bank	N/A	N/A	09/01/22	N/A	(1,655)	(1,655)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	09/01/22	N/A	19,167	19,167	0.01%	1	0.00
Money Market Account										
East West MM Operating Account	East West Bank	0.0300%	N/A	09/01/22	N/A	-	-	0.00%	1	0.00
Pool Accounts										
LSIP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	70,387,792	70,387,792	39.49%	1	0.39
TexPool - Operating	TexPool	2.1627%	N/A	09/01/22	N/A	114,233	114,233	0.06%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/23/22	06/30/23	5,000,000	4,972,050	4,987,713	2.80%	303	0.03
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	06/29/22	12/31/22	5,000,000	4,984,550	4,990,234	2.80%	122	0.03
US Agency Note, CUSIP 313385M60	BNY Mellon	2.144%	07/06/22	10/31/22	5,000,000	4,978,500	4,965,875	2.79%	61	0.03
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.560%	07/07/22	01/16/23	5,000,000	4,982,400	4,994,582	2.80%	138	0.03
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	240,304	243,000	0.14%	323	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	246,557	249,000	0.14%	322	0.00
Certificate of Deposit, CUSIP 909557J78	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	246,322	249,000	0.14%	324	0.00
Short-Term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	176,660	176,660	0.10%	1	0.00
LSIP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	429,555	429,555	0.24%	1	0.00
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	816,063	816,063	0.46%	1	0.00
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	180,306	180,306	0.10%	1	0.00
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	850,449	850,449	0.48%	1	0.00
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	1,574,381	1,574,381	0.88%	1	0.01
LSIP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	929,722	929,722	0.52%	1	0.01
LSIP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	2.4327%	N/A	09/01/22	N/A	40,236,471	40,236,471	22.57%	1	0.23
TexPool PRIME - 2019 Bond Proceeds	TexPool	2.3026%	N/A	09/01/22	N/A	-	-	0.00%	1	0.00
TexPool PRIME - 2021 Bond Proceeds	TexPool	2.3026%	N/A	09/01/22	N/A	38,463,275	38,463,275	21.58%	1	0.22
Grand Total - Cash, Cash Equivalents, and Investments						\$ 178,234,815	\$ 178,263,536	100.00%		1.00

The year-end balances for August 31, 2022 are not final. They are pending year end closing adjustments and should be complete by mid-October.

ACFR, Note 4

Weighted Average to Maturity at Ending Period Date (Days)	
0.01% \$	19,167
86.49%	154,158,907
0.00%	Money market account
1.91%	Bank deposits - demand deposits
11.59%	U. S. government securities & CDs
100.00%	178,234,815
	Total cash, cash equivalents, and investments
	1.00

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Preliminary Cash, Cash Equivalents, and Investments
Inventory Holdings Report
4th Quarter Fiscal Year 2021-2022 Activity

Description	Held At	Annualized Interest Rate	Maturity	8/31/2022		5/31/2022		8/31/2022		8/31/2022		Unrealized Gain/Loss	August Earnings	June Through August Earnings
				Par	Fair Market Value	Ending Fair Market Value	Book Value	Ending Book Value	Book Value	Ending Book Value	and Change in Fair Market Value For the Quarter			
Short-Term Investments - Unrestricted Funds														
Demand Deposits														
Credit Cards in Transit	Heartland	N/A	09/01/22	N/A	\$ (64,789)	\$ 50,687	\$ 50,687	\$ 50,687	\$ 50,687	\$ 115,476	N/A	N/A	N/A	N/A
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	09/01/22	N/A	(655,129)	(1,399,007)	(1,399,007)	(1,399,007)	(1,399,007)	(539,878)	N/A	N/A	N/A	N/A
JPMorgan Operating	JPMorgan Chase Bank	N/A	09/01/22	N/A	5,125,498	4,777,078	4,777,078	4,777,078	4,777,078	(348,420)	N/A	N/A	N/A	N/A
JPMorgan Payroll	JPMorgan Chase Bank	N/A	09/01/22	N/A	(41,548)	(21,045)	(21,045)	(21,045)	(21,045)	20,503	N/A	N/A	N/A	N/A
JPMorgan Workmen's Comp	JPMorgan Chase Bank	N/A	09/01/22	N/A	(11,061)	(1,655)	(1,655)	(1,655)	(1,655)	9,406	N/A	N/A	N/A	N/A
Peer Cash	Campus Business Offices	N/A	09/01/22	N/A	19,086	19,167	19,167	19,167	19,167	81	N/A	N/A	N/A	N/A
Sub Total Demand Deposits					\$ 4,165,056	\$ 3,425,225	\$ 3,425,225	\$ 3,425,225	\$ 3,425,225	\$ (742,833)				
Money Market Account														
East West MM Operating Account	East West Bank	0.0300%	09/01/22	N/A	-	-	-	-	-	-	NA	NA	-	-
Sub Total Money Market Account					-	-	-	-	-	-	NA	NA	-	-
Pool Accounts														
TexPool - Operating	TexPool	2.1627%	09/01/22	N/A	\$ 121,828	\$ 114,233	\$ 114,233	\$ 114,233	\$ 114,233	\$ (7,595)	NA	\$ 1,515	\$ 2,621	
LSP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	2.4327%	09/01/22	N/A	\$ 100,650,861	\$ 70,387,792	\$ 70,387,792	\$ 70,387,792	\$ 70,387,792	\$ (30,263,069)	NA	\$ 140,021	\$ 335,065	
Sub Total Pool Accounts					\$ 100,782,689	\$ 70,502,025	\$ 70,502,025	\$ 70,502,025	\$ 70,502,025	\$ (30,280,664)	NA	\$ 141,536	\$ 335,686	
Investments														
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/30/23	5,000,000	-	4,972,050	4,972,050	4,972,050	4,972,050	4,972,050	(15,663)	10,938	24,414	
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	12/31/22	5,000,000	-	4,984,550	4,984,550	4,984,550	4,984,550	4,984,550	(5,684)	8,554	16,001	
US Agency Note, CUSIP 313565M60	BNY Mellon	2.144%	10/31/22	5,000,000	-	4,976,500	4,976,500	4,976,500	4,976,500	4,976,500	(12,625)	9,041	16,333	
US Agency Note, CUSIP 3135G0T94	BNY Mellon	2.580%	01/16/23	5,000,000	-	4,982,400	4,982,400	4,982,400	4,982,400	4,982,400	(12,182)	9,986	21,515	
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/23	243,000	-	240,304	240,304	240,304	240,304	240,304	(2,696)	547	741	
Certificate of Deposit, CUSIP 8984TMDA9	BNY Mellon	2.850%	07/19/23	249,000	-	246,557	246,557	246,557	246,557	246,557	(2,443)	836	1,069	
Certificate of Deposit, CUSIP 909557J18	BNY Mellon	2.750%	07/21/23	249,000	-	246,322	246,322	246,322	246,322	246,322	(2,678)	751	920	
Sub Total Investments				\$ 20,741,000	-	\$ 20,650,683	\$ 20,650,683	\$ 20,650,683	\$ 20,650,683	\$ (28,721)	\$ 40,963	\$ 82,993	\$ 920	
Sub Total - Short-Term Investments - Unrestricted Funds				\$ 20,741,000	\$ 104,950,747	\$ 94,577,933	\$ 94,577,933	\$ 94,577,933	\$ 94,577,933	\$ (10,372,814)	\$ 182,399	\$ 419,679	\$ 419,679	
Short-Term Investments - Restricted (Bond) Funds														
Pool Accounts														
LSP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	2.4327%	09/01/22	N/A	756,401	176,660	176,660	176,660	176,660	(579,741)	NA	520	1,831	
LSP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	2.4327%	09/01/22	N/A	11,155,117	429,555	429,555	429,555	429,555	(10,725,562)	NA	6,511	36,281	
LSP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	812,387	816,063	816,063	816,063	816,063	3,676	NA	1,683	3,676	
LSP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	179,494	180,306	180,306	180,306	180,306	812	NA	372	812	
LSP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	846,745	850,449	850,449	850,449	850,449	3,704	NA	1,753	3,704	
LSP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	1,567,289	1,574,381	1,574,381	1,574,381	1,574,381	7,092	NA	3,246	7,092	
LSP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	2.4327%	09/01/22	N/A	925,535	929,722	929,722	929,722	929,722	4,187	NA	1,917	4,187	
LSP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	2.4327%	09/01/22	N/A	40,055,237	40,236,471	40,236,471	40,236,471	40,236,471	181,234	NA	82,963	181,234	
TexPool PRIME - 2019 Bond Proceeds	TexPool	2.3026%	09/01/22	N/A	49,809,580	38,463,275	38,463,275	38,463,275	38,463,275	(11,346,305)	NA	88,068	205,823	
Sub Total Pool Accounts				\$ 106,107,785	\$ 106,107,785	\$ 83,656,882	\$ 83,656,882	\$ 83,656,882	\$ 83,656,882	\$ (22,450,903)	NA	\$ 189,153	\$ 444,640	
Sub Total - Short-Term Investments - Restricted (Bond) Funds				\$ 106,107,785	\$ 106,107,785	\$ 83,656,882	\$ 83,656,882	\$ 83,656,882	\$ 83,656,882	\$ (22,450,903)	NA	\$ 189,153	\$ 444,640	
Grand Total - Cash, Cash Equivalents, and Investments				\$ 20,741,000	\$ 211,058,532	\$ 178,234,815	\$ 178,234,815	\$ 178,234,815	\$ 178,234,815	\$ (32,823,717)	\$ (28,721)	\$ 371,552	\$ 863,319	

The year-end balances for August 31, 2022 are not final. They are pending year end closing adjustments and should be complete by mid-October.

San Jacinto College Foundation
Statement of Financial Position
As of August 31, 2022

	Current Year		Previous Year		Difference	
	Foundation	Student Success Fund	Foundation	Student Success Fund	Foundation	Student Success Fund
ASSETS						
Current Assets						
Checking/Savings						
General Fund	\$2,346,865	-	\$1,669,901	-	676,964	-
Other Funds	-	-	-	-	-	-
Total Checking/Savings	2,346,865	-	1,669,901	-	676,964	-
Accounts Receivables	3,126,680	-	3,574,880	-	(448,200)	-
Other Current Assets						
Short Term Investments						
Goldman Sachs - SS2 (Endowed)		17,576,625		-	-	17,576,625
Goldman Sachs - SSF (Non-Endowed)		8,236,321		30,000,564	-	(21,764,244)
Goldman Sachs - FDN-SSE (Endowed)	1,602,007		2,500		1,599,507	-
Goldman Sachs - FDN	12,385,143		15,459,896		(3,074,753)	-
Total SJC Short Term Investments	13,987,150	25,812,946	15,462,396	30,000,564	(1,475,246)	(4,187,619)
Total Current Assets	19,460,695	25,812,946	20,707,177	30,000,564	(1,246,482)	(4,187,619)
TOTAL ASSETS	19,460,695	25,812,946	20,707,177	30,000,564	(1,246,482)	(4,187,619)
LIABILITIES & NET ASSETS						
Liabilities						
Current Liabilities						
Accounts Payable	91,604	-	13,780	-	77,825	-
Grants Payable	46,872	-	39,987	-	6,886	-
Programs Payable	151,832	-	220,285	-	(68,452)	-
Endowments Payable	537,058	742,595	166,512	-	370,546	742,595
Scholarship Payables	109,159	-	98,395	-	10,764	-
Student Success Payables						
Total Accounts Payable	936,526	742,595	538,959	-	397,568	742,595
Total Current Liabilities	936,526	742,595	538,959	-	397,568	742,595
Total Liabilities	936,526	742,594	538,959	-	397,568	742,594
NET ASSETS						
Net Assets Without Donor Restrictions	3,044,257	24,575,762	4,251,016	30,000,254	(1,206,759)	(5,424,492)
Net Assets With Donor Restrictions	15,526,433	-	15,809,102	-	(282,669)	-
Net Assets	18,570,689	24,575,762	20,060,118	30,000,254	(1,489,428)	(5,424,492)
Net Income	(46,521)	494,590	108,101	311	(154,622)	494,279
Total Net Assets	18,524,168	25,070,352	20,168,219	30,000,564	(1,644,050)	(4,930,213)
TOTAL LIABILITIES & NET ASSETS	19,460,695	25,812,946	20,707,177	30,000,564	(1,246,482)	(4,187,619)

San Jacinto College Foundation

Statement of Activities

For the Period Ending August 31, 2022

	Current Year			Previous Year			Difference			Foundation Annual Budget	Actual % of Annual Budget
	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total		
Ordinary Income/Expense											
Income											
Contributions											
Grant Contributions	-	-	-	-	-	-	-	-	-	90,000	0%
Endowments	5,928	-	5,928	270	-	270	5,658	-	5,658	175,000	3%
Program Sponsorship	5,664	-	5,664	8,512	-	8,512	(2,848)	-	(2,848)	275,000	2%
Scholarships	65,269	-	65,269	111,520	-	111,520	(46,250)	-	(46,250)	400,000	16%
Total Contributions	76,861	-	76,861	120,302	-	120,302	(43,440)	-	(43,440)	940,000	8%
Other Income											
Investment Income	61,676	130,366	192,042	57,156	311	57,467	4,520	130,055	134,575	600,000	32%
Realized Gain / (Loss)	(4,549)	(20,053)	(24,602)	32,756	-	32,756	(37,305)	(20,053)	(57,358)	-	
Unrealized Gain / (Loss)	205,112	500,606	705,717	147,129	-	147,129	57,983	500,606	558,588	-	
Total Other Income	262,239	610,919	873,157	237,042	311	237,352	25,197	610,608	635,805	600,000	44%
Total Income	339,100	610,919	950,019	357,343	311	357,654	(18,243)	610,608	592,365	1,540,000	22%
Expense											
Programs											
Scholarships Awarded - SSF	-	116,329	116,329	-	-	-	-	(116,329)	(116,329)	2,500,000	5%
Scholarships Awarded - FND	342,062	-	342,062	242,567	-	242,567	(99,495)	-	(99,495)	1,200,000	29%
Programs Sponsored	35,468	-	35,468	3,193	-	3,193	(32,275)	-	(32,275)	600,000	6%
Student Success Initiatives	-	-	-	-	-	-	-	-	-	150,000	0%
Total Programs	377,530	116,329	493,860	245,760	-	245,760	(131,770)	(116,329)	(248,099)	4,450,000	11%
Supporting Services											
Bad Debt Expense	-	-	-	-	-	-	-	-	-	2,000	0%
Supporting Services											
Foundation Expenses	7,440	-	7,440	1,982	-	1,982	(5,459)	-	(5,459)	120,750	6%
Sponsorship Expense	650	-	650	1,500	-	1,500	850	-	850	5,000	13%
Total Supporting Services	8,090	-	8,090	3,482	-	3,482	(4,609)	-	(4,609)	125,750	6%
Total Expense	385,621	116,329	501,950	249,242	-	249,242	(136,379)	(116,329)	(252,708)	4,577,750	8%
Net Ordinary Income	(46,521)	494,590	448,069	108,101	311	108,412	(154,622)	494,279	339,657	(3,037,750)	
Other Income / Expenses											
Increase/Decrease in Net Position	(\$46,521)	\$494,590	\$448,069	\$108,101	\$311	\$108,412	(\$154,622)	\$494,279	\$339,657	(\$3,037,750)	

2008 Bond Program

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
721919 - CC Install Backup Chiller C26	-	206,372	206,372	-	206,372	-	206,372	-	100.00%
Sub-total	-	206,372	206,372	-	206,372	-	206,372	-	100.00%
North									
Sub-total	-	-	-	-	-	-	-	-	-
South									
Sub-total	-	-	-	-	-	-	-	-	-
District									
720100 - Program Management	-	9,605,947	9,605,947	(9,605,947)	-	-	-	-	-
726800 - Contingency	14,626,260	(14,492,706)	133,555	-	133,555	-	-	133,555	-
726907 - Wayfinding Signage	50,000	657,482	707,482	10,924	718,406	33,780	684,626	-	100.00%
726923 - Replace HVAC, A1	-	742,124	742,124	-	742,124	-	742,124	-	100.00%
Sub-total	14,676,260	(3,487,152)	11,189,108	(9,595,023)	1,594,085	33,780	1,426,750	133,555	91.62%
2008 Contingency Supplemental Projects									
Sub-total	-	-	-	-	-	-	-	-	-
Supplemental Projects closed									
Sub-total	-	4,504,567	4,504,567	-	4,504,567	-	4,504,567	-	100.00%
Projects closed									
Sub-total	280,323,740	(1,223,787)	279,099,953	9,595,023	288,694,976	-	288,694,976	-	100.00%
TOTALS	295,000,000	-	295,000,000	-	295,000,000	33,780	294,832,666	133,555	99.95%

2015 Bond Program

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
731601 - CC Petrochemical Center	52,450,000	(3,424,455)	49,025,545	2,154,564	51,180,109	-	51,180,109	-	100.00%
71601A - CC Petrochem Process Plant	-	6,349,985	6,349,985	278,392	6,628,377	-	6,628,377	-	100.00%
71601B - CC Petrochem Extended Site Development	-	6,340,351	6,340,351	306,053	6,646,404	-	6,646,404	-	100.00%
731602 - CC Welcome Center	16,600,000	1,291,796	17,891,796	578,549	18,470,345	-	18,470,345	-	100.00%
71602A - CC Welcome Center Site Development	-	1,906,100	1,906,100	93,900	2,000,000	-	1,757,411	242,589	87.87%
731603 - CC Class Room Building	47,155,000	2,195,219	49,350,219	1,788,440	51,138,659	3,163,262	46,391,903	1,583,494	96.90%
731604 - CC Central Data Closets	2,444,000	(1,294,164)	1,149,836	37,896	1,187,732	-	1,187,732	-	100.00%
731605 - CC Central Access Security	1,852,000	(644,481)	1,207,519	53,222	1,260,741	2,907	1,257,835	-	100.00%
731606 - CC Frels Renovation	1,153,000	2,755,572	3,908,572	132,048	4,040,620	-	4,040,620	-	100.00%
731607 - CC Davison Building Renovation	14,970,000	(5,044,560)	9,925,440	388,475	10,313,915	7,939	10,305,976	-	100.00%
731608 - CC McCollum Center Reno Phase I	24,685,000	(13,326,782)	11,358,218	405,901	11,764,119	294,963	11,469,156	-	100.00%
71608A - CC McCollum Center Reno Phase II	-	8,483,421	8,483,421	338,733	8,822,154	750,826	7,872,589	198,739	97.75%
731609 - CC McCollum North Renovation	2,535,000	(2,465,543)	69,457	62,556	132,013	-	132,013	-	100.00%
731610 - CC Ball Demolition	1,725,000	(127,112)	1,597,888	51,669	1,649,557	-	1,649,557	-	100.00%
731611 - CC Anderson Demolition	2,654,000	(301,221)	2,352,779	76,021	2,428,800	-	2,428,800	-	100.00%
731612 - CC Stadium and Track Demolition	174,000	(109,420)	64,580	2,087	66,667	-	66,667	-	100.00%
731613 - CC Central DDC Network	1,160,000	330,532	1,490,532	58,715	1,549,247	5,613	1,543,634	-	100.00%
731614 - CC Central Plant Upgrades	1,160,000	64,094	1,224,094	39,576	1,263,670	-	1,263,670	-	100.00%
Sub-total	170,717,000	2,979,333	173,696,333	6,846,797	180,543,130	4,225,510	174,292,798	2,024,822	98.88%
North									
732601 - NC Cosmetology & Culinary Center	22,845,000	(116,422)	22,728,578	736,359	23,464,937	-	23,464,937	-	100.00%
732602 - NC North Data Closets	915,000	(263,487)	651,513	21,051	672,564	-	672,564	-	100.00%
732604 - NC Lehr Library Demolition	650,000	(434,125)	215,875	6,979	222,854	-	222,854	-	100.00%
732605 - NC North Access/Security	877,000	(354,467)	522,533	25,266	547,799	-	547,799	-	100.00%
732606 - NC Wheeler Renovation	14,300,000	(2,644,106)	11,655,894	391,191	12,047,085	219,991	9,764,973	2,062,121	82.88%
732607 - NC Brightwell Renovation	6,628,000	421,240	7,049,240	258,531	7,307,771	40,458	6,530,880	736,434	89.92%
732608 - NC Spencer Renovation	13,000,000	(4,031,341)	8,968,659	371,682	9,340,341	-	9,340,341	-	100.00%
732609 - NC North DDC Network	580,000	149,716	729,716	28,923	758,639	-	758,639	-	100.00%
732610 - NC Underground Utility Tunnel	11,600,000	(7,710,815)	3,889,185	127,254	4,016,439	-	4,016,439	-	100.00%
732611 - NC 24 Acres Wetlands Mitigation	2,000,000	(2,000,000)	-	-	-	-	-	-	-
732612 - NC Uvalde Expansion	5,000,000	(5,000,000)	-	-	-	-	-	-	-
732613 - NC Bureson Renovation	-	3,291,288	3,291,288	130,721	3,422,008	-	3,422,008	-	100.00%
Sub-total	78,395,000	(18,692,519)	59,702,481	2,097,957	61,800,438	260,449	58,741,434	2,798,555	95.47%
South									
733601 - SC Engineering & Technology Center	28,400,000	(7,096,179)	21,303,821	691,395	21,995,216	-	21,995,216	-	100.00%
733602 - SC Cosmetology Center	16,213,000	(1,534,416)	14,678,584	545,725	15,224,309	-	15,224,309	-	100.00%
733603 - SC Longenecker Renovation	22,555,000	(3,590,821)	18,964,179	753,047	19,717,226	3,729	19,713,497	-	100.00%
733604 - SC South Data Closets	765,000	(157,055)	607,945	19,704	627,649	-	627,649	-	100.00%
733605 - SC South Primary Electrical Upgrade	5,800,000	966,625	6,766,625	218,639	6,985,264	1,799,154	3,568,942	1,617,168	76.85%
733606 - SC South Access/ Security	599,000	96,867	695,867	27,563	723,430	-	723,430	-	100.00%
733607 - SC South HW/CW Relocation	10,266,000	(6,914,146)	3,351,854	108,303	3,460,157	-	3,460,157	-	100.00%
733608 - SC Domestic Water System Rehabilitation	1,160,000	823,696	1,983,696	64,096	2,047,792	74,646	1,071,467	901,679	55.97%
733609 - SC Fire House Expansion	5,585,000	(5,585,000)	-	-	-	-	-	-	-
733610 - SC Jones Renovation	13,803,000	4,348,177	18,151,177	605,876	18,757,053	1,030,087	15,591,723	2,135,243	88.62%
73610A - SC Jones Central Plant Relocation	-	10,570,357	10,570,357	344,861	10,915,218	95,209	8,844,512	1,975,497	81.90%
733611 - SC Bruce Student Center Renovation	10,400,000	(8,275,308)	2,124,692	73,380	2,198,072	-	2,198,072	-	100.00%
733612 - SC HVAC Tech	312,000	2,259,762	2,571,762	85,231	2,656,993	-	2,656,993	-	100.00%
733613 - SC South DDC Network	580,000	170,593	750,593	28,258	778,851	-	778,851	-	100.00%
733614 - SC Academic Building Renovation (S-7&S-9)	-	5,415,232	5,415,232	178,453	5,593,685	-	5,593,685	-	100.00%
Sub-total	116,438,000	(8,501,616)	107,936,384	3,744,531	111,680,915	3,002,825	102,048,503	6,629,587	94.06%

2015 Bond Program

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Maritime									
736603 - MC Maritime Expansion	28,000,000	(27,031,300)	968,700	31,300	1,000,000	15,357	926,261	58,382	94.16%
76603A - MC Maritime Fire Program Relocation	-	1,916,000	1,916,000	84,000	2,000,000	-	1,788,345	211,655	89.42%
Sub-total	28,000,000	(25,115,300)	2,884,700	115,300	3,000,000	15,357	2,714,606	270,037	91.00%
Generation Park									
726601 - Generation Park	-	3,257,492	3,257,492	995,152	4,252,644	-	3,893,206	359,438	91.55%
76601B - North Access Road	-	1,115,822	1,115,822	-	1,115,822	1,115,822	-	-	100.00%
Sub-total	-	4,373,314	4,373,314	995,152	5,368,466	1,115,822	3,893,206	359,438	93.30%
Admin									
736602 - College Development	30,000,000	(29,928,632)	71,368	-	71,368	-	71,368	-	100.00%
736604 - Dist Construction Studies	283,820	35,776	319,596	-	319,596	-	319,596	-	100.00%
76605A - CW Deferred Maintenance	-	27,329,038	27,329,038	427,385	27,756,423	1,742,890	6,580,089	19,433,445	29.99%
736606 - Generation Park Opportunities	-	20,000,000	20,000,000	-	20,000,000	-	-	20,000,000	-
720100 - Program Management - AECOM	-	12,135,893	12,135,893	(11,404,113)	731,780	195,215	29,152	507,413	30.66%
720100 - Program Management - Other	-	2,823,009	2,823,009	(2,823,009)	-	-	-	-	-
736601 - Contingency	1,166,180	12,561,704	13,727,884	-	13,727,884	-	-	13,727,884	-
Sub-total	31,450,000	44,956,788	76,406,788	(13,799,737)	62,607,051	1,938,104	7,000,205	53,668,742	14.28%
TOTALS	425,000,000	-	425,000,000	-	425,000,000	10,558,067	348,690,752	65,751,181	84.53%

Generation Park

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park - 726601								
904605 - 2015 Revenue Bond - 726601	6,787,977	-	6,787,977	6,787,977	-	6,787,977	-	100.00%
929603 - Operational - 726601	8,843,556	-	8,843,556	8,843,556	-	8,843,556	-	100.00%
901609 - 2015 Bond - 726601	6,368,466	(2,115,822)	4,252,644	4,252,644	-	3,893,206	359,438	91.55%
901610 - Generation Park Site Infrastructure - 726601	4,000,000	(8,725)	3,991,275	3,991,275	-	3,991,275	-	100.00%
901610 - Generation Park Parking Lot - 76601A	3,521,892	(691,977)	2,829,915	2,829,915	117,862	2,712,053	-	100.00%
901609/10 - North Access Road - 76601B	-	1,816,525	1,816,525	1,816,525	1,816,525	-	-	100.00%
TOTALS	29,521,892	(1,000,000)	28,521,892	28,521,892	1,934,387	26,228,067	359,438	98.74%

Energy Conservation Project

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide							
E22001 - UCRM 1 - LED Lighting	811,078	(191,184)	619,894	127,765	377,103	115,026	81.44%
E22002 - UCRM 2.1a - A-1 HVAC	10,354	-	10,354	-	4,482	5,872	43.29%
E22003 - UCRM 2.1b - CC Chillers	1,526,400	134,500	1,660,900	1,552,186	108,714	-	100.00%
E22004 - UCRM 2.1c - NC Chiller	593,600	71,400	665,000	610,600	54,400	-	100.00%
E22005 - UCRM 2.1d - Maritime HVAC	33,000	-	33,000	-	-	33,000	-
E22006 - UCRM 2.6a - 35 Acre VFDs	9,946	15,614	25,560	-	24,950	610	97.61%
E22007 - UCRM 2.6b - S-7 & S-9 VFDs	26,452	63,168	89,620	81,136	2,000	6,484	92.77%
E22008 - UCRM 3 - Retro-Commissioning	280,000	-	280,000	69,940	209,819	241	99.91%
E22009 - UCRM 4.2c - Vending Misers	46,224	-	46,224	-	6,421	39,803	13.89%
E22010 - UCRM 5.1 - Water Conserving Faucets	112,669	(15,614)	97,055	-	49,477	47,578	50.98%
E22011 - UCRM 8 - Solar PV	1,175,849	(77,884)	1,097,965	480,508	434,743	182,714	83.36%
Utility Assessment Report - 720600	96,546	-	96,546	-	96,546	-	100.00%
E22000 - Contingency Lone Star Loan	-	-	-	-	-	-	-
TOTALS	4,722,118	-	4,722,118	2,922,135	1,368,655	431,328	90.87%

Bond Interest Earnings

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide								
732614 - NC - N7, N8 & N9 Roof Replacement	2,587,830	(668,334)	1,919,496	1,919,496	35,325	93,443	1,790,728	6.71%
733615 - SC - S7 & S9 Roof Replacement	1,737,060	668,334	2,405,394	2,405,394	2,038,264	171,999	195,131	91.89%
TOTALS	4,324,890	-	4,324,890	4,324,890	2,073,589	265,443	1,985,858	54.08%

Repair and Renovation

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
F22001 - CC - Central Misc.	-	22,656	22,656	22,656	7,096	15,560	-	100%
F22044 - CC - C11 Dental Lab Renovation	-	40,000	40,000	40,000	-	34,310	5,690	86%
F22048 - CC - C45 Tables	-	8,869	8,869	8,869	660	7,327	881	90%
F22060 - CC - C34 Police Dept. Furniture	-	14,557	14,557	14,557	14,522	-	35	100%
F22069 - CC - C14.250 Auxiliary Svc Office R	-	24,411	24,411	24,411	24,411	-	-	100%
Sub-total	-	110,492	110,492	110,492	46,689	57,197	6,606	94%
North								
F22080 - NC Primary Electrical Repair	-	32,500	32,500	32,500	17,855	14,445	200	99%
F22085 - NC - N33.144 Welding Fans	-	7,282	7,282	7,282	7,282	-	-	100%
Sub-total	-	39,782	39,782	39,782	25,137	14,445	200	99%
South								
F22003 - SC - South Misc.	-	4,311	4,311	4,311	866	3,445	-	100%
F22027 - SC - S8 Podium Stools	-	22,595	22,595	22,595	6,831	15,764	-	100%
F22038 - SC - S8 Breakroom Renovation	-	13,374	13,374	13,374	-	10,484	2,890	78%
F22065 - SC - Career Svc Renovation	-	7,609	7,609	7,609	6,074	1,517	18	100%
F22066 - SC - S12.120 IT Cubicle Buildout	-	27,942	27,942	27,942	26,064	982	896	97%
F22075 - SC - S1.140 STEM Center Lab	-	7,000	7,000	7,000	-	6,979	21	100%
F22083 - SC - S12.234 CPD Move	-	8,999	8,999	8,999	3,264	5,686	49	99%
Sub-total	-	91,830	91,830	91,830	43,099	44,857	3,874	96%
Generation Park								
F22064 - GP - Library Display Case	-	5,397	5,397	5,397	5,397	-	-	100%
Sub-total	-	5,397	5,397	5,397	5,397	-	-	100%
District								
F22007 - DIST - College Wide ADA Compliance	-	189,320	189,320	189,320	60,231	129,089	-	100%
F22062 - Dist - A2.213c Conference to Office	-	5,720	5,720	5,720	4,546	1,174	-	100%
F22070 - DIST - CW Roof Safety	-	162,335	162,335	162,335	44,491	117,844	-	100%
F22072 - DIST - A1.210 External Relations	-	16,244	16,244	16,244	6,817	9,428	-	100%
Sub-total	-	373,619	373,619	373,619	116,084	257,534	-	100%
Contingency (720700) -Major Repairs	150,000	(116,559)	33,441	33,441	-	-	33,441	-
Sub-total	150,000	(116,559)	33,441	33,441	-	-	33,441	-

Repair and Renovation

Preliminary Report as of August 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Projects Closed								
F22005 - CC - C45 Dow Classroom Tables	-	5,914	5,914	5,914	-	5,914	-	100%
F22009 - CC - C34 Flag Pole Remove and Reloc	-	6,443	6,443	6,443	-	6,443	-	100%
F22010 - CC - CPET Lab Upgrade	-	-	-	-	-	-	-	-
F22016 - CC - C26 Air Compressor	-	-	-	-	-	-	-	-
F22017 - CC - Café Furniture Reupholstering	-	14,413	14,413	14,413	-	14,413	-	100%
F22029 - CC - Courtyard Drainage	-	24,755	24,755	24,755	-	24,755	-	100%
F22033 - CC - Truck Track	-	18,539	18,539	18,539	-	18,539	-	100%
F22059 - CC - C34 Police Awning	-	9,180	9,180	9,180	-	9,180	-	100%
F22078 - CC - Child Care	-	2,880	2,880	2,880	-	2,880	-	100%
F22002 - NC - North Misc	-	5,576	5,576	5,576	-	5,576	-	100%
F22012 - NC - N33.114 CIT Lab Move	-	32,113	32,113	32,113	-	32,113	-	100%
F22023 - NC - ILC Window Tint	-	8,160	8,160	8,160	-	8,160	-	100%
F22024 - NC - Exterior Furniture	-	5,910	5,910	5,910	-	5,910	-	100%
F22040 - NC - N17 Storage Cabinet	-	5,366	5,366	5,366	-	5,366	-	100%
F22013 - SC - S7.118/143 Tier 1 Upgrade	-	30,303	30,303	30,303	-	30,303	-	100%
F22015 - SC - S8.1026 Photo Lab Upgrade	-	11,187	11,187	11,187	-	11,187	-	100%
F22018 - SC - Café Furniture Reupholstering	-	6,107	6,107	6,107	-	6,107	-	100%
F22073 - S9 Foundation Repair	-	220,457	220,457	220,457	-	220,457	-	100%
F22008 - Gen Park Furniture	-	6,216	6,216	6,216	-	6,216	-	100%
F22004 - DIST - Campus Misc.	-	7,517	7,517	7,517	-	7,517	-	100%
Sub-total	-	421,032	421,032	421,032	-	421,032	-	100%
TOTALS	150,000	925,593	1,075,593	1,075,593	236,406	795,066	44,121	73%

**Action Item “VIII”
Regular Board Meeting October 3, 2022
Consideration of Adoption of Ad Valorem Property Tax Rate**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve and adopt a 2022 tax rate of \$0.155605 per \$100 valuation of taxable property located within the San Jacinto Community College District.

The components of the total tax rate of \$0.155605 include \$0.105500 for the purpose of maintenance and operation of the College and \$0.050105 for the purpose of paying debt service requirements on the College’s outstanding general obligation bonds.

BACKGROUND

The recommended 2022 tax rate of \$0.155605 per \$100 valuation is approximately \$0.012362, or 7.4% lower than the prior year rate of \$0.167967.

The recommended 2022 tax rate of \$0.155605 is higher than the calculated no-new-revenue tax rate of \$0.148513 and requires the College to hold a public hearing. The no-new-revenue tax rate is the rate that provides the taxing unit with about the same amount of revenue it received in the previous year, less estimated refunds from disputed values. The total tax rate for 2021 was \$0.167967. The no-new-revenue tax rate is less than last year’s total tax rate because the College’s certified tax values increased by 15.3 percent from tax year 2021 to 2022.

The recommended 2022 tax rate of \$0.155605 is also less than the voter-approval rate of \$0.158015, which is the rate that would provide the taxing unit with approximately the same amount of tax revenue it received the previous year (less estimated refunds from disputed values), plus an extra eight percent increase, in addition to sufficient funds to pay debts in the coming year. The voter-approval tax rate is the highest tax rate allowed without voter approval.

In compliance with the State of Texas Truth-In-Taxation laws, appropriate notices have been published in newspapers and on the College’s website and the public hearing to receive input on the proposed tax rate will be held directly prior to the regular Board of Trustees meeting on October 3, 2022.

For calendar year 2022, the average taxable value of a residence homestead in the San Jacinto Community College District is \$157,553. If the governing body adopts the proposed tax rate of \$0.155605 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$245.16.

IMPACT OF THIS ACTION

Establishment of the 2022 property tax rate will satisfy the requirement that a rate be adopted within 60 days of delivery of the certified tax rolls, which were received August 31, 2022.

**Action Item “VIII”
Regular Board Meeting October 3, 2022
Consideration of Adoption of Ad Valorem Property Tax Rate**

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Certified property tax values for the 2022 tax year were received from the Harris County Appraisal District (HCAD) on August 31, 2022. The total taxable value for 2022 is \$76.8 billion which is \$10.2 billion (15.3%) higher than the prior year total taxable value.

The proposed maintenance and operations tax rate for 2022 is \$0.105500 per \$100 assessed valuation, generating the approximate amount needed to support the adopted fiscal year 2022-2023 (FY2023) unrestricted budget.

The proposed debt service tax rate for 2022 is \$0.050105 per \$100 assessed valuation, generating the approximate amount needed to meet debt payment obligations for FY2023.

MONITORING AND REPORTING TIMELINE

Property tax revenues are reported monthly in the College’s financial statements, and subject to audit by the College’s external auditors.

ATTACHMENTS

Attachment 1 – 2022 Tax Levy Order

RESOURCE PERSONNEL

Brenda Hellyer	281-998-6100	brenda.hellyer@sjcd.edu
Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu

Attachment 1

TAX LEVY ORDER

AN ORDER LEVYING A TAX OF \$0.155605 PER ONE HUNDRED DOLLAR VALUATION OF TAXABLE PROPERTY FOR THE YEAR 2022 FOR THE SUPPORT AND MAINTENANCE OF SAN JACINTO COMMUNITY COLLEGE DISTRICT AND TO PAY THE PRINCIPAL AND INTEREST ON OUTSTANDING BONDS OF THE DISTRICT AND PROVIDING FOR STATEMENTS CONCERNING COLLECTION AND EXPENDITURE OF FUNDS BY OFFICIALS.

IT IS THEREFORE ORDERED by the Board of Trustees of San Jacinto Community College District that there is hereby levied and there shall be collected for year 2022, for the use and support of San Jacinto Community College District upon all property, real, personal and/or mixed, within the boundary and limits of the San Jacinto Community College District, subject to taxation, a tax of \$0.155605 on each One Hundred Dollars (\$100.00) valuation levied and apportioned for the purpose of the maintenance and support of the San Jacinto Community College District, including current expenses, and for the construction and/or equipment and/or maintenance and/or purchase of buildings and grounds for such District, and/or Bonds issued and to be issued for the construction and/or equipment of buildings and/or acquisition of sites therefore, and principal and interest on sinking funds of such Bonds:

- A. The amount of \$0.105500 cents of said \$0.155605 tax levied on each \$100.00 valuation of taxable property in said District is hereby allocated for the purpose of maintenance of the public college in said District.**

SAN JACINTO COMMUNITY COLLEGE DISTRICT ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.59 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-7.34.

- B. The amount of \$0.050105 of the tax of \$0.155605 levied on each \$100.00 valuation of taxable property in said District is hereby allocated for the purpose of paying interest and principal on the outstanding building bonds of said District.**

Attachment 1

THAT all monies collected under this Order for the purpose therein stated, be, and the same is hereby appropriated and set apart for such purposes, and that the person designated as the Assessor and Collector of taxes for the San Jacinto Community College District and the Vice Chancellor of Fiscal Affairs of the San Jacinto Community College District shall keep these accounts so as to show the amount collected, the amount expended, and the amount on hand at any time, belonging to such funds, IT IS HEREBY made the duty of the Tax Assessor and Collector to deliver to the Vice Chancellor of Fiscal Affairs of the District, at the time of depositing monies a statement showing such deposits are made and from what source received.

PASSED AND APPROVED this the 3rd day of October 2022.

ATTEST: SAN JACINTO COMMUNITY COLLEGE DISTRICT

**BY _____
Secretary, Board of Trustees**

**BY _____
Chair, Board of Trustees**

Action Item “IX”
Regular Board Meeting October 3, 2022
Consideration of Approval of Chancellor’s Employment
Contract with San Jacinto College District

ADMINISTRATION RECOMMENDATION/REPORT

The Board of Trustees recommends the approval in the terms of the Chancellor’s contract as discussed in closed session at a Board Workshop Meeting on October 3, 2022. Furthermore, the Board authorizes the College’s outside counsel to incorporate the changes into an amendment to the Employment Contract dated October 8, 2019 and authorizes the Board’s Chair to sign the new agreement on behalf of the Board.

BACKGROUND

The Chancellor’s current employment contract took effect on October 8, 2019 and will be amended to continue through October 3, 2025. The contract defines the Chancellor’s requirement for employment, compensation, annual performance evaluation process, and other obligations as indicated.

IMPACT OF THIS ACTION

In accordance with Section 551.074 of the Texas Government Code, for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee, the evaluation of the Chancellor was reviewed in closed session of the Board Workshop on October 3, 2022. The details of the contract reviewed in the closed session will be incorporated in the terms of a contract amendment.

The proposed amendment to the Chancellor’s employment contract will be effective on October 4, 2022 and will continue through October 3, 2025.

Approval of this action will modify the Chancellor’s current contract effective October 8, 2019.

BUDGET INFORMATION

The funding is provided in the 2022-2023 budget.

MONITORING AND REPORTING TIMELINE

The Chancellor is required to prepare annual performance objectives for approval by the Board of Trustees. Additionally, the Board of Trustees evaluates and assesses the performance of the Chancellor annually.

ATTACHMENTS

None

**Action Item “IX”
Regular Board Meeting October 3, 2022
Consideration of Approval of Chancellor’s Employment
Contract with San Jacinto College District**

RESOURCE PERSONNEL

Sandra Ramirez 281-991-2648 sandra.ramirez@sjcd.edu

Action Item “X”
Regular Board Meeting October 3, 2022
Consideration of Approval of Amendment to the 2022-2023 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve an amendment to the 2022-2023 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner to provide access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of September 2022.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$691,408 so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments- 10-03-22

Attachment 2- Grant Detail- 10-03-22

RESOURCE PERSONNEL

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SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
October 3, 2022

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>National Science Foundation - Louis Stokes Alliances for Minority Participation (LSAMP)</u>					
<u>(New Grant)</u>					
Federal Grant Revenue	531743	56700	554100	110000	(483,183)
Non-Instructional Labor	534713	56700	610000	460913	39,072
PT - Extra Service Agreement	534713	56700	614100	460913	26,775
Fringe Benefits	534713	56700	651000	460913	13,350
Supplies	534713	56700	710000	460913	5,000
Travel	534713	56700	721000	460913	12,000
Contractual Svcs	531743	56700	731000	460913	21,000
Contractual Svcs - Sub-recipient	531743	56700	731550	460913	225,000
Contractual Svcs - Indirect costs	531743	56700	731500	620909	28,986
Student Aid - Scholarships	531743	56700	751009	520235	112,000
					\$ -
<u>U.S. Department of Education/Texas Higher Education Coordinating Board - CARES Act/Governor's Emergency</u>					
<u>Education Relief (GEER) Fund - Texas Reskilling Support Fund Grant Program No. 2 (Additional Funds)</u>					
Federal Grant Revenue	538453	56700	554100	110000	(200,000)
Student Aid - Scholarships	538453	56700	520233	520233	200,000
					-
<u>Aspen Institute - 2020-2021 Excellence and Equity in Community College Award-Winning Program</u>					
<u>(Additional Funds)</u>					
Local Grant Revenue	570031	56700	554300	110000	(1,682)
Local Grant Revenue	570032	56700	554300	110000	(6,543)
Supplies	570031	56700	711000	460911	1,682
Supplies	570032	56700	711000	460911	6,543
					-
Net Increase (Decrease)					\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

Grant Funding Summary by Agency:

National Science Foundation	\$	483,183
U.S. Department of Education		200,000
Aspen Institute		8,225
	\$	691,408

National Science Foundation (NSF) - Louis Stokes Alliances for Minority Participation (LSAMP) (New Grant)

The Louis Stokes B2B (Bridge to Baccalaureate) Alliance: Harris County Community College Alliance (HCCCA) 2022 award is a continuing alliance project which began with the 2019 NSF LSAMP award. Led by San Jacinto College (SJC) and joined by Houston Community College (HCC), HCCCA reaches the central localities of four of greater Houston's major STEM industries including:

- 1) Aerospace - NASA-Johnson Space Center
- 2) Biomedical and life science research – Texas Medical Center
- 3) Oil/energy - Houston energy corridor and petrochemical complex
- 4) Logistics and maritime - Houston Ship Channel

HCCCA will impact 3,000 students, with a minimum of 1,083 students ultimately transferring to a STEM program at a four-year institution. Program activities focus on recruitment, engagement, persistence, and transfer. Embedded within the program activities are opportunities for HCCCA students to earn stipends for work performed in support of STEM/LSAMP activities, as well as opportunities for other scholarships and for work-study and external part-time jobs.

U.S. Department of Education/Texas Higher Education Coordinating Board - CARES Act/Governor's Emergency Education Relief (GEER) Fund - Texas Reskilling Support Fund Grant Program No. 2 (Additional Funds)

The Texas Reskilling Support Fund Grant Program provides support to displaced Texas students who have been impacted by the COVID-19 pandemic and who have stopped out of higher education without completing a postsecondary credential. This program will provide financial assistance to these students through coverage of tuition and fees.

Aspen Institute - 2020-2021 Excellence and Equity in Community College Award-Winning Program (Additional Funds)

The Aspen Prize honors colleges with outstanding achievement in the critical areas: teaching and learning, certificate and degree completion, transfer and bachelor's attainment, workforce success, and equity for students of color and students from low-income backgrounds. San Jacinto College was recognized as one of the top community colleges nationally in the Aspen Prize for Community College Excellence. Award funds will be used for program development of the Nursing Program and Process Technology Program.

Action Item “XI”
Regular Board Meeting October 3, 2022
Consideration of Approval of Policy II.2001.A, Substantive Change – First Reading
(Informational Item)

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve revisions to the College’s Policy II.2001.A, Substantive Change. The Board of Trustees will not vote on this item but is creating awareness that the policy and procedure changes are being considered and input is being gathered.

BACKGROUND

This policy reflects the substantive change requirements of the Southern Association of College and Schools Commission on Colleges (SACSCOC).

The policy on substantive change and the associated procedure on reporting have been revised to support implementation of the policy and to adapt to revisions by SACSCOC to its Substantive Change Policy and Procedures. San Jacinto College procedures are attached for informational purposes.

IMPACT OF THIS ACTION

The updated policy and procedures were sent to the College community on October 3, 2022. Comments will be reviewed and any changes, if appropriate, will be addressed prior to the Board’s second reading of this policy which is anticipated on November 7, 2022. Procedures are provided for informational purposes and are not voted on.

BUDGET INFORMATION

No budgetary impact.

MONITORING AND REPORTING TIMELINE

The Board will be notified of any changes that require its action.

ATTACHMENTS

Attachment 1 – Summary of Changes

Attachment 2 – Policy II.2001.A, Substantive Change (current policy with track changes)

Informational items only:

Attachment 3 – Procedure II.2001.A.b, Reporting Substantive Change (current procedures with track changes)

RESOURCE PERSONNEL

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Chris Duke

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Policies and Procedures Summary of Changes

New Policy Number: N/A

Proposed Policy Name: N/A

Current Policy Number/Name: **Policy II.2001.A Substantive Change**

New Procedure Number: N/A

Proposed Procedure Name(s): N/A

Current Procedure Number(s)/Name(s): **Procedure II.2001.A.b Reporting Substantive Change**

Action Recommended for Policy: **Revised**

Action Recommended for Procedures: **Revised**

Web Links: <https://www.sanjac.edu/about-san-jac/college-operations/policies-and-procedures/policy-vi-gg-policy-substantive-change>

<https://www.sanjac.edu/about-san-jac/college-operations/policies-and-procedures/procedure-II.2001.A.b-reporting-substantive-change>

Primary Owner: Deputy Chancellor and President

Secondary Owner: College-designated Institutional Accreditation Liaison to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Summary of Changes:

- Policy : Clarify the roles of the SJC Board of Trustees and SJC Executive leadership within the scope of substantive change to align with SACSCOC Principles of Reaffirmation (e.g., 4.2.b); specifically, the revision requires that all “Institutional [Substantive] Changes” be approved by the Board of Trustees while all substantive “Program Changes” or “Off-campus Instructional Site Changes” are delegated to the Chancellor as administrative responsibilities.
- Procedure: Section 4 added to clarify SJC’s interpretation of “completion option” that is included but not explicitly defined in the SACSCOC Substantive Change Policy and Procedure

Policy II.2001.A, Substantive Change

Purpose

The Policy on Substantive Change outlines requirements for the College to comply with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) *Substantive Change Policy and Procedures*.

Policy

The College will notify SACSCOC of changes or seek approval prior to the initiation of changes in accordance with the SACSCOC *Substantive Change Policy and Procedures*. The College will develop and maintain procedures to ensure that it reports substantive changes to SACSCOC in a timely manner. The procedures will include methods for proactively monitoring and evaluating changes within the College relative to the requirements of SACSCOC.

The Strategic Leadership Team (SLT) or its designee is responsible for the development, dissemination, implementation, monitoring, and regular evaluation of procedures to ensure compliance with this policy. The Institutional Accreditation Liaison is responsible for monitoring College activities and informing the Chancellor of the possible need for a notification of substantive change to SACSCOC in accordance with SACSCOC policy and procedure. The Chancellor will ~~notify-submit for approval to~~ the Board of Trustees prior to submission to SACSCOC ~~of any~~ substantive changes that are “Institutional Changes” as defined by the SACSCOC policy. The Chancellor is authorized by the Board of Trustees to make any operational “Program Changes” or “Off-campus Instructional Site Changes,” as defined by and pursuant to SACSCOC policy. submitted to SACSCOC that require SACSCOC’s approval prior to implementation. Compliance with this policy and associated procedures is mandatory.

Definitions

Substantive change: a significant modification or expansion of the nature and scope of an accredited institution. Substantive change includes high-impact, high-risk changes and changes that can impact the quality of educational programs and services. The full scope of changes considered substantive changes, including those required by federal regulations, is defined by the SACSCOC *Substantive Change Policy and Procedures*.

The Authority, Applicability, Sanctions, Exclusions, and Interpretation do not differ from Policy II.2000.A, Policy and Procedures Development, Review, Revision, and Rescission.

Procedures

Procedure II.2001.A.a, Monitoring Substantive Change

Procedure II.2001.A.b, Reporting Substantive Change

Date of Board Approval Anticipated November 7, 2022

Attachment 2 – Proposed Changes

Effective Date	Anticipated November 8, 2022
Primary Owner	Deputy Chancellor and President
Secondary Owner	College-designated Institutional Accreditation Liaison to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

Procedure II.2001.A.b, Reporting Substantive Change

Associated Policy

Policy II.2001.A, Substantive Change

Procedures

1. The College’s Institutional Accreditation Liaison to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), following approval by the Deputy Chancellor, will report substantive changes to the Chancellor for submission to SACSCOC according to the procedures defined by the SACSCOC *Substantive Change Policy and Procedures* available online via the SACSCOC website.
2. A College determination that a change does not constitute a substantive change based on College interpretation of SACSCOC policy and procedures will be documented by an internal *Substantive Change Evaluation* document. The College will consider a substantive change evaluation document to be an internal substantive change report for the purposes of compliance with SACSCOC principle 14.2 *Substantive Change*.
3. The SACSCOC *Substantive Change Policy and Procedures* defines a new program as a “significant departure” based on the percentage of “new content” (exclusive of general education) included in the new program. SACSCOC policy indicates institutions “make the determination of the percentage of new content.” To make that determination, the College defines “new content” as a course that is in a four-digit series Classification of Instructional Programs (CIP) code in which the College has not offered any courses within the past five years.
 - a. The US Department of Education, National Center for Education Statistics, [describes the four-digit series](#) CIP code as a grouping of programs that “have comparable content and objectives” (p. 2). Adding courses in a four-digit series CIP the College has taught previously does not represent “new content” per existing federal definition.
 - b. The SACSCOC *Substantive Change Policy and Procedure* requires a program be reported as a new program if it has been inactive for five years. Applying that same standard to courses for the purposes of identifying “new content” is a reasonable precedent consistent with SACSCOC policy and procedure.
4. The SACSCOC *Substantive Change Policy and Procedures* requires the College to gain approval from SACSCOC of a teach-out plan when closing a program at all locations, closing all methods of delivery for a program, or closing a “completion option” at a specific location or by a specific method of delivery. The College considers a completion option to have been established:
 - a. at a specific location when the program is published as available at the location or is included in a memorandum of understanding with a dual enrollment partner, 50% or more of the semester credit hours are available face-to-face, and 100% of face-to-face instruction is at the location, e.g., some of the program may be offered via distance learning, but all face-to-face portions of hybrid credit hours are at the location;
 - b. by distance learning when 100% of the semester credit hours for the program are offered via distance learning and the program is published as being available

100% online.

Definitions

Substantive change: a significant modification or expansion of the nature and scope of an accredited institution. Substantive change includes high-impact, high-risk changes and changes that can impact the quality of educational programs and services. The full scope of changes considered substantive changes, including those required by federal regulations, is defined by the SACSCOC *Substantive Change Policy and Procedures*.

Date of SLT Approval	September 28, 2022
Effective Date	Anticipated November 8, 2022
Associated Policy	Policy II.2001.A, Substantive Change
Primary Owner of Policy Associated with the Procedure	Deputy Chancellor and President
Secondary Owner of Policy Associated with the Procedure	College-designated Institutional Accreditation Liaison to the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
October 3, 2022**

PURCHASE REQUESTS AND CONTRACT RENEWALS

Purchase Request #1	
Contract for Roof Replacement for N7, N8, and N9 (pgs. 2-3)	\$ 2,686,500
Purchase Request #2	
Contract for Primary Feeder Electrical Repair at North Campus (pgs. 4-5)	198,000
Purchase Request #3	
Contract for Demolition of Central Campus Building C18 (pg. 6)	999,000
Purchase Request #4	
Contract for Turnkey Magazine Services (pgs. 7-8)	480,000
Purchase Request #5	
Contract for Training Services (pg. 9)	250,000
Purchase Request #6	
Contract for Business Strategy Consulting Services (pg. 10)	160,000
Purchase Request #7	
Contract for Fiber Optics Training Courses (pgs. 11-12)	<u>130,000</u>
TOTAL OF PURCHASE REQUESTS	<u><u>\$ 4,903,500</u></u>

Purchase Request #1
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for Roof Replacements for N7, N8, & N9

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Atlas Universal Roofing, Inc. for repairing and replacing the roofs for buildings N7, N8, and N9.

BACKGROUND

In February 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for construction projects. On April 14, 2022, the Chancellor's designee approved the competitive sealed proposals (CSP) methodology for roof replacements at N7, N8, and N9. Detailed project plans and specifications developed by Huitt-Zollars, Inc. were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP #23-01 was issued on July 21, 2022 to procure construction services for this project. Three responses were received and evaluated by a team comprised of representatives from capital projects and facilities services. The evaluation and ranking of the submittals were based on the criteria published in the solicitation. Atlas Universal Roofing, Inc. received the highest overall score.

IMPACT OF THIS ACTION

Approval of this request will allow for the replacement of the entire roof on building N7, as well as the replacement of the cover board and cap sheet on buildings N8 and N9.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Pending successful contract negotiations, the estimated expenditure for this project will not exceed \$2,686,500 (including contingency funds) and will be funded from accumulated bond earnings and 2015 Bond funds.

MONITORING AND REPORTING TIMELINE

Construction activities will begin upon execution of a contract for services and are expected to be completed by August 2023. This project will be monitored by capital projects staff.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

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ATTACHMENT NO. 1

**CSP #23-01 ROOF REPLACEMENTS N7, N8, & N9
TABULATION**

Stated Criteria	Maximum Value	Atlas Universal Roofing, Inc.	CS Advantage USAA Inc.	ECO Roof and Solar
General	75.0	65.0	50.0	33.0
History and Experience	75.0	71.0	42.0	19.0
Safety	30.0	24.0	21.0	22.0
Financial	30.0	25.5	15.0	13.0
Price Proposal	90.0	58.2	90.0	79.4
Total	300.0	243.7	218.0	166.4

Final Ranking			
Vendor Name		Total Score	Price Proposal
1	Atlas Universal Roofing, Inc.	243.7	\$ 2,442,273
2	CS Advantage USAA Inc.	218.0	\$ 1,578,000
3	ECO Roof and Solar	166.4	\$ 1,789,378

**Purchase Request #2
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for
Primary Feeder Electrical Repair at North Campus**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize the Chancellor or her designee to approve a contract with the highest ranked respondent to the competitive sealed proposal issued for the primary feeder electrical repair at North campus.

BACKGROUND

In February, 2021, the Board authorized the delegation of authority to approve the method of procurement best suited for construction projects. On August 11, 2022, the Chancellor's designee approved the competitive sealed proposals (CSP) methodology to repair the primary feeder electrical at North campus. Detailed project plans and specifications developed by ACR Engineering, Inc. were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP #23-04 was issued on August 16, 2022 to procure construction services for this project. Responses were received on September 14, 2022 and are being evaluated by a team comprised of representatives from capital projects, facilities services, and ACR Engineering, Inc. Evaluation and ranking of the submittals will be based on the criteria published in the solicitation.

IMPACT OF THIS ACTION

Approval of this action will authorize the Chancellor or her designee to contract with the highest ranked respondent for the primary feeder electrical repair at North campus. Delegation of authority is requested to eliminate any delays in authorization to proceed with the project.

The section of feeder circuits A and B between the main switchgear at the Central Plant and the first junction box has suffered a catastrophic failure. To keep the campus operating, a temporary feeder has been installed to bypass the failed section. Based on testing results performed by college personnel and contracted electricians, it appears the section of conductors and conduit have been damaged to the point requiring replacement. The repair entails removal of the buried conduit and associated duct bank, then subsequent replacement of the components. Project quality assurance testing will be performed by a third party, overseen by the awarded contractor and ACR Engineering, Inc. during and after the installation to assure a safe and proper restoration of electrical service.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The cost of this project is not expected to exceed \$198,000. The project will be funded from the facilities services department's 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

This project will be monitored by representatives from facilities services, ACR Engineering and specialty inspection services personnel.

**Purchase Request #2
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for
Primary Feeder Electrical Repair at North Campus**

ATTACHMENTS

None

RESOURCE PERSONNEL

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Genie Freeman-Scholes	281-998-6349	genevieve.scholes@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize the Chancellor or her designee to approve a contract with the highest ranked respondent to the competitive sealed proposal for the demolition of the gymnasium on Central Campus, Building C18.

BACKGROUND

In February 2021, the Board delegated authority to the Chancellor for approval of the method of procurement best suited for construction projects. On August 5, 2022, the Chancellor’s designee approved the competitive sealed proposals (CSP) methodology for demolition of the F.G. Anders Gymnasium (Building C18). Project plans and specifications developed by the College’s capital projects staff were used as part of the documentation package required for public solicitation of construction proposals in accordance with the Texas Government Code §2269.151.

CSP #23-05 was issued on August 16, 2022 to procure demolition services for this project. Responses were received on September 21, 2022 and are being evaluated by a team comprised of representatives from capital projects and facilities services. The evaluation and ranking of the submittals will be based on the criteria published in the solicitation.

IMPACT OF THIS ACTION

Approval of this action will authorize the Chancellor or her designee to contract with the highest ranked respondent for the abatement and demolition of Building C18. Delegation of approval is requested due to a revision of the solicitation timeline that resulted in proposals not being received with sufficient time to conduct a thorough review prior to the Board meeting date. This action will resolve approximately \$16 million in accumulated deferred maintenance and reduce annual operating expenses for energy, janitorial, maintenance, and insurance by approximately \$380,000.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The cost of this project is not expected to exceed \$999,000. The project will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

This project will be monitored by capital projects personnel.

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #4
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for Turnkey Magazine Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds and renew a contract with Academic Marketing Services, LLC dba Aperture Content Marketing (Academic Marketing) for turnkey magazine services for the external relations department.

BACKGROUND

Request for proposals #22-03 was issued on August 5, 2021 to procure turnkey magazine services. In October 2021, the Board of Trustees approved a contract with Academic Marketing for turnkey magazine services.

The magazine is published and distributed three times per year prior to the start of each long semester (fall, spring, and summer), and is a vital tool to market and promote the College. Printing the CareerFocus magazine allows the College to customize content that provides pertinent information so potential students, current students, and families can make informed decisions regarding enrolling at the College. Academic Marketing designs, prints, and mails the publication to every household in the College district, as well as every student and employee that resides outside of the College district. CareerFocus magazine also includes an online component and social media campaign for each issue. These digital components increase the potential reach for the magazine's customized content, which reaches an audience outside of the College district.

The San Jacinto College marketing and public relations team provides the content (articles, photos, ads) and also uses these assets in other marketing efforts. Each issue is posted on the San Jacinto College online newsroom, and shared via email to College employees and via the Community Connection e-newsletter.

IMPACT OF THIS ACTION

This request will approve the expenditure of additional funding for the remaining contract term and approval of the contract renewal for the first one-year renewal option.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$480,000 and will be funded from the marketing and public relations 2022-2023 operating budget and subsequent year budgets.

MONITORING AND REPORTING TIMELINE

The current contract term goes through January 20, 2023 and this renewal will exercise the first of four one-year renewal terms through January 20, 2024.

ATTACHMENTS

None

RESOURCE PERSONNEL

Purchase Request #4
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for Turnkey Magazine Services

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Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu
Melissa Fuqua	281-998-6378	melissa.fuqua@sjcd.edu

Purchase Request #5
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for Training Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Central South Carpenters and Millwrights (CSC&M) for apprenticeship and pre-apprenticeship training services for the Continuing & Professional Development department (CPD).

BACKGROUND

The College is a Registered Apprenticeship Community College (RACC) and registered apprenticeship organizations have the opportunity to partner with a RACC to receive funding for equipment and a portion of the instructor salaries. The College has worked with CSC&M for several years as the fiscal agent for Chapter 133 funding from the Texas Workforce Commission (TWC) and oversees participating organizations to ensure they comply with Department of Labor apprenticeship guidelines. This year, TWC has also extended funding for pre-apprenticeship training, for which the College is also the fiscal agent/grant lead.

IMPACT OF THIS ACTION

The College has developed a partnership with CSC&M over the years modeling how colleges can work with unions. CPD is responsible for all TWC reporting requirements and receives funding through these initiatives to cover the associated fiscal agent administrative expenses.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$250,000, of which \$175,000 will be funded from the TWC Chapter 133 Apprenticeship Training grant and \$75,000 from the TWC Pre-Apprenticeship Pilot Program grant.

MONITORING AND REPORTING TIMELINE

The one-year award term is September 1, 2022 through August 31, 2023.

ATTACHMENTS

None

RESOURCE PERSONNEL

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Purchase Request #6
Regular Board Meeting October 3, 2022

Consideration of Approval to Contract for Business Strategy Consulting Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of business strategy consulting services from International Business Machines (IBM) for the enterprise development department.

BACKGROUND

The College's ITS department collaborated with IBM and participated in a design think workshop and minimum viable product (MVP) session. As a result of the MVP session in early 2022, the College was able to expand its artificial intelligence (AI) offering, provide a bilingual option for students and visitors to communicate in Spanish with the website chatbot (Ask Jac), and provide an option to transfer students from the AI tool to a live representative in the admissions or financial aid offices.

IBM has a contract through the Texas Department of Information Resources (DIR) cooperative contracts program to provide IT services, contract no. DIR TSO 3996, that complies with competitive procurement requirements in Texas Education Code §44.031 and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

Approval of this request will further enhance the real-time information available to students as they go through the onboarding process. The current process of live chat transfer is limited to providing general information. The planned services will develop student authentication functionality to allow inclusion of personalized and detailed information for the student, implement web-crawling capabilities, and make improvements to dialog management. The expanded functionality will provide analytics about Ask Jac, which will allow the College to make data-informed decisions on updates and improvements as needed.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The expenditure for this request is \$160,000. This expenditure will be funded from the Title V Grant.

MONITORING AND REPORTING TIMELINE

IBM will coordinate weekly iteration planning meetings, daily briefings, and weekly executive playbacks for five weeks.

ATTACHMENTS

None

RESOURCE PERSONNEL

Jessica Tello	281-998-6150 x1117	jessica.tello@sjcd.edu
Angela Klaus	281-998-6327	angela.klaus@sjcd.edu

Purchase Request #7
Regular Board Meeting October 3, 2022
Consideration of Approval to Contract for Fiber Optics Training Courses

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a contract with Adtell Integration to provide fiber optics training courses for the continuing professional development (CPD) department.

BACKGROUND

Pursuant to the recent passage of the Biden-Harris Internet for All initiative to bring affordable and reliable internet to everyone in America, there is a new demand for fiber optic technicians all over the country. The infrastructure law signed in May 2022 will create opportunities to install fiber optic cable all across the country.

Request for proposals #RFP 22-49 was issued on August 4, 2022 to procure fiber optics training course services. Three responses were received and evaluated by a team comprised of representatives from CPD who determined the proposal submitted by Adtell Integration will provide the best value to the College.

IMPACT OF THIS ACTION

Utilizing the services of Adtell Integration will allow CPD to continue offering students this in-demand fiber optics training. CPD began offering this training in 2020 in anticipation of the law's passage, leading the way ahead of other colleges and universities. The program boasts a one hundred percent pass rate on the certified exam, and immediate employment opportunities for students who completed the course. Not offering this training will cause interested students to seek similar training from other institutions.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$130,000 and will be funded from the HEERF and Texas Workforce Commission Logistic and Aerospace grants, and CPD's 2022-2023 operational budget, and subsequent year budgets, as approved.

MONITORING AND REPORTING TIMELINE

The initial one-year award term will commence on October 4, 2022, with renewal options of four one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Jerelyn Glenn	281-542-2066	jerelyn.glenn@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu

RFP 22-49 FIBER OPTICS TRAINING COURSE

Attachment 1 – Tabulation

Supplier Name		Adtell Integration	BDI Datalynk, LLC	EDS Tech Training Sites, LLC
Firm Experience	15	13.00	12.50	10.50
Personnel Experience	25	17.08	22.08	12.50
Project Understanding	25	21.25	20.83	19.17
References	5	4.17	4.92	3.98
Price	30	30.00	17.77	0.50
Price Per Student		\$1,650	\$2,785	\$100,000
Total Points	100	85.50	78.10	46.65

Item "A"
Regular Board Meeting October 3, 2022

Approval of the Minutes for the August 29, 2022, Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the August 29, 2022, Workshop and Regular Board Meeting.

San Jacinto College District Board Workshop August 29, 2022

The Board of Trustees of the San Jacinto Community College District met at 5:15 p.m., Monday, August 29, 2022, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Erica Davis Rouse, Dan Mims, John Moon, Jr., Keith Sinor, Larry Wilson Absent: Dr. Ruede Wheeler Chancellor: Brenda Hellyer Other: Amanda Fenwick, Micki Morris (attorney – via conference call), Sandra Ramirez, Mandi Reiland, Linda Torres, Teri Zamora
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Board Vice Chair, John Moon, Jr., called the workshop to order at 5:17 p.m. Chair Marie Flickinger was in attendance but asked that Vice Chair Moon lead the meeting as she was recovering from surgery.
II.	Roll Call of Board Members	Board Chair Flickinger conducted a roll call of the Board members: Erica Davis Rouse Marie Flickinger Dan Mims John Moon, Jr. Keith Sinor Dr. Ruede Wheeler (absent) Larry Wilson
III.	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open	Vice Chair Moon, Jr. adjourned to closed session at 5:19 p.m. The Board members listed above as attending, Chancellor Brenda Hellyer, Sandra Ramirez, Mandi Reiland, and Teri Zamora were present for the closed session except as noted below.

	Meetings Act, for the following purposes: Legal Matters and Personnel Matters	<p>a. Legal Matters - For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.</p> <ul style="list-style-type: none"> • Conference call with attorney Micki Morris <p>b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.</p> <ul style="list-style-type: none"> • Validation of evaluation ratings for members of the Strategic Leadership Team (only Board members and Dr. Brenda Hellyer attended this portion)
IV.	Reconvene in Open Meeting	Board Chair Flickinger reconvened to open meeting at 6:20 p.m.
V.	Update on Next Steps with Adoption of Tax Rate	<p>Teri Zamora presented on the process for adoption of the 2022 property tax rate. The College received its preliminary values in April 2022, and the budget approved at the August 8 Board Meeting was based on those values. The July valuations were higher than estimated in April, predicting a 16 percent increase instead of the anticipated nine percent increase. Teri added that we anticipated that we would receive our final valuations in mid-August. That was delayed, and we should now receive certified values between August 29 and September 2.</p> <p>Teri added that the rates are projected to be 0.155646 cents based on historical rates. The Administration feels more comfortable waiting for certified values than adopting the tax rate based on the July valuations. A revised notice of 2022 tax rates will be posted on the College website on September 3 and a special Board meeting will be held on September 19 for the Board to approve the proposed tax rate and announce the date of public hearing and adoption, which will be October 3.</p>
VI.	Review Houston Chronicle Contract and Expenditures	Dr. Brenda Hellyer provided an overview of the Houston Chronicle Opportunity News budget and expenditures. She provided a breakdown of the budgeted \$425,000 and how these funds are allocated. The College allocates \$200,000 for Opportunity News and \$165,000 is allocated to additional advertising including email blasts, job ads, native ads, and other promotional ads. The remaining budgeted dollars are reserved for other opportunities to promote the College in the Chronicle.

		<p>Brenda provided background on the Opportunity News. The first issue was September 2013, and the original cost was \$344,000 and included a digital online education selection. Teri Crawford and Amanda Fenwick evaluated the website analytics and realized the College was receiving low return on the Chronicle’s website. The digital version of Opportunity News was removed in 2016-2017, which lowered the cost. Marketing manages all assets of the Opportunity News. They used to have a freelance writer who wrote some articles, but they now write the articles themselves.</p> <p>Brenda explained that approximately 200,000 online and print copies are distributed. The Chronicle has readership of approximately 375,000 in print. The Chronicle is seeing a monthly increase in e-edition subscribers. Regarding the location of the Opportunity News in the Houston Chronicle, because it is only printed once a month, it is not a “live print run” which is why it is in the comics or help wanted ads section. As a solution to the concern with the location of the Opportunity News, the Chronicle will include 12 strip ads to run in the main news section to call out the Opportunity News in the newspaper on the first Sunday of each month when Opportunity News runs. The Chronicle will also include 12 skybox ads to run in the careers section the week before Opportunity News publishes. The value of these additional ads is \$54,000 and will be published at no additional charge to the College.</p> <p>Erica Davis Rouse asked Amanda Fenwick who the target for the “learn about new careers” ad is. Amanda responded that the strip ads will be updated quarterly to say something different and target different audiences. The readership in Houston is believed to be the older population so this can be targeted toward them to upskill their careers. She also stated that the audience is thought leaders in Houston.</p> <p>Brenda elaborated that the target audience for Opportunity News is leaders in Houston who are likely reading the Houston Chronicle, and we want them to keep San Jacinto College in the broader conversational mix. She has received comments at several external meetings about how much people love Opportunity News and what they learn about the College. It is a brand awareness tactic. The return on Opportunity News is determined by word of mouth as traditional media is hard to measure. The stories featured in</p>
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		<p>the Opportunity News can be sent to other papers or media outlets but are written more like feature stories rather than news stories. The stories are also posted on the San Jac newspapers and go out to all employees. Opportunity News are posted to the College’s website but can be sent out to our community quarterly.</p> <p>Larry Wilson suggested sending the Opportunity News to local Chambers of Commerce to distribute to their membership. Amanda will look into this option.</p> <p>Erica asked if it would make more sense for Opportunity News to only be focused on areas that are in the College’s taxing district instead of paying the Chronicle to distribute it to areas further away. Amanda responded there is value in having it distributed to thought leaders across all of Houston. The College has other publications that are sent only to its taxing district.</p> <p>The Board members agreed these strip ads will be beneficial. Brenda informed the Board that the College will commit to a full year contract with these revisions.</p> <p>The Board members were comfortable with this plan.</p>
<p>VII.</p>	<p>Review and Discussion of Annual Internal Audit Report</p> <ul style="list-style-type: none"> ● Summary of FY 2021-2022 Internal Audit Work ● Proposed FY 2022-2023 Audit Plan 	<p>Linda Torres, Director of Internal Audit, provided an update on the audit work done this year as well as a proposal for next year. The annual internal audit report satisfies the requirements of the Texas Government Code and is posted to the College’s website. She walked the Board through the internal audit report that was distributed to them and explained what is included in the report. The College department and its leadership receives corrective action plans when an internal audit is issued. At the end of year 2018, the College departments collectively had 69 open corrective action plans (CAPs). At the end of this year, we only have six open CAPs, which are outlined in the audit report. Linda was appreciative of the leadership support to get the CAPs cleared. Additionally, fourteen cash counts were performed this year with no significant issues. During the year three reports on ethics and fraud were made through the hotline provided on the College’s website. None of these reports required action by Internal Audit and all were able to be handled by the leader.</p>

	<p>Linda provided an overview of the outstanding CAPs for this year. There were findings that the College does not have dual credit memorandums of understanding (MOUs) for private schools and home schools.</p> <p>Erica asked if there is an umbrella for home schooled children or does there need to be an MOU for each individual home-schooled student. Linda responded that an MOU for each individual home-schooled student is needed.</p> <p>Linda added that another issue with dual credit MOUs was found around grades. The College gives alpha grades and most ISD's do numerical grades. We found that other colleges issue their dual credit students a letter grade and then the ISD converts it to the numerical grade as deemed appropriate. The recommendation is to make this change in our MOUs to state that the College will supply an alpha grade for dual credit and will no longer supply numerical grades.</p> <p>Brenda added that these conversations with the ISD's are already taking place and will likely take up to a year to implement since we need to get through this academic year.</p> <p>Linda explained a third issue with dual credit is that the billing and payment process varies between districts, and between high schools within the districts. It is recommended to implement a consistent method across all MOUs. The final comments were informational, stating that all new MOUs issued after September 1, 2021, are now statutorily required to contain specific terminology.</p> <p>Linda stated that an audit on heating, ventilation, air conditioning, and refrigeration (HVACR) was performed on South and North campuses. South Campus had no issues, and North Campus had one issue. The North Campus HVACR program sold scrap material and deposited the funds into a student club account instead of going through the proper process of disposing the materials and depositing the funds in the appropriate unrestricted College account.</p> <p>She provided an update on another issue that falls under contract administration with several discrepancies surrounding the rates that are invoiced to the College including rates not matching the contract, invoices being billed via lump sum, invoices not having enough detail, contract discounts not being outlined in the contracts, and</p>
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		<p>items purchased not included within the contract. Since this audit touched all areas of the College, Linda and her team will be reviewing contracts individually when they do individual departmental audits.</p> <p>An audit of payroll distributions was also performed, and no issues were found.</p> <p>Linda provided a summary of the proposed audit plan for 2022-2023. She covered audits that are currently in progress and recurring audits. She also provided a list of audits the auditing department plans to perform in fiscal year 2022-2023; this list can be found on page 20 of the auditing report.</p> <p>The Board was supportive of this plan. Brenda thanked Linda and her team for all their work.</p>
VIII.	Review Construction and Renovation Dates on College-Owned Buildings	<p>Brenda informed the Board that they received a handout outlining the buildings on campus, when they were built, and the date of their last renovation. This information was requested at the last Board retreat. She highlighted buildings with upcoming renovation or demolitions.</p> <p>Teri added that there is a project underway to do a condition assessment on some buildings. This will be combined with current and prior usage to prioritize when looking at renovations.</p>
IX.	Update on Enrollment	<p>Brenda provided an update on the Fall 2022 enrollment. The College’s headcount as of today is 30,162. We are down in headcount from the past three years but are up in contact hours. This increase in contact hours is due to the Promise Program where students are required to take 12 hours.</p>
X.	Update on Auction Process	<p>Teri provided an update on the auction process. The online auction process will be changed in an attempt to dispose of auction items quicker as we are running out of storage. The Foundation also has items to dispose of so these will be included in the online auction.</p> <p>Brenda added that items from the Anders Gym demolition will be handled separately.</p>
XI.	Update on State and Federal Legislative Sessions	<p>Brenda provided an update on State and Federal Legislative sessions. On the Federal side, there was a passage of the CHIPS and Science bill so there is money available for</p>

		<p>minority serving institutions. The CHIPS and Science Act will establish a technology, innovation, and partnerships directorate at the National Science Foundation (NSF) to focus on fields like semiconductors and advanced computing, advanced communications technology, advanced energy technologies, quantum information technologies, and biotechnology. Regarding the executive order for Pell grant student loan forgiveness, our students do not receive a lot of federal loans so we will continue to monitor the impact of this. On the State side, the Commission on Community College Finance will discuss the first draft of recommendations in a public hearing on September 12. Brenda will provide an update at the October Board meeting once the recommendations have been discussed.</p>
XII.	Review of Calendar	<p>Brenda reviewed upcoming events included on the Board calendar and asked the Board to let Mandi Reiland know if they want to attend anything listed.</p>
XIII.	General Discussion of Meeting Items	<p>Brenda reviewed the additional purchasing support options with the Board. These items included tabulations for two items in the Board book and an architecture services fee schedule. She covered a question that Larry Wilson had regarding one of the architecture increases. This increase was due to a building renovation project expanding to a major renovation which caused an increase in construction costs which resulted in increased architectural fees.</p> <p>Teri provided more background on the increase.</p> <p>The Board members discussed the increase and steps moving forward.</p> <p>Teri responded that the College plans to do RFPs for a new architect pool for non-bond related projects. She will provide a list and have review done to determine the best rates.</p>
XIV.	Adjournment	<p>Board Vice Chair Moon, Jr., adjourned the workshop at 7:13 p.m.</p>

**San Jacinto College District
Regular Board Meeting Minutes**

August 29, 2022

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, August 29, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair
Keith Sinor, Secretary
Larry Wilson

Absent: Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Rhonda Bell	Ann Kokx-Templet
Jacquelynn Conger	DeRhonda McWaine
Kimberly DeLauro	Lamar McWaine
Destry Dokes	Kevin Morris
Chris Duke	Alexander Okwonna
Teddy Farias	JR Ragaisis
Amanda Fenwick	Sandra Ramirez
Melissa Fuqua	Mandi Reiland
Kevin Hale	Shelley Rinehart
Allatia Harris	Eddy Ruiz
Bo Hopper	Jaclyn Stafford
Carin Hutchins	Nikki Whiteside
Sallie Kay Janes	Van Wigginton
Matt Keim	Laurel Williamson
Angela Klaus	Teri Zamora
Aaron Knight	

Call the Meeting to order: Vice Chair Moon called the Regular Meeting of the Board of Trustees to order at 7:20 p.m.

Chair Marie Flickinger was in attendance but asked that Vice Chair Moon lead the meeting as she was recovering from surgery.

Roll Call of Board Members: Chair Flickinger conducted a roll call of the Board members:

Erica Davis Rouse
Marie Flickinger
Dan Mims

John Moon, Jr.
Keith Sinor
Dr. Ruede Wheeler (absent)
Larry Wilson

Invocation and Pledges to the Flags: The invocation was given by Allatia Harris. The pledges to the American flag and the Texas flag were led by Dan Mims.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Teri Zamora recognized the Purchasing Department for Receiving the 2022 Achievement of Excellence in Procurement Award.

Student Success Presentations:

1. Eddy Ruiz and Lamar McWaine presented on the Diversity, Equity, and Inclusivity landscape.

Communications to the Board: The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board by Eddie Weller, for the plant sent in memory of his mother.

Public Comment: There were no citizens desiring to speak before the Board.

Informative Reports: Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements July 2022
 - b. San Jacinto College Monthly Investment Report July 2022
- B. San Jacinto College Foundation Financial Statements
- C. Capital Improvement Program
- D. San Jacinto College Building Committee Minutes

Motion 10221 Consideration of Approval of Policy III.3001.J, Records Management – Second Reading Motion was made by Keith Sinor, seconded by Larry Wilson, for approval of Policy III.3001.J, Records Management – Second Reading.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson
Nays: None

Motion 10222 Consideration of Approval to Modify Child Care Fees Motion was made by Dan Mims, seconded by Keith Sinor, for approval to Modify Child Care Fees.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson
Nays: None

**Motion 10223
Consideration of
Approval of Non-
Credit Course
Enrollment Charges**

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Non-Credit Course Enrollment Charges.

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson
Nays: None

**Motion 10224
Consideration of
Purchasing Requests**

Motion was made by Dan Mims, seconded by Erica Davis Rouse, for approval of the purchasing requests.

Purchase Request #1	
Contract for North Campus Hydronic Interconnection	\$2,163,703
Purchase Request #2	
Additional Funds for Architectural Services for Central Campus Marcom Building (C2) Renovations	419,487
Purchase Request #3	
Additional Funds for Professional Services for Higher Performing Buildings	75,000
Purchase Request #4	
Contract for Trash Disposal Services	200,000
Purchase Request #5	
Contract for Cloud Hosting Interconnect Services	<u>365,277</u>
TOTAL OF PURCHASE REQUESTS	\$3,223,467

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson
Nays: None

**Motion 10225
Consent Agenda**

Motion was made by Larry Wilson, seconded by Dan Mims, to approve the consent agenda.

- A. Approval of the Minutes for the August 8, 2022, Workshop and Regular Board Meeting
- B. Approval of the Minutes for the August 2, 2022, Strategic Planning Retreat
- C. Approval of the Budget Transfers
- D. Approval of Personnel Recommendations and Extra Service Agreements
- E. Approval of the Affiliation Agreements
- F. Approval of the Next Regularly Scheduled Meeting on October 3, 2022

Motion Carried.

Yeas: Davis Rouse, Flickinger, Mims, Moon, Sinor, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:47 p.m.

Item "B"
Regular Board Meeting October 3, 2022
Approval of the Minutes for the September 19, 2022, Special Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the September 19, 2022, Special Board Meeting.

**San Jacinto College District
Special Board Meeting Minutes**

September 19, 2022

The Board of Trustees of the San Jacinto Community College District met for a Special Board Meeting at 4:30 p.m., Monday, September 19, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas. At least a quorum of the Board was physically present in accordance with the provisions of Section 551.127 of the Texas Government Code.

Chancellor: Brenda Hellyer

Others Present: Dianne Duron
Carin Hutchins
Matt Keim
Bo Hopper
Mandi Reiland
Teri Zamora

Call the Meeting to order: Chair Marie Flickinger called the special meeting of the Board of Trustees to order at 4:33 p.m.

Roll Call of Board Members: Erica Davis Rouse (via video conference)
Marie Flickinger
Dan Mims
John Moon, Jr.
Keith Sinor (via video conference)
Dr. Ruede Wheeler (absent)
Larry Wilson

Public Comment: There were no citizens desiring to speak before the Board.

Motion 10226 Consideration of a Resolution to Approve Submission of Grant Application Motion was made by Larry wilson, seconded by John Moon, Jr., approve a Resolution to Approve Submission of Grant Application.

Approve Submission of Grant Application Motion Carried.

Application Yeas: Davis Rouse (via video conference), Flickinger, Mims, Moon, Jr., Sinor (via video conference), Wilson
Nays: None

**Motion 10227
Consideration of
Approval of 2022
Proposed Tax
Rate, Review of
Final No-New-
Revenue and
Voter-Approval
Tax Rate
Calculations and
Approve Date to
Adopt Tax Rate**

Motion was made by Dan Mims, seconded by Larry Wilson, for approval of 2022 Proposed Tax Rate, Review of Final No-New-Revenue and Voter-Approval Tax Rate Calculations and Approve Date to Adopt Tax Rate.

Motion Carried.

Yeas: Davis Rouse (via video conference), Flickinger, Mims, Moon, Jr., Sinor (via video conference), Wilson
Nays: None

Adjournment:

Chair Flickinger adjourned the meeting at 4:40 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve budget transfers for August which have been made in accordance with appropriate accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees prior to September 1 of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Public Service, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a living document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers allows the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu
Dianne Duron	281-998-6347	dianne.duron@sjcd.edu

SAN JACINTO COMMUNITY COLLEGE DISTRICT
 Budget Transfers Related to Fiscal Year 2021-22
 for August 2022

ELEMENT OF COST	DEBIT	CREDIT
INSTRUCTION	\$ 2,109,349	\$ 208,458
PUBLIC SERVICE	\$ 681	\$ -
ACADEMIC SUPPORT	\$ 487,287	\$ 615,437
STUDENT SERVICES	\$ 416,179	\$ -
INSTITUTIONAL SUPPORT	\$ 23,000	\$ 2,218,876
PHYSICAL PLANT	\$ 15,805	\$ 9,530
AUXILIARY ENTERPRISES	\$ -	\$ -
	\$ 3,052,301	\$ 3,052,301

RECOMMENDATION

The administration recommends that the Board of Trustees approve the following Affiliation Agreements:

South Campus

Department

Affiliation Entity

Allied Health Programs

Texas Children's Hospital

Allied Health Programs

The University of Texas Medical Branch at Galveston (Affiliation Agreement)

Pharmacy Technician

The University of Texas Medical Branch at Galveston (Program Agreement)

Nursing

The University of Texas Medical Branch at Galveston (Program Agreement)

Physical and Occupational Therapy Assistant

The University of Texas Medical Branch at Galveston (Program Agreement)

Occupational Therapy Assistant

Bay Area Rehabilitation Center

RATIONALE

The Affiliation Agreements were reviewed by the College's external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

Daniel J. Snooks, Attorney
Laurel Williamson

281-998-6184

laurel.williamson@sjcd.edu

Item “F”
Regular Board Meeting October 3, 2022
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, November 7, 2022.