

***Board of Trustees
Meeting***

January 30, 2023

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a Board workshop at 5:00 p.m., Monday, January 30, 2023, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

The open portions of this meeting will be recorded and made available to the public on the College's website.

**BOARD WORKSHOP
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:**
 - a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.
 - b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- IV. Reconvene in Open Meeting**
- V. Discuss Proposed Bachelor of Applied Science in Education**
- VI. Review of Board Election Calendar and Processes**
- VII. Discuss Proposed Tuition Rate Increase**
- VIII. Update on Spring 2023 Enrollment**
- IX. Review Proposed Designation of Unrestricted Cash**
- X. Review Format Change for 2015 Bond Monthly Report**
- XI. Update on State and Federal Legislative Sessions and the Texas Commission on Community College Finance**
- XII. Review of Calendar**
- XIII. General Discussion of Meeting Items**
 - a. Additional Purchasing Support Documents

b. Blend and Extend on Contract for Electricity and Gas (PR2 and PR4)

XIV. Adjournment

Additional Closed Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment, or specific occasions for implementation, of security personnel or devices.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Section 551.087– To discuss or deliberate regarding commercial or financial information that the Board has received from a business prospect that the Board seeks or may seek to have locate, stay, or expand in or near the territory of the College and with which the Board is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to such business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

Certification as to Posting or Giving of Notice

On this day, January 27, 2023, this notice was posted to the College’s website, on a bulletin board located at a place convenient to the public at the administrative building of the San Jacinto Community College District, 4624 Fairmont Parkway, Pasadena, Texas, and is readily accessible to the public upon request.

**NOTICE OF MEETING
BOARD OF TRUSTEES
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the San Jacinto Community College District will meet for a regularly scheduled Board meeting at 7:00 p.m. on Monday, January 30, 2023, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

The live-stream of this meeting can be accessed as follows:

www.sanjac.edu/board-meeting-videos

An electronic copy of the agenda packet is available on the College’s website as follows:

www.sanjac.edu/board-meeting-agendas

Members of the public who desire to address the Board must comply with the following registration procedures:

A link to a public comments form is available at: www.sanjac.edu/request-speak-to-board

The form must be completed prior to 11:00 a.m. on January 30, 2023. After completion of the form, the requestor will be contacted with further instructions. Registered participants will be allotted five minutes to address the Board of Trustees during the “Public Comment” portion of the meeting. Discussion shall be addressed to the Board Chair and the entire membership of the Board. Discussion shall be limited solely to the matter indicated on the request form. Members of the Board of Trustees and/or administration may not comment or deliberate during a public comment period at the meeting except to state that the Chancellor or designee may follow-up, when appropriate.

The open portions of this meeting will be recorded and made available to the public on the College’s website.

Any questions regarding this meeting notice can be directed to Mandi Reiland, Manager of Executive Operations for the Chancellor and Board of Trustees at mandi.reiland@sjcd.edu.

**BOARD MEETING
AGENDA**

- I. Call the Meeting to Order**
- II. Roll Call of Board Members**
- III. Invocation, and Pledge to the Flags**
- IV. Special Announcements, Recognitions, Introductions, and Presentations**
 - Recognition of the 2022-2023 Excellence Award Recipients Laurel Williamson
 - Star Award Recognition Shelley Rinehart
- V. Student Success Presentations**
 - Human Resources Board Focus Report Sandra Ramirez

- VI. Communications to the Board of Trustees**
- VII. Public Comment**
- VIII. Informative Reports to the Board**
 - A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements November 2022
 - b. San Jacinto College Financial Statements December 2022
 - c. San Jacinto College Monthly Investment Report November 2022
 - d. San Jacinto College Monthly Investment Report December 2022
 - e. San Jacinto College Quarterly Investment Report Sept. – Nov. 2022
 - B. San Jacinto College Foundation Financial Statements
 - a. November 2022
 - b. December 2022
 - C. Capital Improvement Program
 - a. November 2022
 - b. December 2022

ACTION ITEMS

- IX. Consideration of Approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants**
- X. Consideration of Approval of Rescission of Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center - Second Reading**
- XI. Consideration of Adoption of Authorized Broker/Dealer List**
- XII. Consideration of Approval to Authorize Resolution to Order a General Election and Execution of Such Order to Hold Trustee Election**
- XIII. Consideration and Approval of Designation of Unrestricted Cash Reserves to Fund Future Capital Projects**
- XIV. Consideration of Approval of Bachelor of Applied Science in Education – Emphasis in Early Childhood Program**

PURCHASING REQUESTS

- XV. Consideration of Purchasing Requests**

CONSENT AGENDA

- XVI. Consent Agenda**

(Any item placed on the consent agenda shall be removed and taken up as a separate matter, if so requested by any member of the Board, otherwise all items will be voted on with one (1) motion.)

 - A. Approval of the Minutes for the December 12, 2022, Workshop and Regular Board Meeting**
 - B. Approval of the Budget Transfers**
 - C. Approval of Personnel Recommendations, 2022-2023 Part-Time Hourly Rate Schedule, and Extra Service Agreements (ESA)**
 - D. Approval of the Affiliation Agreements**
 - E. Approval of the Next Regularly Scheduled Meeting**

XVII. Items for Discussion/Possible Action

(Items removed from the Consent Agenda or items discussed in closed session, will be considered at this time)

XVIII. Adjournment

Closed Session Authority

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Brenda Hellyer, Ed.D.

San Jacinto College Financial Statements
November 2022

San Jacinto Community College District
Statement of Net Position
November 30,

<u>Assets</u>	<u>2022</u>	<u>2021</u>
Current assets:		
Cash and cash equivalents	\$ 47,292,256	\$ 70,675,933
Investments	30,632,226	-
Accounts receivable - taxes	5,838,707	5,037,790
Accounts receivable	23,152,832	23,135,275
Deferred charges	2,302,654	1,601,834
Inventories	422,438	550,602
Total current assets	<u>109,641,113</u>	<u>101,001,434</u>
Noncurrent assets:		
Restricted cash and cash equivalents	84,193,816	86,169,747
Capital assets, net	712,923,600	699,472,337
Total noncurrent assets	<u>797,117,416</u>	<u>785,642,084</u>
Total assets	<u>906,758,529</u>	<u>886,643,518</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	12,486,706	16,771,450
Deferred outflow related to OPEB	19,256,731	22,616,854
Deferred outflow related to defeased debt	5,254,120	6,279,911
Total deferred outflows of resources	<u>36,997,557</u>	<u>45,668,215</u>
Liabilities		
Current liabilities:		
Accounts payable	11,946,339	14,904,664
Accrued liabilities	6,972,880	8,443,976
Accrued compensable absences and deferred compensation	2,429,062	2,399,843
Deferred revenues	473,894	600,019
Total current liabilities	<u>21,822,175</u>	<u>26,348,502</u>
Noncurrent liabilities:		
Net pension liability	20,637,425	46,145,705
Net OPEB liability	112,279,723	103,762,700
Bonds and notes payable	670,810,099	647,109,756
Total noncurrent liabilities	<u>803,727,247</u>	<u>797,018,161</u>
Total liabilities	<u>825,549,422</u>	<u>823,366,662</u>
Deferred inflows of resources:		
Deferred inflows related to pensions	25,055,564	7,609,539
Deferred inflows related to OPEB	18,658,275	29,602,310
Deferred Inflows - Lease Receivable	1,382,492	2,451,580
Total deferred inflows of resources	<u>45,096,331</u>	<u>39,663,429</u>
Net assets		
Beginning of year - audited	79,147,476	73,919,642
Current year addition	(6,037,144)	(4,638,000)
Total net position	<u>\$ 73,110,333</u>	<u>\$ 69,281,642</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

11 Unrestricted Funds	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 41,307,653	\$ 13,838,064	33.50%	\$ 13,838,066	33.50%
Local Taxes - Maintenance & Operations	79,500,000	80,254	0.10%	489,353	0.67%
Credit Tuition	63,600,000	40,498,041	63.68%	40,363,303	68.86%
Credit Exemptions & Waivers	(8,670,000)	(6,259,692)	72.20%	(6,645,930)	84.28%
Continuing Education					
CPET	525,000	220,041	41.91%	28,648	10.46%
Maritime Transportation	1,500,000	523,885	34.93%	380,066	24.85%
Continuing Professional Development (CPD)	6,000,000	1,431,889	23.86%	1,485,530	28.89%
Continuing Education Exemptions & Waivers	(72,000)	(6,760)	9.39%	(20,815)	46.70%
Bad Debt	(700,000)	(174,990)	25.00%	(175,000)	24.98%
Sales & Services	1,740,000	369,833	21.25%	625,330	24.58%
Insurance Proceeds - Winter Storm	-	-	-	13,181	4.64%
Investment Income	1,000,000	679,034	67.90%	12,191	2.20%
HEERF Lost Revenue	7,600,000	-	-	-	-
Total Revenues	193,330,653	51,199,600	26.48%	50,393,922	27.48%
Expenditures					
Instruction	76,923,754	22,050,090	28.66%	20,638,673	27.56%
Public Service	97,127	2,129	2.19%	124	2.42%
Academic Support	18,688,368	4,363,399	23.35%	4,304,822	29.04%
Student Services	17,680,961	3,475,261	19.66%	3,430,677	22.44%
Institutional Support	50,649,798	11,554,033	22.81%	10,606,152	23.82%
Physical Plant	25,491,010	4,359,092	17.10%	3,815,052	18.76%
Winter Storm	-	-	0.00%	13,181	4.64%
Total Expenditures	189,531,018	45,804,051	24.17%	42,808,681	25.16%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	3,799,635	42,678	1.12%	42,379	1.22%
Net Increase (Decrease) in Net Position	\$ -	\$ 5,352,871		\$ 7,542,862	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Three Months Ended November 30, 2022

Federal Restricted Funds	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 78,898,261	\$ 24,915,268	31.58%	\$ 37,724,517	43.16%
Total Revenues	78,898,261	24,915,268	31.58%	37,724,517	43.16%
Expenditures					
Instruction	1,095,233	155,616	14.21%	52,965	6.37%
Public Service	159,256	55,448	34.82%	49,425	26.88%
Academic Support	11,088,021	768,066	6.93%	718,335	14.73%
Student Services	2,351,254	1,040,474	44.25%	160,315	5.65%
Institutional Support	16,074,423	1,110,640	6.91%	863,347	4.65%
Physical Plant	1,549,311	-	-	-	-
Scholarships and Fellowships	46,580,763	21,785,024	46.77%	35,880,130	59.69%
Total Expenditures	78,898,261	24,915,268	31.58%	37,724,517	43.16%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -	\$ -	\$ -	\$ -

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

State Restricted Funds

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Paid Benefits	\$ 11,862,735	\$ 2,999,870	25.29%	\$ 2,940,345	25.00%
Grants	4,033,222	812,350	20.14%	1,162,326	43.09%
Total Revenues	15,895,957	3,812,221	23.98%	4,102,671	28.37%
Expenditures					
Instruction	6,970,986	1,675,498	24.04%	1,651,668	26.15%
Public Service	7,218	7,218	100.00%	5,250	18.96%
Academic Support	1,684,450	361,242	21.45%	298,181	20.64%
Student Services	1,503,121	411,699	27.39%	414,122	23.12%
Institutional Support	3,058,362	606,552	19.83%	622,675	23.71%
Physical Plant	12,399	-	-	-	-
Scholarships and Fellowships	2,659,422	750,012	28.20%	1,110,776	49.73%
Total Expenditures	15,895,957	3,812,221	23.98%	4,102,671	28.37%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ -	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

Local Restricted Funds	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 3,876,605	\$ 2,230,506	57.54%	\$ 1,536,117	28.17%
Total Revenues	3,876,605	2,230,506	57.54%	1,536,117	28.17%
Expenditures					
Instruction	45,079	-	-	-	-
Public Service	211,540	42,678	20.18%	42,423	23.04%
Academic Support	14,884	1,892	12.71%	144,485	32.03%
Student Services	51,600	5,219	10.11%	9,699	49.64%
Institutional Support	63,112	17	0.03%	5,746	17.69%
Physical Plant	250,000	-	-	-	-
Scholarships and Fellowships	3,770,224	2,223,379	58.97%	1,373,097	28.21%
Total Expenditures	4,406,440	2,273,185	51.59%	1,575,451	27.92%
Transfers Among Funds					
Transfers In	(529,835)	(42,678)	8.06%	(42,379)	21.75%
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ 3,045	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

27 Texas Public Education Grant

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Tuition - Credit & Non Credit	\$ 3,100,000	\$ 1,955,805	63.09%	\$ 1,922,916	67.08%
Total Revenues	3,100,000	1,955,805	63.09%	1,922,916	67.08%
Expenditures					
Scholarships and Fellowships	3,100,000	1,267,645	40.89%	1,751,289	52.85%
Total Expenditures	3,100,000	1,267,645	40.89%	1,751,289	52.85%
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ 688,160		\$ 171,626	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

28 Private Gifts and Donations

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Sales & Services	\$ -	\$ -	-	1,334	5.10%
Total Revenues	\$ -	\$ -	-	1,334	5.10%
Expenditures					
Instruction	-	4,914	-	5,601	15.59%
Scholarships and Fellowships	-	-	-	-	-
Total Expenditures	-	4,914	-	5,601	15.59%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ (4,914)		\$ (4,267)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

Auxiliary Enterprises

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Auxiliary Services	\$ 2,850,000	\$ 817,273	28.68%	\$ 718,558	27.06%
Total Revenues	2,850,000	817,273	28.68%	718,558	27.06%
Expenditures					
Labor	539,270	157,425	29.19%	126,716	21.68%
Benefits	233,996	29,757	12.72%	23,557	20.04%
Supplies	586,338	161,510	27.55%	114,825	25.24%
Travel	169,444	35,796	21.13%	32,348	11.59%
Contracted Services	260,353	102,533	39.38%	54,962	23.26%
Utilities	200	-	-	-	-
Scholarships and Fellowships	1,010,857	425,466	42.09%	380,875	37.99%
Total Expenditures	2,800,458	912,487	32.58%	733,284	27.42%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ 49,542	\$ (95,214)		\$ (14,726)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

Fund 95 Retirement of Indebtedness

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Local Taxes - Debt Service	37,780,067	38,168	0.10%	233,120	0.65%
Investment Income	-	3,861	-	396	0.74%
Total Revenues	37,780,067	42,029	0.11%	233,516	0.65%
Expenditures					
Institutional Support - Principal	18,530,600	-	-	-	-
Institutional Support - Interest	22,519,268	6,196,107	27.51%	6,753,261	28.13%
Total Expenditures	41,049,868	6,196,107	15.09%	6,753,261	18.39%
Transfers Among Funds					
Transfers In	(3,269,801)	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Debt Principal Payment	(18,530,600)	-	-	-	-
Net Increase (Decrease) in Net Position	\$ 18,530,600	\$ (6,154,078)		\$ (6,519,746)	

1 Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Three Months Ended November 30, 2022

Fund 97 Investment in Plant	Adjusted Budget	Actual 2.5%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Expenditures					
Depreciation	\$ 26,800,000	\$ 6,832,943	25.50%	\$ 5,843,359	24.56%
Total Expenditures	26,800,000	6,832,943	25.50%	5,843,359	24.56%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Capital Purchases 1	(2,269,411)	(340,774)	15.02%	(13,133)	0.44%
Net Increase (Decrease) in Net Position	\$ (24,530,589)	\$ (6,492,169)		\$ (5,830,226)	

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San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Three Months Ended November 30, 2022

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 53,170,388	\$ 16,837,934	31.67%	\$ 16,778,411	31.62%
Local Taxes - Maintenance & Operations	79,500,000	80,254	0.10%	489,353	0.67%
Local Taxes - Debt Service	37,780,067	38,168	0.10%	233,120	0.65%
Credit Tuition	66,700,000	42,453,845	63.65%	42,286,218	68.78%
Credit Exemptions & Waivers	(8,670,000)	(6,259,692)	72.20%	(6,645,930)	84.28%
Continuing Education					
CPET	525,000	220,041	41.91%	28,648	10.46%
Maritime Transportation	1,500,000	523,885	34.93%	380,066	24.85%
Continuing Professional Development	6,000,000	1,431,889	23.86%	1,485,530	28.89%
Continuing Education Exemptions & Waivers	(72,000)	(6,760)	9.39%	(20,815)	46.70%
Credit Fees	-	-	-	-	-
Bad Debt	(700,000)	(174,990)	25.00%	(175,000)	24.98%
Sales & Services	1,740,000	369,833	21.25%	626,664	24.38%
Insurance Proceeds - Winter Storm	-	-	-	13,181	4.64%
Investment Income	1,000,000	682,896	68.29%	12,586	2.07%
Investment Income - Restricted Funds	-	668,200	-	13,432	2.36%
HEERF Lost Revenue	7,600,000	-	-	-	-
Auxiliary Services	2,850,000	817,273	28.68%	718,558	27.06%
Grants	83,181,484	25,807,809	31.03%	38,886,843	43.16%
Local Grants	3,626,605	2,150,316	59.29%	1,536,117	28.13%
Total Revenues	335,731,543	85,640,902	25.51%	96,646,983	29.05%
Expenditures					
Instruction	85,035,053	23,886,118	28.09%	22,348,907	27.20%
Public Service	475,141	107,474	22.62%	97,222	24.26%
Academic Support	31,475,722	5,494,599	17.46%	5,465,823	25.31%
Student Services	21,586,935	4,932,653	22.85%	4,014,813	20.14%
Institutional Support	110,895,563	19,467,348	17.55%	18,851,181	18.40%
Physical Plant	27,302,720	4,359,092	15.97%	3,815,052	18.73%
Winter Storm	-	-	-	13,181	4.64%
Scholarships and Fellowships	56,110,409	26,026,060	46.38%	40,115,292	56.88%
Auxiliary Enterprises	2,800,458	912,533	32.59%	733,284	27.42%
Depreciation	26,800,000	6,832,943	25.50%	5,843,359	24.56%
Total Expenditures	362,482,002	92,018,820	25.39%	101,298,116	29.43%
Transfers Among Funds					
Transfers In	(3,799,635)	(42,678)	1.12%	(42,379)	1.22%
Transfers Out	3,799,635	42,678	1.12%	42,379	1.22%
Adjustment for Debt Principal Payment	1	-	-	-	-
Adjustment for Capital Purchases	1	(340,774)	15.02%	(13,133)	0.44%
Net Increase (Decrease) in Net Position	\$ (5,950,448)	\$ (6,037,144)		\$ (4,638,000)	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

Capital Improvement Program

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Three Months Ended November 30, 2022

Fund 91 Capital Projects

	Adjusted Budget	Actual 2.5%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Investment Income	\$ -	\$ 668,200	-	\$ 13,432	2.36%
Total Revenues	-	668,200	-	13,432	2.36%
Expenditures					
SECO-Energy Conservation Projects	3,290,864	8,989	0.27%	-	-
Bond Program	79,666,493	2,573,934	3.23%	5,607,808	15.71%
Total Expenditures	82,957,357	2,582,923	3.11%	5,607,808	15.17%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ (82,957,357)	\$ (1,914,723)		\$ (5,594,376)	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Three Months Ended November 30, 2022

Fund 93 Generation Park Clear Lake Land Proceeds

	Adjusted Budget	Actual 25%	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Land Sale Proceeds	\$ -	\$ -	-	\$ -	-
Total Revenues	-	-	-	-	-
Expenditures					
Generation Park	148,820	-	-	-	-
Total Expenditures	148,820	-	-	-	-
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ (148,820)	\$ -	-	\$ -	-

San Jacinto College Financial Statements
December 2022

San Jacinto Community College District
Statement of Net Position
December 31,

<u>Assets</u>	<u>2022</u>	<u>2021</u>
Current assets:		
Cash and cash equivalents	\$ 57,111,806	\$ 85,103,691
Investments	30,767,681	-
Accounts receivable - taxes	5,838,707	5,037,790
Accounts receivable	27,687,700	24,489,143
Deferred charges	1,950,667	1,299,225
Inventories	422,438	550,602
Total current assets	<u>123,778,998</u>	<u>116,480,450</u>
Noncurrent assets:		
Restricted cash and cash equivalents	85,640,077	78,282,706
Capital assets, net	711,491,193	707,086,405
Total noncurrent assets	<u>797,131,270</u>	<u>785,369,111</u>
Total assets	<u>920,910,268</u>	<u>901,849,561</u>
Deferred outflows of resources:		
Deferred outflow related to pensions	12,486,706	16,771,450
Deferred outflow related to OPEB	19,256,731	22,616,854
Deferred outflow related to defeased debt	5,173,492	6,190,098
Total deferred outflows of resources	<u>36,916,929</u>	<u>45,578,401</u>
<u>Liabilities</u>		
Current liabilities:		
Accounts payable	11,874,523	15,105,898
Accrued liabilities	8,965,132	10,856,541
Accrued compensable absences and deferred compensation	2,429,062	2,399,843
Deferred revenues	468,602	607,654
Total current liabilities	<u>23,737,318</u>	<u>28,969,935</u>
Noncurrent liabilities:		
Net pension liability	20,637,425	46,145,705
Net OPEB liability	112,279,723	103,762,700
Bonds and notes payable	670,800,855	646,856,541
Total noncurrent liabilities	<u>803,718,003</u>	<u>796,764,946</u>
Total liabilities	<u>827,455,321</u>	<u>825,734,881</u>
Deferred inflows of resources:		
Deferred inflows related to pensions	25,055,564	7,609,539
Deferred inflows related to OPEB	18,658,275	29,602,310
Deferred Inflows - Lease Receivable	1,382,492	2,451,580
Total deferred inflows of resources	<u>45,096,331</u>	<u>39,663,429</u>
<u>Net assets</u>		
Beginning of year - audited	79,147,476	73,919,642
Current year addition	6,128,068	8,110,010
Total net position	<u>\$ 85,275,544</u>	<u>\$ 82,029,652</u>

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

11 Unrestricted Funds	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 41,307,653	\$ 17,762,291	43.00%	\$ 17,762,293	43.00%
Local Taxes - Maintenance & Operations	79,500,000	14,721,865	18.52%	15,402,648	20.84%
Credit Tuition	63,600,000	46,113,277	72.51%	45,748,857	78.05%
Credit Exemptions & Waivers	(8,670,000)	(6,891,785)	79.49%	(6,911,739)	87.66%
Continuing Education					
CPET	525,000	272,527	51.91%	168,333	61.45%
Maritime Transportation	1,500,000	637,385	42.49%	472,562	30.90%
Continuing Professional Development (CPD)	6,000,000	1,803,835	30.06%	1,793,494	34.88%
Continuing Education Exemptions & Waivers	(72,000)	(11,085)	15.40%	(29,815)	66.89%
Bad Debt	(700,000)	(233,323)	33.33%	(233,333)	16.33%
Sales & Services	1,740,000	458,482	26.35%	764,243	39.18%
Insurance Proceeds - Winter Storm	-	-	-	38,190	13.46%
Investment Income	1,000,000	988,335	98.83%	16,692	3.07%
HEERF Lost Revenue	7,600,000	-	-	-	-
Total Revenues	193,330,653	75,621,803	39.12%	74,992,424	42.40%
Expenditures					
Instruction	77,064,732	29,614,547	38.43%	27,845,621	37.84%
Public Service	97,040	2,552	2.63%	933	3.04%
Academic Support	18,560,167	5,728,134	30.86%	5,439,168	37.28%
Student Services	17,667,935	4,762,075	26.95%	4,662,430	30.92%
Institutional Support	50,543,190	15,182,620	30.04%	14,333,151	33.54%
Physical Plant	25,597,955	6,040,544	23.60%	5,653,345	26.63%
Winter Storm	-	-	-	38,190	13.46%
Total Expenditures	189,531,018	61,330,472	32.36%	57,972,838	34.60%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	3,799,635	54,706	1.44%	58,574	-
Net Increase (Decrease) in Net Position	\$ -	\$ 14,236,625		\$ 16,961,012	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

Federal Restricted Funds	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 79,177,070	\$ 26,605,872	33.60%	\$ 38,633,763	43.46%
Total Revenues	79,177,070	26,605,872	33.60%	38,633,763	43.46%
Expenditures					
Instruction	1,095,233	248,446	22.68%	134,253	16.44%
Public Service	360,122	72,008	20.00%	59,537	32.35%
Academic Support	11,184,214	1,614,134	14.43%	957,137	18.78%
Student Services	2,351,254	1,323,670	56.30%	417,796	14.98%
Institutional Support	16,006,286	1,421,303	8.88%	1,035,303	8.40%
Physical Plant	1,549,311	-	-	-	-
Scholarships and Fellowships	46,630,650	21,926,311	47.02%	36,029,792	60.04%
Total Expenditures	79,177,070	26,605,872	33.60%	38,633,817	47.56%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ (54)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

State Restricted Funds	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Paid Benefits	\$ 11,862,735	\$ 4,011,996	33.82%	\$ 3,924,192	37.51%
Grants	3,992,029	837,503	20.98%	1,202,442	47.03%
Total Revenues	15,854,764	4,849,499	30.59%	5,126,634	39.38%
Expenditures					
Instruction	6,967,660	2,222,636	31.90%	2,178,943	38.12%
Public Service	10,544	10,544	100.00%	7,638	28.65%
Academic Support	1,615,312	483,490	29.93%	410,033	30.97%
Student Services	1,503,121	553,783	36.84%	563,984	35.41%
Institutional Support	3,039,141	829,035	27.28%	837,528	39.56%
Physical Plant	39,564	-	-	-	-
Scholarships and Fellowships	2,679,422	750,012	27.99%	1,128,509	50.40%
Total Expenditures	15,854,764	4,849,499	30.59%	5,126,634	39.38%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ -		\$ -	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

Local Restricted Funds	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Grants	\$ 4,072,380	\$ 3,218,390	79.03%	\$ 2,128,519	62.78%
Total Revenues	4,072,380	3,218,390	79.03%	2,128,519	62.78%
Expenditures					
Instruction	45,079	-	-	46,345	52.61%
Public Service	211,540	54,304	25.67%	58,775	31.92%
Academic Support	16,566	1,892	11.42%	286,309	62.34%
Student Services	51,600	5,210	10.10%	12,789	55.69%
Institutional Support	258,887	17	0.01%	7,559	23.00%
Physical Plant	250,000	-	-	-	-
Scholarships and Fellowships	3,768,543	3,210,843	85.20%	1,772,427	63.35%
Total Expenditures	4,602,215	3,272,265	71.10%	2,184,205	60.92%
Transfers Among Funds					
Transfers In	(529,835)	(54,706)	10.33%	(58,574)	30.06%
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ 831		\$ 2,888	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Four Months Ended December 31, 2022

27 Texas Public Education Grant

	Adjusted Budget	Actual (53%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Tuition - Credit & Non Credit	\$ 3,100,000	\$ 2,232,072	72.00%	\$ 2,181,905	76.12%
Total Revenues	3,100,000	2,232,072	72.00%	2,181,905	75.85%
Expenditures					
Scholarships and Fellowships	3,100,000	1,274,172	41.01%	1,753,555	52.86%
Total Expenditures	3,100,000	1,274,172	41.01%	1,753,555	52.86%
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ 960,900		\$ 428,350	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
28 Private Gifts and Donations					
Revenues					
Sales & Services	\$ -	\$ -	-	\$ 1,734	6.63%
Total Revenues	-	-	-	1,734	6.63%
Expenditures					
Instruction	-	6,724	-	5,919	16.19%
Scholarships and Fellowships	-	-	-	-	-
Total Expenditures	-	6,724	-	5,919	16.19%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ -	\$ (6,724)		\$ (4,185)	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Four Months Ended December 31, 2022

Auxiliary Enterprises	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Auxiliary Services	\$ 2,850,000	\$ 939,590	32.97%	\$ 881,209	31.18%
Total Revenues	2,850,000	939,590	32.97%	881,209	31.18%
Expenditures					
Labor	539,270	210,623	39.06%	170,968	29.18%
Benefits	233,996	40,417	17.27%	34,238	28.16%
Supplies	586,330	191,935	32.74%	153,688	32.99%
Travel	169,452	38,785	22.89%	32,670	11.63%
Contracted Services	260,353	116,405	44.71%	66,582	28.01%
Utilities	200	-	-	-	-
Scholarships and Fellowships	1,010,857	582,816	57.66%	510,084	50.72%
Total Expenditures	2,800,458	1,180,983	42.17%	968,230	35.89%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ 49,542	\$ (241,393)		\$ (87,021)	

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

Fund 95 Retirement of Indebtedness

	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Local Taxes - Debt Service	37,780,067	6,995,404	18.52%	7,519,901	20.92%
Investment Income	-	8,150	-	516	0.97%
Total Revenues	37,780,067	7,003,554	18.54%	7,520,417	20.82%
Expenditures					
Institutional Support - Principal	18,530,600	-	-	-	-
Institutional Support - Interest	22,519,268	8,259,743	36.68%	9,002,425	36.59%
Total Expenditures	41,049,868	8,259,743	20.12%	9,002,425	24.13%
Transfers Among Funds					
Transfers In	(3,269,801)	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Debt Principal Payment	1	(18,530,600)	-	-	-
Net Increase (Decrease) in Net Position	\$ 18,530,600	\$ (1,256,189)		\$ (1,482,008)	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

Fund 97 Investment in Plant	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Expenditures					
Depreciation	\$ 26,800,000	\$ 9,094,102	33.93%	\$ 7,787,807	28.40%
Total Expenditures	26,800,000	9,094,102	33.93%	7,787,807	28.40%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Adjustment for Capital Purchases ¹	(3,178,737)	(565,342)	17.79%	(59,624)	1.45%
Net Increase (Decrease) in Net Position	\$ (23,621,263)	\$ (8,528,760)		\$ (7,728,183)	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

	Adjusted Budget	Actual (83%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
State Appropriations	\$ 53,170,388	\$ 21,774,287	40.95%	\$ 21,686,485	41.89%
Local Taxes - Maintenance & Operations	79,500,000	14,721,865	18.52%	15,402,648	20.81%
Local Taxes - Debt Service	37,780,067	6,995,404	18.52%	7,519,901	20.93%
Credit Tuition	66,700,000	48,345,348	72.48%	47,930,762	77.96%
Credit Exemptions & Waivers	(8,670,000)	(6,891,785)	79.49%	(6,911,739)	87.66%
Continuing Education					
CPET	525,000	272,527	51.91%	168,333	61.45%
Maritime Transportation	1,500,000	637,385	42.49%	472,562	30.90%
Continuing Professional Development	6,000,000	1,803,835	30.06%	1,793,494	34.88%
Continuing Education Exemptions & Waivers	(72,000)	(11,085)	15.40%	(29,815)	66.89%
Bad Debt	(700,000)	(233,323)	33.33%	(233,333)	16.33%
Sales & Services	1,740,000	458,482	26.35%	765,977	38.75%
Insurance Proceeds - Winter Storm	-	-	-	38,190	13.46%
Investment Income	1,000,000	996,485	99.65%	17,208	2.83%
Investment Income - Restricted Funds	-	962,777	-	19,211	3.38%
HEERF Lost Revenue	7,600,000	-	-	-	-
Auxiliary Services	2,850,000	939,590	32.97%	881,209	31.18%
Grants	83,419,100	27,523,565	32.99%	39,836,205	43.28%
Local Grants	3,822,380	3,138,200	82.10%	2,128,519	38.80%
Total Revenues	336,164,934	121,433,556	36.12%	131,485,816	40.51%
Expenditures					
Instruction	85,172,705	32,092,353	37.68%	30,211,081	37.65%
Public Service	679,245	139,408	20.52%	126,882	29.82%
Academic Support	31,376,259	7,827,649	24.95%	7,092,648	33.04%
Student Services	21,573,909	6,644,738	30.80%	5,656,999	29.03%
Institutional Support	110,897,372	25,692,717	23.17%	25,215,966	26.68%
Physical Plant	27,436,830	6,040,544	22.02%	5,653,345	26.61%
Winter Storm	-	-	-	38,190	13.46%
Scholarships and Fellowships	56,178,615	27,158,338	48.34%	40,684,282	59.51%
Auxiliary Enterprises	2,800,458	1,180,983	42.17%	968,230	35.88%
Depreciation	26,800,000	9,094,102	33.93%	7,787,807	28.40%
Total Expenditures	362,915,392	115,870,831	31.93%	123,435,450	36.72%
Transfers Among Funds					
Transfers In	(3,799,635)	(54,706)	1.44%	(58,574)	0.76%
Transfers Out	3,799,635	54,706	1.44%	58,574	0.76%
Adjustment for Debt Principal Payment	1	-	-	-	-
Adjustment for Capital Purchases	1	(565,342)	17.79%	(59,624)	1.45%
Net Increase (Decrease) in Net Position	\$ (5,041,121)	\$ 6,128,068		\$ 8,110,010	

¹ Per government accounting practices, capital purchases and principal payments included in the expenditure line items above are subsequently deducted from total year-to-date expenditures and reclassified as an increase or reduction to the appropriate asset or liability line item on the Statement of Net Position.

Capital Improvement Program

San Jacinto Community College District
Statement of Revenues, Expenditures and Changes in Net Position
For the Four Months Ended December 31, 2022

Fund 91 Capital Projects

	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Investment Income	\$ -	\$ 962,777	-	\$ 19,211	3.38%
Total Revenues	-	962,777	-	19,211	3.38%
Expenditures					
SECO-Energy Conservation Projects	3,290,864	72,839	2.21%	97,916	-
Bond Program	79,666,493	3,114,268	3.91%	15,021,917	38.69%
Total Expenditures	82,957,357	3,187,107	3.84%	15,119,833	38.94%
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ (82,957,357)	\$ (2,224,329)		\$ (15,100,622)	

San Jacinto Community College District
 Statement of Revenues, Expenditures and Changes in Net Position
 For the Four Months Ended December 31, 2022

Fund 93 Generation Park Clear Lake Land Proceeds

	Adjusted Budget	Actual (33%)	% Actual to Adjusted Budget	PY YTD Actual	% of 8/31/22 Actual
Revenues					
Land Sale Proceeds	\$ -	\$ -	-	\$ -	-
Total Revenues	-	-	-	-	-
Expenditures					
Generation Park	149,436	-	-	-	-
Total Expenditures	149,436	-	-	-	-
Transfers Among Funds					
Transfers In	-	-	-	-	-
Transfers Out	-	-	-	-	-
Net Increase (Decrease) in Net Position	\$ (149,436)	\$ -	-	\$ -	-

San Jacinto College Financial Statements
Monthly Investment Report
November 2022

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Period Ending November 30, 2022

		<u>Fair Market Value</u>	<u>Book Value</u>
Beginning Value	November 1, 2022	\$ 171,369,998	\$ 171,434,987
Additions/Subtractions (Net)		(9,467,419)	(9,467,419)
Change in Fair Market Value*		46,804	-
Ending Value	November 30, 2022	<u>\$ 161,949,383</u>	<u>\$ 161,967,568</u>

Earnings for the Month of November	\$ 506,454
Weighted Average Maturity at Ending Period Date (Days)	1.00
Weighted Average Earnings Rate	3.6466%
Benchmark - One Year Treasury Yield	4.7400%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

Prepared by:



Carol Tillman
Assistant Comptroller

Reviewed by:

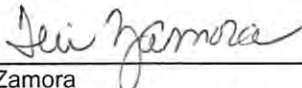


Andrea DuBois
Comptroller



Carin Hutchins
Associate Vice Chancellor of Finance

Approved by:



Teri Zamora
Vice Chancellor of Fiscal Affairs

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
November 30, 2022

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-Term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	12/01/22	N/A	\$ 16,177	\$ 16,177	0.01%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	12/01/22	N/A	(623,604)	(623,604)	-0.39%	1	0.00
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	12/01/22	N/A	4,464,731	4,464,731	2.76%	1	0.03
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	12/01/22	N/A	(25,959)	(25,959)	-0.02%	1	0.00
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	N/A	12/01/22	N/A	(162)	(162)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	12/01/22	N/A	19,067	19,067	0.01%	1	0.00
Pool Accounts										
LSIP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	46,993,759	46,993,759	29.01%	1	0.29
TexPool - Operating	TexPool	3.6110%	N/A	12/01/22	N/A	119,422	119,422	0.07%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/23/22	06/30/23	\$ 5,000,000	\$ 4,942,600	\$ 4,987,713	3.08%	212	0.03
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	06/29/22	12/31/22	5,000,000	4,992,150	4,990,234	3.08%	31	0.03
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	07/07/22	01/16/23	5,000,000	4,985,850	4,994,582	3.08%	47	0.03
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	10/21/22	05/01/23	10,000,000	9,810,800	9,767,467	6.03%	152	0.06
US Agency Note, CUSIP 3130ATXK8	BNY Mellon	4.890%	11/28/22	11/28/23	5,000,000	5,002,200	5,000,500	3.09%	363	0.03
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	239,178	243,000	0.15%	232	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	245,361	249,000	0.15%	231	0.00
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	245,172	249,000	0.15%	233	0.00
Short-Term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	172,963	172,963	0.11%	1	0.00
LSIP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	479,647	479,647	0.30%	1	0.00
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	822,805	822,805	0.51%	1	0.01
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	181,796	181,796	0.11%	1	0.00
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	857,476	857,476	0.53%	1	0.01
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	1,587,388	1,587,388	0.98%	1	0.01
LSIP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	937,404	937,404	0.58%	1	0.01
LSIP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	40,568,910	40,568,910	25.05%	1	0.25
TexPool PRIME - 2021 Bond Proceeds	TexPool	3.9170%	N/A	12/01/22	N/A	34,914,252	34,914,252	21.56%	1	0.22
Grand Total - Cash, Cash Equivalents, and Investments						\$ 161,949,383	\$ 161,967,568	100.00%		1.00

Weighted Average to Maturity at Ending Period Date (Days)

ACFR, Note 4	Weighted Average to Maturity at Ending Period Date (Days)
0.01%	19,067
78.81%	127,635,822
2.38%	3,831,183
18.81%	30,463,311
100.00%	161,949,383

Petty cash on hand
Investment pools
Bank deposits - demand deposits
U. S. government securities & CDs
Total cash, cash equivalents, and investments

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Inventory Holdings Report
November 30, 2022

Description	Held At	Annualized Interest Rate	Maturity	10/31/2022		11/30/2022		11/30/2022		LTD Unrealized Gain/Loss	November Earnings	September through November Earnings	
				Ending Fair Market Value	Ending Book Value	Ending Fair Market Value	Ending Book Value	11/30/2022 Ending Book Value	Additions/Subtractions and Change in Fair Market Value For the Month				
Short-Term Investments - Unrestricted Funds													
Demand Deposits													
Credit Cards in Transit		N/A	12/01/22	\$	(15,839)	\$	16,177	\$	32,016	\$	\$	N/A	
JP/Morgan Accounts Payable Disbursements	Heartland	N/A	12/01/22	\$	(775,305)	\$	(623,604)	\$	151,701	\$	\$	N/A	
JP/Morgan Operating	JP/Morgan Chase Bank	N/A	12/01/22	\$	10,525,085	\$	4,464,731	\$	(6,060,354)	\$	\$	N/A	
JP/Morgan Payroll	JP/Morgan Chase Bank	N/A	12/01/22	\$	(26,429)	\$	(25,959)	\$	470	\$	\$	N/A	
JP/Morgan Worker's Comp	JP/Morgan Chase Bank	N/A	12/01/22	\$	(162)	\$	(162)	\$	(162)	\$	\$	N/A	
Petty Cash	JP/Morgan Chase Bank	N/A	12/01/22	\$	19,092	\$	19,092	\$	19,067	\$	\$	N/A	
Sub Total Demand Deposits	Campus Business Offices	N/A	12/01/22	\$	9,726,442	\$	9,726,442	\$	3,850,250	\$	(5,876,192)	\$	N/A
Pool Accounts													
TexPool - Operating	TexPool	3.6110%	12/01/22	\$	140,478	\$	140,478	\$	119,422	\$	\$	873	
LSP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	3.9894%	12/01/22	\$	54,018,303	\$	54,018,303	\$	46,993,759	\$	(7,024,544)	\$	2,576
Sub Total Pool Accounts			12/01/22	\$	54,158,781	\$	54,158,781	\$	47,113,181	\$	(7,045,600)	\$	175,457
Investments													
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/30/23	\$	4,941,000	\$	4,987,713	\$	4,942,600	\$	1,600	\$	10,938
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	12/31/22	\$	4,984,550	\$	4,992,150	\$	4,980,234	\$	7,600	\$	8,854
US Agency Note, CUSIP 313355W60	BNY Mellon	2.144%	10/31/22	\$	5,000,000	\$	-	\$	-	\$	-	\$	17,792
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	01/16/23	\$	4,982,150	\$	4,994,582	\$	4,985,850	\$	3,700	\$	9,896
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	05/01/23	\$	9,780,000	\$	9,767,467	\$	9,810,800	\$	30,800	\$	29,688
US Agency Note, CUSIP 3130ATXK8	BNY Mellon	4.890%	11/28/23	\$	243,000	\$	239,178	\$	5,002,200	\$	5,000,500	\$	33,219
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/23	\$	244,688	\$	249,000	\$	243,000	\$	456	\$	1,641
Certificate of Deposit, CUSIP 88941WAD9	BNY Mellon	2.850%	07/19/23	\$	244,688	\$	245,361	\$	249,000	\$	464	\$	2,448
Certificate of Deposit, CUSIP 909557J78	BNY Mellon	2.750%	07/21/23	\$	25,416,007	\$	25,480,996	\$	30,463,311	\$	5,047,304	\$	1,193
Sub Total Investments				\$	35,741,000	\$	35,741,000	\$	30,463,311	\$	(18,185)	\$	146,357
Sub Total - Short-Term Investments - Unrestricted Funds				\$	89,301,230	\$	89,366,219	\$	81,426,742	\$	(7,874,488)	\$	241,331
Short-Term Investments - Restricted (Bond) Funds													
Pool Accounts													
LSP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	3.9894%	12/01/22	\$	172,398	\$	172,398	\$	172,963	\$	\$	\$	565
LSP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	3.9894%	12/01/22	\$	478,080	\$	478,080	\$	479,647	\$	1,567	\$	1,424
LSP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	820,116	\$	820,116	\$	822,805	\$	2,689	\$	3,862
LSP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	181,201	\$	181,201	\$	181,796	\$	595	\$	6,742
LSP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	854,673	\$	854,673	\$	857,476	\$	2,803	\$	1,490
LSP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	1,582,200	\$	1,587,388	\$	1,587,388	\$	5,188	\$	7,027
LSP Corporate Overnight Plus Fund - 2014 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	934,340	\$	934,340	\$	937,404	\$	3,064	\$	13,007
LSP Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	3.9894%	12/01/22	\$	40,436,322	\$	40,568,910	\$	40,568,910	\$	132,588	\$	3,064
TexPool PRIME - 2021 Bond Proceeds	TexPool	3.9170%	12/01/22	\$	82,068,788	\$	82,068,788	\$	80,522,641	\$	(1,546,147)	\$	116,085
Sub Total Pool Accounts				\$	82,068,788	\$	82,068,788	\$	80,522,641	\$	(1,546,147)	\$	288,990
Sub Total - Short-Term Investments - Restricted (Bond) Funds				\$	82,068,788	\$	82,068,788	\$	80,522,641	\$	(1,546,147)	\$	288,990
Grand Total - Cash, Cash Equivalents, and Investments				\$	171,369,998	\$	171,434,987	\$	161,949,383	\$	(9,420,615)	\$	506,454
				\$	35,741,000	\$	35,741,000	\$	30,463,311	\$	(18,185)	\$	1,318,072

San Jacinto College Financial Statements
Monthly Investment Report
December 2022

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Period Ending December 31, 2022**


		<u>Fair Market Value</u>	<u>Book Value</u>
Beginning Value	December 1, 2022	\$ 161,949,383	\$ 161,967,568
Additions/Subtractions (Net)		9,672,197	11,042,479
Change in Fair Market Value*		73,746	-
Ending Value	December 31, 2022	<u>\$ 173,065,608</u>	<u>\$ 173,010,047</u>

Earnings for the Month of December	\$ 556,946
Weighted Average Maturity at Ending Period Date (Days)	1.00
Weighted Average Earnings Rate	3.9899%
Benchmark - One Year Treasury Yield	4.7300%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

Prepared by:




Carol Tillman
Assistant Comptroller

Reviewed by:



Andrea DuBois
Comptroller



Carin Hutchins
Associate Vice Chancellor of Finance

Approved by:



Teri Zamora
Vice Chancellor of Fiscal Affairs

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
December 31, 2022

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-Term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	01/01/23	N/A	\$ (2,303)	\$ (2,303)	0.00%	1	0.00
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	N/A	01/01/23	N/A	(665,945)	(665,945)	-0.38%	1	0.00
JPMorgan Operating	JPMorgan Chase Bank	N/A	N/A	01/01/23	N/A	4,171,694	4,171,694	2.41%	1	0.02
JPMorgan Payroll	JPMorgan Chase Bank	N/A	N/A	01/01/23	N/A	(31,890)	(31,890)	-0.02%	1	0.00
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	N/A	01/01/23	N/A	(1,995)	(1,995)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	01/01/23	N/A	19,067	19,067	0.01%	1	0.00
Pool Accounts										
LSJF Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	57,008,442	57,008,442	32.95%	1	0.33
TexPool - Operating	TexPool	3.9799%	N/A	01/01/23	N/A	138,558	138,558	0.08%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/23/22	06/30/23	\$ 5,000,000	\$ 4,952,150	\$ 4,987,713	2.88%	181	0.03
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	06/29/22	12/31/22	5,000,000	5,000,000	4,990,234	2.88%	0	0.03
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	07/07/22	01/16/23	5,000,000	4,995,750	4,994,582	2.89%	16	0.06
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	10/21/22	05/01/23	10,000,000	9,854,900	9,767,467	5.65%	121	0.06
US Agency Note, CUSIP 3130ATXK8	BNY Mellon	4.890%	11/28/22	11/28/23	5,000,000	5,002,400	5,000,500	2.89%	332	0.03
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	239,882	243,000	0.14%	201	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	246,071	249,000	0.14%	200	0.00
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	245,904	249,000	0.14%	202	0.00
Short-Term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSJF Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	173,609	173,609	0.10%	1	0.00
LSJF Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	2,140,180	2,140,180	1.24%	1	0.01
LSJF Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	825,875	825,875	0.48%	1	0.00
LSJF Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	182,474	182,474	0.11%	1	0.00
LSJF Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	860,675	860,675	0.50%	1	0.00
LSJF Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	1,593,312	1,593,312	0.92%	1	0.01
LSJF Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	940,902	940,902	0.54%	1	0.01
LSJF Corporate Overnight Plus Fund - 2022 Bond Proceeds	Lone Star Investment Pool	4.3934%	N/A	01/01/23	N/A	40,720,286	40,720,286	23.54%	1	0.24
TexPool PRIME - 2021 Bond Proceeds	TexPool	4.2847%	N/A	01/01/23	N/A	34,455,610	34,455,610	19.92%	1	0.20
Grand Total - Cash, Cash Equivalents, and Investments						\$ 173,065,608	\$ 173,010,047	100.00%		1.00

Weighted Average to Maturity at Ending Period Date (Days)

ACFR, Note 4			19,067		
0.01%	\$	19,067			
80.34%		139,039,923			
2.02%		3,469,561			
17.64%		30,537,057			
100.00%	\$	173,065,608			

	Petty cash on hand	0.00
	Investment pools	0.80
	Bank deposits - demand deposits	0.02
	U. S. government securities & CDs	0.18
	Total cash, cash equivalents, and investments	1.00

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Inventory Holdings Report
December 31, 2022

Description	Held At	Annualized Interest Rate	Maturity	11/30/2022		12/31/2022		12/31/2022		Additions/Subtractions and Change in Fair Market Value For the Month		LTD Unrealized Gain/Loss	September through December Earnings
				Ending Fair Market Value	Ending Book Value	Ending Fair Market Value	Ending Book Value	Ending Fair Market Value	Ending Book Value				
Short-Term Investments - Unrestricted Funds													
Demand Deposits													
Credit Cards in Transit				16,177	16,177	(2,303)	(2,303)	(2,303)	(2,303)	(18,480)			
JPMorgan Chase Bank	Heartland	N/A	01/01/23	\$	\$					\$			
JPMorgan Accounts Payable Disbursements				(623,604)	(623,604)	(685,945)	(685,945)	(685,945)	(685,945)	(42,341)			
JPMorgan Operating	JPMorgan Chase Bank	N/A	01/01/23	4,464,731	4,464,731	4,171,694	4,171,694	4,171,694	4,171,694	(293,037)			
JPMorgan Payroll	JPMorgan Chase Bank	N/A	01/01/23	(23,939)	(23,939)	(31,899)	(31,899)	(31,899)	(31,899)	(9,931)			
JPMorgan Worker's Comp	JPMorgan Chase Bank	N/A	01/01/23	19,067	19,067	19,067	19,067	19,067	19,067	(1,605)			
Payroll Cash	Campus Business Offices	N/A	01/01/23	\$	\$					\$			
Sub Total Demand Deposits				3,850,250	3,850,250	3,488,628	3,488,628	3,488,628	3,488,628	(361,622)			
Pool Accounts													
TexPool - Operating													
LSP Corporate Overnight	TexPool	3.9795%	01/01/23	\$	\$					\$			
LSP Corporate Overnight Plus Fund - Operating Funds	Lone Star Investment Pool	4.3934%	01/01/23	46,993,759	119,422	46,993,759	138,558	57,008,442	57,008,442	19,136		NA	1,773
Sub Total Pool Accounts				47,113,181	119,422	47,113,181	138,558	57,008,442	57,008,442	10,014,683		NA	170,927
Investments													
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/30/23	5,000,000	4,942,600	4,987,713	4,952,150	4,987,713	4,987,713	9,550		(35,563)	10,938
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	12/31/22	5,000,000	4,992,150	4,990,234	5,000,000	4,990,234	7,850		9,766	8,854	35,416
US Agency Note, CUSIP 313385M60	BNY Mellon	2.144%	10/31/22	5,000,000	-	-	-	-	-	-		1,168	17,792
US Agency Note, CUSIP 31350V94	BNY Mellon	2.580%	01/16/23	5,000,000	4,985,850	4,994,582	4,995,750	4,994,582	9,900		1,168	9,896	38,584
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	05/01/23	10,000,000	9,810,800	9,767,467	9,854,900	9,767,467	44,100		87,433	33,219	66,438
US Agency Note, CUSIP 3130ATKX6	BNY Mellon	4.890%	11/28/23	5,000,000	5,002,200	5,000,500	5,002,400	5,000,500	200		1,900	20,417	20,417
Certificate of Deposit, CUSIP 02639AD03	BNY Mellon	2.700%	07/20/23	243,000	239,178	243,000	239,892	243,000	704		(3,118)	947	2,168
Certificate of Deposit, CUSIP 99604L039	BNY Mellon	2.750%	07/19/23	249,000	245,971	249,000	245,971	249,000	730		(4,068)	713	2,208
Certificate of Deposit, CUSIP 999557J16	BNY Mellon	2.750%	07/19/23	249,000	246,172	249,000	246,172	249,000	728		(4,068)	713	2,208
Sub Total Investments				35,741,000	30,463,311	30,481,498	30,537,057	30,481,498	30,481,498	73,746		55,561	85,381
Sub Total - Short-Term Investments - Unrestricted Funds				81,426,742	81,444,927	81,172,685	81,172,685	81,172,685	81,172,685	9,745,943		55,561	258,081
Short-Term Investments - Restricted (Bond) Funds													
Pool Accounts													
Lone Star Investment Pool													
LSP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds		4.3934%	01/01/23	N/A	172,963	172,963	173,609	173,609	173,609	646		NA	646
LSP Corporate Overnight Plus Fund - GOB Debt Services		4.3934%	01/01/23	N/A	479,647	479,647	2,140,180	2,140,180	2,140,180	1,660,533		NA	4,288
LSP Corporate Overnight Plus Fund - 2004 Bond Earnings		4.3934%	01/01/23	N/A	822,805	822,805	825,875	825,875	825,875	3,070		3,070	8,150
LSP Corporate Overnight Plus Fund - 2007 Bond Earnings		4.3934%	01/01/23	N/A	181,796	181,796	182,474	182,474	182,474	678		NA	2,168
LSP Corporate Overnight Plus Fund - 2008 Bond Earnings		4.3934%	01/01/23	N/A	857,476	857,476	860,675	860,675	860,675	3,199		NA	3,199
LSP Corporate Overnight Plus Fund - 2009 Bond Earnings		4.3934%	01/01/23	N/A	1,587,388	1,587,388	1,593,312	1,593,312	1,593,312	5,924		NA	5,924
LSP Corporate Overnight Plus Fund - 2011 Bond Earnings		4.3934%	01/01/23	N/A	937,404	937,404	940,902	940,902	940,902	3,488		NA	3,488
LSP Corporate Overnight Plus Fund - 2012 Bond Earnings		4.3934%	01/01/23	N/A	40,568,910	40,568,910	40,720,286	40,720,286	40,720,286	151,376		NA	151,376
Sub Total Pool Accounts				N/A	80,522,641	80,522,641	81,892,923	81,892,923	81,892,923	1,370,282		NA	298,865
Sub Total - Short-Term Investments - Restricted (Bond) Funds				N/A	80,522,641	80,522,641	81,892,923	81,892,923	81,892,923	1,370,282		NA	298,865
Grand Total - Cash, Cash Equivalents, and Investments				161,949,382	161,967,568	161,949,382	173,065,608	173,065,608	173,065,608	11,116,225		55,561	556,946
													1,875,018

San Jacinto College Financial Statements
Quarterly Investment Report
September – November 2022

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Portfolio Summary Report
Quarterly Investment Report - September 1, 2022 to November 30, 2022

		Fair Market Value	Book Value
Beginning Value	September 1, 2022	\$ 178,234,815	\$ 178,263,536
Additions/Subtractions (Net)		(16,295,968)	(16,295,968)
Change in Fair Market Value*		10,536	-
Ending Value	November 30, 2022	<u>\$ 161,949,383</u>	<u>\$ 161,967,568</u>

Earnings for the 1st Quarter	\$ 1,318,072
Weighted Average Maturity at Ending Period Date (Days)	1.00
Weighted Average Earnings Rate for the 1st Quarter	3.0992%
Benchmark - One Year Treasury Yield - Average	4.7400%

*On investments held to term, it is the policy of San Jacinto College to hold investments to maturity thus mitigating the impact of market losses.

The investment portfolio is in compliance with the Public Funds Investment Act and the College's Investment Policy.

Prepared by:



 Carol Tillman
 Assistant Comptroller

Reviewed by:

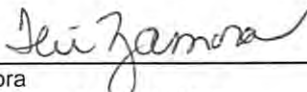


 Andrea DuBois
 Comptroller
 Reviewed by:



 Carin Hutchins
 Associate Vice Chancellor of Finance

Reviewed by:



 Teri Zamora
 Vice Chancellor of Fiscal Affairs

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Weighted Average to Maturity
November 30, 2022

Description	Held At	Annualized Interest Rate	Purchase Date	Maturity	Par	Fair Market Value	Book Value	% of Total Portfolio	Days to Maturity	Weighted Avg. Mat.
Short-term Investments - Unrestricted Funds										
Demand Deposits										
Credit Cards in Transit	Heartland	N/A	N/A	12/01/22	\$	16,177	\$ 16,177	0.01%	1	0.00
JP/Morgan Accounts Payable Disbursements	JP/Morgan Chase Bank	N/A	N/A	12/01/22	N/A	(623,604)	(623,604)	-0.39%	1	0.00
JP/Morgan Operating	JP/Morgan Chase Bank	N/A	N/A	12/01/22	N/A	4,464,731	4,464,731	2.76%	1	0.03
JP/Morgan Payroll	JP/Morgan Chase Bank	N/A	N/A	12/01/22	N/A	(25,959)	(25,959)	-0.02%	1	0.00
JP/Morgan Workmen's Comp	JP/Morgan Chase Bank	N/A	N/A	12/01/22	N/A	(162)	(162)	0.00%	1	0.00
Petty Cash	Campus Business Offices	N/A	N/A	12/01/22	N/A	19,067	19,067	0.01%	1	0.00
Pool Accounts										
LSIP Corporate Overnight Plus Fund- Operating Funds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	46,993,759	46,993,759	29.01%	1	0.29
TexPool - Operating	TexPool	3.6110%	N/A	12/01/22	N/A	119,422	119,422	0.07%	1	0.00
Investments										
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/23/22	06/30/23	5,000,000	4,942,600	4,987,713	3.08%	212	0.03
US Treasury Note, CUSIP 912828N30	BNY Mellon	2.518%	06/29/22	12/31/22	5,000,000	4,992,150	4,990,234	3.08%	31	0.03
US Agency Note, CUSIP 3135GOT94	BNY Mellon	2.580%	07/07/22	01/16/23	5,000,000	4,985,850	4,994,582	3.08%	47	0.03
US Agency Note, CUSIP 313384FA2	BNY Mellon	4.521%	10/21/22	05/01/23	10,000,000	9,810,800	9,767,467	6.03%	152	0.06
US Agency Note, CUSIP 3130ATXX8	BNY Mellon	4.890%	11/28/22	11/28/23	5,000,000	5,002,200	5,000,500	3.09%	363	0.03
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	2.700%	07/20/22	07/20/23	243,000	239,178	243,000	0.15%	232	0.00
Certificate of Deposit, CUSIP 89841MAD9	BNY Mellon	2.850%	07/19/22	07/19/23	249,000	245,361	249,000	0.15%	231	0.00
Certificate of Deposit, CUSIP 909557JT8	BNY Mellon	2.750%	07/22/22	07/21/23	249,000	245,172	249,000	0.15%	233	0.00
Short-term Investments - Restricted (Bond) Funds										
Pool Accounts										
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	172,963	172,963	0.11%	1	0.00
LSIP Corporate Overnight Plus Fund - GOB Debt Service	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	479,647	479,647	0.30%	1	0.00
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	822,805	822,805	0.51%	1	0.01
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	181,796	181,796	0.11%	1	0.00
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	857,476	857,476	0.53%	1	0.01
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	1,587,388	1,587,388	0.98%	1	0.01
LSIP Corporate Overnight Plus Fund - 2011 Bond Earnings	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	937,404	937,404	0.58%	1	0.01
LSIP Corporate Overnight Plus Fund - 2012 Bond Proceeds	Lone Star Investment Pool	3.9894%	N/A	12/01/22	N/A	40,568,910	40,568,910	25.05%	1	0.25
TexPool PRIME - 2021 Bond Proceeds	TexPool	3.9170%	N/A	12/01/22	N/A	34,914,252	34,914,252	21.56%	1	0.22
Grand Total - Cash, Cash Equivalents, and Investments						\$ 161,949,383	\$ 161,967,568	100.00%		1.00

Weighted Average to Maturity at Ending Period Date (Days)

ACFR, Note 4	Weighted Average to Maturity at Ending Period Date (Days)
0.01% \$	19,067
78.81%	127,635,822
0.00%	-
2.37%	3,831,183
18.81%	30,463,311
<u>100.00% \$</u>	<u>161,949,383</u>

Petty cash on hand 0.00
 Investment pools 0.79
 Money market account 0.00
 Bank deposits - demand deposits 0.02
 U. S. government securities & CDs 0.19
Total cash, cash equivalents, and investments 1.00

SAN JACINTO COMMUNITY COLLEGE DISTRICT
Cash, Cash Equivalents, and Investments
Inventory Holdings Report
1st Quarter Fiscal Year 2022-2023 Activity

Description	Held At	Annualized Interest Rate	Maturity	11/30/2022 Par	8/31/2022		11/30/2022		11/30/2022 Ending Book Value	Additions/Subtractions and Change in Fair Market Value For the Quarter	LTD Unrealized Gain/Loss	November Earnings	September Through November Earnings
					Ending Book Value	Fair Market Value	Ending Book Value	Fair Market Value					
Short-Term Investments - Unrestricted Funds													
Demand Deposits													
Credit Cards in Transit	Hearthland	N/A	12/01/22	\$	50,667	\$	16,177	\$	16,177	\$	(94,510)	N/A	N/A
JPMorgan Accounts Payable Disbursements	JPMorgan Chase Bank	N/A	12/01/22	\$	(1,399,077)	\$	(623,604)	\$	(623,604)	\$	75,343	N/A	N/A
JPMorgan Payroll	JPMorgan Chase Bank	N/A	12/01/22	\$	4,739,076	\$	4,664,726	\$	4,664,726	\$	(31,350)	N/A	N/A
JPMorgan Workman's Comp	JPMorgan Chase Bank	N/A	12/01/22	\$	(21,045)	\$	(21,045)	\$	(25,958)	\$	(4,914)	N/A	N/A
Petty Cash	JPMorgan Chase Bank	N/A	12/01/22	\$	19,167	\$	(1,655)	\$	1,493	\$	(162)	N/A	N/A
Campus Business Offices	JPMorgan Chase Bank	N/A	12/01/22	\$	19,167	\$	19,067	\$	19,067	\$	(100)	N/A	N/A
Sub Total Demand Deposits				\$	3,425,225	\$	3,850,250	\$	3,850,250	\$	425,025		
Pool Accounts													
TexPool - Operating	TexPool	3.6110%	12/01/22	\$	114,233	\$	119,422	\$	119,422	\$	5,189	\$	873
LSIP Corporate Overnight Plus Fund- Operating Funds	Lone Star Investment Pool	3.9894%	12/01/22	\$	70,387,792	\$	46,993,759	\$	46,993,759	\$	(23,394,033)	\$	175,457
Sub Total Pool Accounts				\$	70,502,025	\$	47,113,181	\$	47,113,181	\$	(23,388,841)	\$	176,330
Investments													
US Treasury Note, CUSIP 9128284U1	BNY Mellon	2.871%	06/30/23	\$	4,922,050	\$	4,942,600	\$	4,987,713	\$	(29,450)	\$	10,938
US Treasury Note, CUSIP 912828K30	BNY Mellon	2.518%	12/31/22	\$	4,984,550	\$	4,992,150	\$	4,990,234	\$	7,600	\$	8,654
US Agency Note, CUSIP 315355860	BNY Mellon	2.44%	10/31/22	\$	4,978,500	\$	4,985,875	\$	4,984,592	\$	(4,978,500)	\$	9,696
US Agency Note, CUSIP 315355860	BNY Mellon	4.559%	09/01/23	\$	4,962,400	\$	4,985,850	\$	9,767,487	\$	9,810,800	\$	27,792
US Agency Note, CUSIP 313394F40	BNY Mellon	4.521%	05/01/23	\$	-	\$	9,810,800	\$	9,810,800	\$	9,810,800	\$	27,792
US Agency Note, CUSIP 313394F40	BNY Mellon	4.521%	05/01/23	\$	-	\$	9,810,800	\$	9,810,800	\$	9,810,800	\$	27,792
US Agency Note, CUSIP 313394F40	BNY Mellon	4.521%	05/01/23	\$	-	\$	9,810,800	\$	9,810,800	\$	9,810,800	\$	27,792
US Agency Note, CUSIP 313394F40	BNY Mellon	4.521%	05/01/23	\$	-	\$	9,810,800	\$	9,810,800	\$	9,810,800	\$	27,792
Certificate of Deposit, CUSIP 02589ADC3	BNY Mellon	4.890%	11/28/23	\$	5,000,000	\$	5,002,200	\$	5,000,500	\$	5,002,200	\$	33,219
Certificate of Deposit, CUSIP 88941MAD9	BNY Mellon	2.700%	07/20/23	\$	240,304	\$	239,178	\$	243,000	\$	(1,128)	\$	547
Certificate of Deposit, CUSIP 899557J78	BNY Mellon	2.850%	07/19/23	\$	246,557	\$	245,381	\$	249,000	\$	(1,198)	\$	816
Certificate of Deposit, CUSIP 899557J78	BNY Mellon	2.750%	07/21/23	\$	249,000	\$	245,172	\$	249,000	\$	(1,150)	\$	2,448
Sub Total Investments				\$	20,650,683	\$	20,463,311	\$	30,483,311	\$	(18,865)	\$	146,357
Sub Total - Short-Term Investments - Unrestricted Funds				\$	94,577,933	\$	81,426,742	\$	81,444,927	\$	(13,151,191)	\$	646,010
Short-Term Investments - Restricted (Bond) Funds													
Pool Accounts													
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	3.9894%	12/01/22	\$	176,660	\$	172,963	\$	172,963	\$	(3,697)	\$	565
LSIP Corporate Overnight Plus Fund - 2008 GOB Bond Proceeds	Lone Star Investment Pool	3.9894%	12/01/22	\$	429,555	\$	479,647	\$	479,647	\$	50,092	\$	1,424
LSIP Corporate Overnight Plus Fund - 2004 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	816,063	\$	822,805	\$	822,805	\$	6,742	\$	3,863
LSIP Corporate Overnight Plus Fund - 2007 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	180,306	\$	181,796	\$	181,796	\$	1,490	\$	6,742
LSIP Corporate Overnight Plus Fund - 2008 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	850,449	\$	857,476	\$	857,476	\$	7,027	\$	594
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	1,574,381	\$	1,587,388	\$	1,587,388	\$	13,007	\$	2,802
LSIP Corporate Overnight Plus Fund - 2009 Bond Earnings	Lone Star Investment Pool	3.9894%	12/01/22	\$	40,263,722	\$	40,557,614	\$	40,557,614	\$	293,892	\$	7,026
LSIP Corporate Overnight Plus Fund - 2022 Bond Proceeds	TexPool	3.9170%	12/01/22	\$	38,483,275	\$	34,914,252	\$	34,914,252	\$	(3,569,023)	\$	132,684
Sub Total Pool Accounts				\$	83,656,882	\$	80,522,641	\$	80,522,641	\$	(3,134,241)	\$	298,900
Sub Total - Short-Term Investments - Restricted (Bond) Funds				\$	83,656,882	\$	80,522,641	\$	80,522,641	\$	(3,134,241)	\$	672,062
Grand Total - Cash, Cash Equivalents, and Investments				\$	178,234,815	\$	161,949,383	\$	161,967,568	\$	(16,285,432)	\$	1,318,072

San Jacinto College Foundation
Financial Statements
November 2022

San Jacinto College Foundation
Statement of Financial Position
As of November 30, 2022

ASSETS	Current Year			Previous Year			Difference		
	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total
Current Assets									
Checking/Savings									
General Fund	\$2,198,600	-	\$2,198,600	\$1,585,297	-	\$1,585,297	613,303	-	613,303
Other Funds									
Total Checking/Savings	2,198,600	-	2,198,600	1,585,297	-	1,585,297	613,303	-	613,303
Accounts Receivables	3,120,245	-	3,120,245	3,574,820	-	3,574,820	(454,575)	-	(454,575)
Other Current Assets									
Short Term Investments									
Goldman Sachs - SS2 (Endowed)		17,843,708	17,843,708		19,565,031	19,565,031		(1,721,323)	(1,721,323)
Goldman Sachs - SSF (Non-Endowed)		8,139,006	8,139,006		9,164,931	9,164,931		(1,025,925)	(1,025,925)
Goldman Sachs - FDN-SSE (Endowed)	1,465,537		1,465,537	7,252		7,252	1,458,285		1,458,285
Goldman Sachs - FDN	12,692,896		12,692,896	15,294,218		15,294,218	(2,601,323)		(2,601,323)
Total SIC Short Term Investments	14,158,432	25,982,714	40,141,147	15,301,470	28,729,962	44,031,432	(1,143,039)	(2,747,248)	(3,890,286)
Total Current Assets	19,477,277	25,982,714	45,459,992	20,461,587	28,729,962	49,191,549	(984,310)	(2,747,248)	(3,731,558)
TOTAL ASSETS	19,477,277	25,982,714	45,459,992	20,461,587	28,729,962	49,191,549	(984,310)	(2,747,248)	(3,731,558)
LIABILITIES & NET ASSETS									
Liabilities									
Current Liabilities									
Accounts Payable	88,796	-	88,796	41,591	-	41,591	47,204	-	47,204
Grants Payable	41,123	-	41,123	9,202	-	9,202	31,921	-	31,921
Programs Payable	176,756	-	176,756	148,288	-	148,288	28,468	-	28,468
Endowments Payable	346,470	2,229,903	2,576,373	432,023	-	432,023	(85,553)	2,229,903	2,144,350
Scholarship Payables	109,159	-	109,159	140,675	-	140,675	(31,516)	-	(31,516)
Student Success Payables									
Total Accounts Payable	762,304	2,229,903	2,992,207	771,779	-	771,779	(9,475)	2,229,903	2,220,428
Total Current Liabilities	762,304	2,229,903	2,992,207	771,779	-	771,779	(9,475)	2,229,903	2,220,428
NET ASSETS									
Net Assets Without Donor Restrictions	2,839,472	24,575,762	27,415,234	4,969,055	30,000,253	34,969,308	(2,129,582)	(5,424,491)	(7,554,073)
Net Assets With Donor Restrictions	15,731,217		15,731,217	15,091,064		15,091,064	640,153		640,153
Total Net Assets	18,570,689	24,575,762	43,146,451	20,060,118	30,000,253	50,060,371	(1,489,429)	(5,424,491)	(6,913,920)
Net Income	144,284	(822,950)	(678,666)	(370,310)	(51,270,291)	(1,640,601)	514,594	447,341	961,935
Total Net Assets	18,714,973	23,752,812	42,467,785	19,689,809	28,729,962	48,419,770	(974,835)	(4,977,151)	(5,951,985)
TOTAL LIABILITIES & NET ASSETS	\$19,477,277	\$25,982,714	\$45,459,992	\$20,461,587	28,729,962	\$49,191,549	(984,310)	(2,747,248)	(3,731,558)

San Jacinto College Foundation
Statement of Activities
For the Period Ending November 30, 2022

	Current Year		Previous Year		Difference		Actual % of Annual Budget
	Foundation	Student Success Fund	Foundation	Student Success Fund	Foundation	Student Success Fund	
Ordinary Income/Expense Income							
Contributions							
Grant Contributions	100,900	-	-	-	100,900.00	-	90,000
Endowments	43,824	-	11,075	-	32,749	-	175,000
Program Sponsorship	59,430	-	136,392	-	(76,962)	-	275,000
Scholarships	229,640	-	212,871	-	16,769	-	400,000
Total Contributions	433,793	-	360,338	-	73,455	-	940,000
Other Income							
Investment Income	145,333	286,561	128,588	28,190	16,745	258,371	600,000
Realized Gain / (Loss)	(5,036)	(50,609)	38,009	(852)	(43,045)	(49,758)	-
Unrealized Gain / (Loss)	301,915	759,736	(90,568)	(666,287)	1,058,770	1,426,023	-
Total Other Income	442,212	995,687	76,029	(638,949)	1,032,470	1,634,636	600,000
Total Income	876,006	995,687	436,367	(638,949)	1,105,925	1,634,636	1,540,000
Expense Programs							
Scholarships Awarded - SSF	-	1,818,637	-	631,343	(144,519)	1,187,295	2,500,000
Scholarships Awarded - FND	563,895	-	708,414	-	121,831	-	1,200,000
Programs Sponsored	154,278	-	32,448	-	50,629	-	600,000
Student Success Initiatives	-	-	50,629	-	27,941	-	150,000
Total Programs	718,174	1,818,637	791,491	631,343	1,113,978	1,187,295	4,450,000
Supporting Services							
Bad Debt Expense	-	-	-	-	-	-	2,000
Supporting Services	10,883	-	12,986	-	(2,103)	-	120,750
Foundation Expenses	2,665	-	2,200	-	465	-	5,000
Sponsorship Expense	13,548	-	15,186	-	(1,638)	-	125,750
Total Supporting Services	27,096	-	30,372	-	(3,276)	-	151,500
Total Expense	731,722	1,818,637	806,677	631,343	26,303	1,187,295	4,577,750
Net Ordinary Income	144,284	(822,950)	(370,310)	(1,270,291)	514,594	447,341	(3,037,750)
Other Income / Expenses							
Increase/Decrease in Net Position	\$144,284	(\$822,950)	(370,310)	(1,270,291)	\$514,594	\$447,341	(\$3,037,750)

San Jacinto College Foundation
Financial Statements
December 2022

San Jacinto College Foundation
Statement of Activities
For the Period Ending December 31, 2022

	Current Year			Previous Year			Difference			Actual % of Annual Budget
	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total	Foundation	Student Success Fund	Total	
Ordinary Income/Expense										
Income										
Contributions										
Grant Contributions	100,900	-	100,900	-	-	-	100,900.00	-	100,900.00	90,000
Endowments	211,584	-	211,584	58,265	-	58,265	153,319	-	153,319	175,000
Program Sponsorship	91,320	-	91,320	156,798	-	156,798	(65,478)	-	(65,478)	275,000
Scholarships	351,903	-	351,903	256,608	-	256,608	95,294	-	95,294	400,000
Total Contributions	755,707	-	755,707	471,672	-	471,672	284,036	-	284,036	940,000
Other Income										
Special Events	-	-	-	100,000	-	100,000	(100,000)	-	(100,000)	-
Investment Income	297,559	632,570	930,129	270,958	286,272	557,230	26,600	346,298	372,898	600,000
Realized Gain / (Loss)	5,804	(50,609)	(44,805)	43,145	(2,114)	41,031	(37,340)	(48,496)	(85,836)	-
Unrealized Gain / (Loss)	(116,037)	(174,238)	(290,274)	56,151	(201,842)	(145,691)	29,654	27,604	(144,584)	-
Total Other Income	187,326	407,723	595,049	470,254	82,317	552,571	(81,086)	325,406	42,478	600,000
Total Income	943,034	407,723	1,350,757	941,926	82,317	1,024,242	202,950	325,406	326,514	1,540,000
Expense Programs										
Scholarships Awarded - SSF	-	1,818,637	1,818,637	-	631,343	631,343	-	1,187,295	1,187,295	2,500,000
Scholarships Awarded - FND	563,895	-	563,895	720,295	-	720,295	(156,400)	-	(156,400)	1,200,000
Programs Sponsored	186,594	-	186,594	71,057	-	71,057	115,537	-	115,537	600,000
Student Success Initiatives	-	-	-	50,629	-	50,629	50,629	-	(50,629)	150,000
Total Programs	750,489	1,818,637	2,569,127	841,981	631,343	1,473,324	9,766	1,187,295	1,095,803	4,450,000
Supporting Services										
Bad Debt Expense	-	-	-	-	-	-	-	-	-	2,000
Supporting Services										
Foundation Expenses	47,280	-	47,280	16,116	-	16,116	31,164	-	31,164	120,750
Sponsorship Expense	2,665	-	2,665	2,200	-	2,200	465	-	465	5,000
Total Supporting Services	49,945	-	49,945	18,316	-	18,316	31,629	-	31,629	125,750
Total Expense	800,434	1,818,637	2,619,072	860,297	631,343	1,491,640	41,395	1,187,295	1,127,432	4,577,750
Net Ordinary Income	142,600	(1,410,914)	(1,268,315)	81,629	(549,026)	(467,397)	60,971	(861,888)	(800,918)	(3,037,750)
Other Income / Expenses										
Increase/Decrease in Net Position	\$142,600	(\$1,410,914)	(\$1,268,315)	\$81,629	(\$549,026)	(\$467,397)	\$60,971	(\$861,888)	(\$800,918)	(\$3,037,750)

Capital Improvement Program
November 30, 2022

2008 Bond Program

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
Sub-total	-	-	-	-	-	-	-	-	-
North									
732614 - NC - N7-N9 Roof Replacement	-	133,554	133,554	-	133,554	133,554	-	-	100.00%
Sub-total	-	133,554	133,554	-	133,554	133,554	-	-	-
South									
Sub-total	-	-	-	-	-	-	-	-	-
District									
720100 - Program Management	-	9,605,947	9,605,947	(9,605,947)	-	-	-	-	-
726800 - Contingency	14,626,260	(14,626,260)	-	-	-	-	-	-	-
726907 - Wayfinding Signage	50,000	657,482	707,482	10,924	718,406	33,780	684,626	-	100.00%
Sub-total	14,676,260	(4,362,831)	10,313,429	(9,595,023)	718,406	33,780	684,626	-	100.00%
2008 Contingency Supplemental Projects									
Sub-total	-	-	-	-	-	-	-	-	-
Supplemental Projects closed									
Sub-total	-	4,504,567	4,504,567	-	4,504,567	-	4,504,567	-	100.00%
Projects closed									
Sub-total	280,323,740	(275,291)	280,048,449	9,595,023	289,643,472	-	289,643,473	-	100.00%
TOTALS	295,000,000	-	295,000,000	-	295,000,000	167,334	294,832,666	-	100.00%

2015 Bond Program

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
731601 - CC Petrochemical Center	52,450,000	(3,424,455)	49,025,545	2,154,564	51,180,109	-	51,180,109	-	100.00%
71601A - CC Petrochem Process Plant	-	6,349,985	6,349,985	278,392	6,628,377	-	6,628,377	-	100.00%
71601B - CC Petrochem Extended Site Development	-	6,340,351	6,340,351	306,053	6,646,404	-	6,646,404	-	100.00%
731602 - CC Welcome Center	16,600,000	1,291,796	17,891,796	578,549	18,470,345	-	18,470,345	-	100.00%
71602A - CC Welcome Center Site Development	-	1,906,100	1,906,100	93,900	2,000,000	-	1,757,411	242,589	87.87%
731603 - CC Class Room Building	47,155,000	2,195,219	49,350,219	1,788,440	51,138,659	2,858,223	46,715,544	1,564,892	96.94%
731604 - CC Central Data Closets	2,444,000	(1,294,164)	1,149,836	37,896	1,187,732	-	1,187,732	-	100.00%
731605 - CC Central Access Security	1,852,000	(644,481)	1,207,519	53,222	1,260,741	-	1,257,835	2,906	99.77%
731606 - CC Frels Renovation	1,153,000	2,755,572	3,908,572	132,048	4,040,620	-	4,040,620	-	100.00%
731607 - CC Davison Building Renovation	14,970,000	(5,044,560)	9,925,440	388,475	10,313,915	7,939	10,305,976	-	100.00%
731608 - CC McCollum Center Reno Phase I	24,685,000	(13,326,782)	11,358,218	405,901	11,764,119	284,043	11,469,596	10,480	99.91%
71608A - CC McCollum Center Reno Phase II	-	8,483,421	8,483,421	338,733	8,822,154	456,013	8,136,661	229,480	97.40%
731609 - CC McCollum North Renovation	2,535,000	(2,465,543)	69,457	62,556	132,013	-	132,013	-	100.00%
731610 - CC Ball Demolition	1,725,000	(127,112)	1,597,888	51,669	1,649,557	-	1,649,557	-	100.00%
731611 - CC Anderson Demolition	2,654,000	(301,221)	2,352,779	76,021	2,428,800	-	2,428,800	-	100.00%
731612 - CC Stadium and Track Demolition	174,000	(109,420)	64,580	2,087	66,667	-	66,667	-	100.00%
731613 - CC Central DDC Network	1,160,000	330,532	1,490,532	58,715	1,549,247	5,613	1,543,634	-	100.00%
731614 - CC Central Plant Upgrades	1,160,000	64,094	1,224,094	39,576	1,263,670	-	1,263,670	-	100.00%
Sub-total	170,717,000	2,979,333	173,696,333	6,846,797	180,543,130	3,611,831	174,880,951	2,050,348	98.86%
North									
732601 - NC Cosmetology & Culinary Center	22,845,000	(116,422)	22,728,578	736,359	23,464,937	-	23,464,937	-	100.00%
732602 - NC North Data Closets	915,000	(263,487)	651,513	21,051	672,564	-	672,564	-	100.00%
732604 - NC Lehr Library Demolition	650,000	(434,125)	215,875	6,979	222,854	-	222,854	-	100.00%
732605 - NC North Access/Security	877,000	(354,467)	522,533	25,266	547,799	-	547,799	-	100.00%
732606 - NC Wheeler Renovation	14,300,000	(2,644,106)	11,655,894	391,191	12,047,085	120,220	9,864,744	2,062,121	82.88%
732607 - NC Brightwell Renovation	6,628,000	421,240	7,049,240	258,531	7,307,771	40,457	6,530,880	736,434	89.92%
732608 - NC Spencer Renovation	13,000,000	(4,031,341)	8,968,659	371,682	9,340,341	-	9,340,341	-	100.00%
732609 - NC North DDC Network	580,000	149,716	729,716	28,923	758,639	-	758,639	-	100.00%
732610 - NC Underground Utility Tunnel	11,600,000	(7,710,815)	3,889,185	127,254	4,016,439	-	4,016,439	-	100.00%
732611 - NC 24 Acres Wetlands Mitigation	2,000,000	(2,000,000)	-	-	-	-	-	-	-
732612 - NC Uvalde Expansion	5,000,000	(5,000,000)	-	-	-	-	-	-	-
732613 - NC Bureson Renovation	-	3,291,288	3,291,288	130,721	3,422,008	-	3,422,008	-	100.00%
Sub-total	78,395,000	(18,692,519)	59,702,481	2,097,957	61,800,438	160,677	58,841,205	2,798,556	95.47%
South									
733601 - SC Engineering & Technology Center	28,400,000	(7,096,179)	21,303,821	691,395	21,995,216	-	21,995,216	-	100.00%
733602 - SC Cosmetology Center	16,213,000	(1,534,416)	14,678,584	545,725	15,224,309	-	15,224,309	-	100.00%
733603 - SC Longenecker Renovation	22,555,000	(3,590,831)	18,964,169	753,047	19,717,216	-	19,713,487	3,729	99.98%
733604 - SC South Data Closets	765,000	(157,055)	607,945	19,704	627,649	-	627,649	-	100.00%
733605 - SC South Primary Electrical Upgrade	5,800,000	966,625	6,766,625	218,639	6,985,264	1,488,965	3,880,655	1,615,644	76.87%
733606 - SC South Access/ Security	599,000	96,867	695,867	27,563	723,430	-	723,430	-	100.00%
733607 - SC South HW/CW Relocation	10,266,000	(6,914,146)	3,351,854	108,303	3,460,157	-	3,460,157	-	100.00%
733608 - SC Domestic Water System Rehabilitation	1,160,000	823,696	1,983,696	64,096	2,047,792	47,532	1,076,775	923,485	54.90%
733609 - SC Fire House Expansion	5,585,000	(5,585,000)	-	-	-	-	-	-	-
733610 - SC Jones Renovation	13,803,000	4,348,177	18,151,177	605,876	18,757,053	506,358	16,106,151	2,144,544	88.57%
73610A - SC Jones Central Plant Relocation	-	10,570,357	10,570,357	344,861	10,915,218	8,028	8,855,462	2,051,728	81.20%
733611 - SC Bruce Student Center Renovation	10,400,000	(8,275,308)	2,124,692	73,380	2,198,072	-	2,198,072	-	100.00%
733612 - SC HVAC Tech	312,000	2,259,762	2,571,762	85,231	2,656,993	-	2,656,993	-	100.00%
733613 - SC South DDC Network	580,000	170,593	750,593	28,258	778,851	-	778,851	-	100.00%
733614 - SC Academic Building Renovation (S-7&S-9)	-	5,415,232	5,415,232	178,453	5,593,685	-	5,593,685	-	100.00%
Sub-total	116,438,000	(8,501,626)	107,936,374	3,744,531	111,680,905	2,050,883	102,890,892	6,739,130	93.97%

2015 Bond Program

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Maritime									
736603 - MC Maritime Expansion	28,000,000	(27,031,300)	968,700	31,300	1,000,000	7,363	926,261	66,376	93.36%
76603A - MC Maritime Fire Program Relocation	-	1,916,000	1,916,000	84,000	2,000,000	-	1,788,345	211,655	89.42%
Sub-total	28,000,000	(25,115,300)	2,884,700	115,300	3,000,000	7,363	2,714,606	278,031	90.73%
Generation Park									
726601 - Generation Park	-	3,257,492	3,257,492	995,152	4,252,644	-	3,911,649	340,995	91.98%
76601B - North Access Road	-	1,115,822	1,115,822	-	1,115,822	312,958	802,864	-	100.00%
Sub-total	-	4,373,314	4,373,314	995,152	5,368,466	312,958	4,714,513	340,995	93.65%
Admin									
736602 - College Development	30,000,000	(29,928,632)	71,368	-	71,368	-	71,368	-	100.00%
736604 - Dist Construction Studies	283,820	35,776	319,596	-	319,596	-	319,596	-	100.00%
76605A - CW Deferred Maintenance	-	27,329,038	27,329,038	427,385	27,756,423	3,430,713	7,514,564	16,811,146	39.43%
736606 - Generation Park Opportunities	-	20,000,000	20,000,000	-	20,000,000	-	-	20,000,000	-
720100 - Program Management - AECOM	-	12,135,893	12,135,893	(11,404,113)	731,780	92,697	-	639,083	12.67%
720100 - Program Management - Other	-	2,823,009	2,823,009	(2,823,009)	-	-	-	-	-
736601 - Contingency	1,166,180	12,561,714	13,727,894	-	13,727,894	-	-	13,727,894	-
Sub-total	31,450,000	44,956,798	76,406,798	(13,799,737)	62,607,061	3,523,410	7,905,528	51,178,123	18.26%
TOTALS	425,000,000	-	425,000,000	-	425,000,000	9,667,122	351,947,695	63,385,183	85.09%

Generation Park

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park - 726601								
904605 - 2015 Revenue Bond - 726601	6,787,977	-	6,787,977	6,787,977	-	6,787,977	-	100.00%
929603 - Operational - 726601	8,843,556	-	8,843,556	8,843,556	-	8,843,556	-	100.00%
901609 - 2015 Bond - 726601	6,368,466	(2,115,822)	4,252,644	4,252,644	-	3,911,649	340,994	91.98%
901610 - Generation Park Site Infrastructure - 726601	4,000,000	(8,725)	3,991,275	3,991,275	-	3,991,275	-	100.00%
901610 - Generation Park Parking Lot - 76601A	3,521,892	(691,977)	2,829,915	2,829,915	6,818	2,717,083	106,014	96.25%
901609/10 - North Access Road - 76601B	-	1,816,525	1,816,525	1,816,525	313,037	1,503,488	-	100.00%
TOTALS	29,521,892	(1,000,000)	28,521,892	28,521,892	319,855	27,755,029	447,008	98.43%

Energy Conservation Project

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide							
E22001 - UCRM 1 - LED Lighting	811,078	(250,967)	560,111	65,167	439,701	55,243	90.14%
E22002 - UCRM 2.1a - A-1 HVAC	10,354	-	10,354	-	4,572	5,782	44.16%
E22003 - UCRM 2.1b - CC Chillers	1,526,400	134,500	1,660,900	1,550,188	110,712	-	100.00%
E22004 - UCRM 2.1c - NC Chiller	593,600	71,400	665,000	609,600	55,400	-	100.00%
E22005 - UCRM 2.1d - Maritime HVAC	33,000	-	33,000	-	-	33,000	-
E22006 - UCRM 2.6a - 35 Acre VFDs	9,946	20,905	30,851	-	30,851	-	100.00%
E22007 - UCRM 2.6b - S-7 & S-9 VFDs	26,452	63,168	89,620	81,136	2,000	6,484	92.77%
E22008 - UCRM 3 - Retro-Commissioning	280,000	54,492	334,492	69,940	209,819	54,733	83.64%
E22009 - UCRM 4.2c - Vending Misers	46,224	-	46,224	-	6,421	39,803	13.89%
E22010 - UCRM 5.1 - Water Conserving Faucets	112,669	(15,614)	97,055	-	49,477	47,578	50.98%
E22011 - UCRM 8 - Solar PV	1,175,849	(77,884)	1,097,965	480,508	434,743	182,714	83.36%
Utility Assessment Report - 720600	96,546	-	96,546	-	96,546	-	100.00%
E22000 - Contingency Lone Star Loan	-	-	-	-	-	-	-
TOTALS	4,722,118	-	4,722,118	2,856,539	1,440,243	425,336	90.99%

Bond Interest Earnings

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide								
732614 - NC - N7, N8 & N9 Roof Replacement -2008 Bond		133,554	133,554	133,554	133,554	-	-	100.00%
732614 - NC - N7, N8 & N9 Roof Replacement	2,587,830	(473,203)	2,114,627	2,114,627	2,011,744	102,882	-	100.00%
733615 - SC - S7 & S9 Roof Replacement	1,737,060	473,203	2,210,263	2,210,263	1,748,264	461,999	-	100.00%
TOTALS	4,324,890	133,554	4,458,444	4,458,444	3,893,563	564,882	-	100.00%

Repair and Renovation

Report as of November 30, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central								
F23001 CC - Central Misc.	-	10,000	10,000	10,000	4,836	2,380	2,784	72%
F23011 CC - C34.112 Police Furniture and Move	-	14,557	14,557	14,557	-	14,522	35	100%
F23015 CC - C1.151 Corbin Lighting	-	25,313	25,313	25,313	-	-	25,313	-
F23016 CC - C34.116 Furniture	-	6,644	6,644	6,644	-	-	6,644	-
F23024 CC - C26.145 Mirrors	-	7,913	7,913	7,913	7,913	-	-	100%
F23038 CC - C31 Welding Lab Demo	-	10,108	10,108	10,108	10,108	-	-	100%
F23040 CC - Lifecycle Furniture	-	42,600	42,600	42,600	-	-	42,600	-
Sub-total	-	117,135	117,135	117,135	22,857	16,902	77,375	34%
North								
F23002 NC - North Misc.	-	10,000	10,000	10,000	-	-	10,000	-
F23012 NC - N17 Wallpaper	-	54,365	54,365	54,365	54,365	-	-	100%
F23018 NC - Lab Conversion ECHS	-	18,956	18,956	18,956	18,956	-	-	100%
F23025 NC - N17 EMT Doors	-	18,159	18,159	18,159	18,159	-	-	100%
F23028 NC - Primary Electric Repair Design	-	199,826	199,826	199,826	187,714	9,942	2,171	99%
F23041 NC - Lifecycle Furniture	-	26,800	26,800	26,800	-	-	26,800	-
Sub-total	-	328,105	328,105	328,105	279,193	9,942	38,971	88%
South								
F23000 SC - S9 Foundation Repair	-	20,395	20,395	20,395	-	19,898	497	98%
F23003 SC - South Misc.	-	10,000	10,000	10,000	5,087	-	4,913	51%
F23007 SC - S1.257 Digital Anatomy Lab Ph2	-	4,332	4,332	4,332	4,332	-	-	100%
F23008 SC - S6.122 Career Svc Office Ph2	-	6,092	6,092	6,092	6,092	-	-	100%
F23009 SC - S1.253 Computational Research	-	3,502	3,502	3,502	3,502	-	-	100%
F23013 SC - S1.255 Lab Furniture	-	5,398	5,398	5,398	5,398	-	-	100%
F23042 SC - Lifecycle Furniture	-	30,166	30,166	30,166	30,166	-	-	100%
Sub-total	-	79,886	79,886	79,886	54,578	19,898	5,410	93%
Generation Park								
F23005 GP - Gen Misc.	-	-	-	-	-	-	-	-
F23026 GP - G2 Roller Shades	-	9,564	9,564	9,564	9,564	-	-	100%
F23044 GP - Lifecycle Furniture	-	1,600	1,600	1,600	-	-	1,600	-
Sub-total	-	11,164	11,164	11,164	9,564	-	1,600	86%
District								
F23004 DIST - Campus Misc.	-	5,000	5,000	5,000	-	1,263	3,737	25%
F23010 DIST - CW ADA Compliance	-	50,000	50,000	50,000	17,264	1,225	31,511	37%
F23017 DIST - A1.210/212 Cubicles Ext Ph2	-	2,652	2,652	2,652	2,652	-	-	100%
F23029 DIST - Wayfinding	-	3,000	3,000	3,000	2,500	500	-	100%
F23032 DIST - A1.212 Ext Relations Furniture	-	6,817	6,817	6,817	-	6,817	-	100%
F23033 DIST - A2.213c Conference to Office	-	4,546	4,546	4,546	-	4,546	-	100%
F23043 Dist. - Lifecycle Furniture	-	1,900	1,900	1,900	-	-	1,900	-
F23045 MT - Lifecycle Furniture	-	1,400	1,400	1,400	-	-	1,400	-
Sub-total	-	75,315	75,315	75,315	22,416	14,351	38,548	49%
Contingency (720700) - Major Repairs	200,000	(143,666)	56,334	56,334	-	-	56,334	-
Sub-total	200,000	(143,666)	56,334	56,334	-	-	56,334	-
Projects Closed								
TOTALS	200,000	467,939	667,939	667,939	388,608	61,092	218,238	67%

Capital Improvement Program
December 31, 2022

2008 Bond Program

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
Sub-total	-	-	-	-	-	-	-	-	-
North									
732614 - NC - N7-N9 Roof Replacement	-	133,554	133,554	-	133,554	133,554	-	-	100.00%
Sub-total	-	133,554	133,554	-	133,554	133,554	-	-	-
South									
Sub-total	-	-	-	-	-	-	-	-	-
District									
720100 - Program Management	-	9,605,947	9,605,947	(9,605,947)	-	-	-	-	-
726800 - Contingency	14,626,260	(14,626,260)	-	-	-	-	-	-	-
726907 - Wayfinding Signage	50,000	657,482	707,482	10,924	718,406	33,780	684,626	-	100.00%
Sub-total	14,676,260	(4,362,830)	10,313,430	(9,595,023)	718,407	33,780	684,626	-	100.00%
Supplemental Projects closed									
Sub-total	-	4,504,567	4,504,567	-	4,504,567	-	4,504,567	-	100.00%
Projects closed									
Sub-total	280,323,740	(275,291)	280,048,449	9,595,023	289,643,472	-	289,643,473	-	100.00%
TOTALS	295,000,000	-	295,000,000	-	295,000,000	167,334	294,832,666	-	100.00%

2015 Bond Program

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Program Management Fees	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Central									
71602A - CC Welcome Center Site Development	-	1,906,100	1,906,100	93,900	2,000,000	-	1,757,411	242,589	87.87%
731603 - CC Class Room Building	47,155,000	2,195,219	49,350,219	1,788,440	51,138,659	2,829,638	46,744,130	1,564,891	96.94%
731605 - CC Central Access Security	1,852,000	(644,481)	1,207,519	53,222	1,260,741	-	1,257,835	2,906	99.77%
731607 - CC Davison Building Renovation	14,970,000	(5,044,560)	9,925,440	388,475	10,313,915	7,940	10,305,976	-	100.00%
731608 - CC McCollum Center Reno Phase I	24,685,000	(13,326,782)	11,358,218	405,901	11,764,119	284,043	11,469,596	10,480	99.91%
71608A - CC McCollum Center Reno Phase II	-	8,483,421	8,483,421	338,733	8,822,154	456,013	8,136,661	229,480	97.40%
731613 - CC Central DDC Network	1,160,000	330,532	1,490,532	58,715	1,549,247	5,613	1,543,634	-	100.00%
Sub-total	89,822,000	(6,100,551)	83,721,449	3,127,386	86,848,835	3,583,247	81,215,243	2,050,346	97.64%
North									
732606 - NC Wheeler Renovation	14,300,000	(2,644,106)	11,655,894	391,191	12,047,085	120,221	9,864,744	2,062,121	82.88%
732607 - NC Brightwell Renovation	6,628,000	421,240	7,049,240	258,531	7,307,771	40,457	6,530,880	736,434	89.92%
Sub-total	20,928,000	(2,222,866)	18,705,134	649,722	19,354,856	160,678	16,395,624	2,798,555	85.54%
South									
733603 - SC Longenecker Renovation	22,555,000	(3,590,831)	18,964,169	753,047	19,717,216	-	19,713,497	3,719	99.98%
733605 - SC South Primary Electrical Upgrade	5,800,000	966,625	6,766,625	218,639	6,985,264	1,456,324	3,913,296	1,615,644	76.87%
733608 - SC Domestic Water System Rehabilitation	1,160,000	823,696	1,983,696	64,096	2,047,792	40,480	1,083,827	923,485	54.90%
733610 - SC Jones Renovation	13,803,000	4,348,177	18,151,177	605,876	18,757,053	509,580	16,106,151	2,141,322	88.58%
73610A - SC Jones Central Plant Relocation	-	10,570,357	10,570,357	344,861	10,915,218	8,028	8,855,462	2,051,728	81.20%
Sub-total	43,318,000	13,118,024	56,436,024	1,986,519	58,422,543	2,014,412	49,672,233	6,735,898	88.47%
Maritime									
736603 - MC Maritime Expansion	28,000,000	(27,031,300)	968,700	31,300	1,000,000	7,363	926,261	66,376	93.36%
76603A - MC Maritime Fire Program Relocation	-	1,916,000	1,916,000	84,000	2,000,000	-	1,788,345	211,655	89.42%
Sub-total	28,000,000	(25,115,300)	2,884,700	115,300	3,000,000	7,363	2,714,606	278,031	90.73%
Generation Park									
726601 - Generation Park	-	3,257,492	3,257,492	995,152	4,252,644	-	3,911,649	340,995	91.98%
76601B - North Access Road	-	1,115,822	1,115,822	-	1,115,822	195,387	920,435	-	100.00%
Sub-total	-	4,373,314	4,373,314	995,152	5,368,466	195,387	4,832,084	340,995	93.65%
Admin									
76605A - CW Deferred Maintenance	-	27,329,038	27,329,038	427,385	27,756,423	3,961,845	7,627,377	16,167,201	41.75%
736606 - Generation Park Opportunities	-	20,000,000	20,000,000	-	20,000,000	-	-	20,000,000	-
720100 - Program Management - AECOM	-	12,135,893	12,135,893	(11,404,113)	731,780	27,456	-	704,324	3.75%
736601 - Contingency	1,166,180	12,561,714	13,727,894	-	13,727,894	-	-	13,727,894	-
Sub-total	1,166,180	72,026,645	73,192,825	(10,976,728)	62,216,097	3,989,301	7,627,377	50,599,419	18.67%
Previously Completed and Closed Projects									
Sub-total	241,765,820	(56,079,266)	185,686,554	4,102,649	189,789,203	-	189,789,201	-	100.00%
TOTALS	425,000,000	-	425,000,000	-	425,000,000	9,950,387	352,246,368	62,803,243	85.22%

Generation Park

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
Generation Park - 726601								
904605 - 2015 Revenue Bond - 726601	6,787,977	-	6,787,977	6,787,977	-	6,787,977	-	100.00%
929603 - Operational - 726601	8,843,556	-	8,843,556	8,843,556	-	8,843,556	-	100.00%
901609 - 2015 Bond - 726601	6,368,466	(2,115,822)	4,252,644	4,252,644	-	3,911,649	340,994	91.98%
901610 - Generation Park Site Infrastructure - 726601	4,000,000	(8,725)	3,991,275	3,991,275	-	3,991,275	-	100.00%
901610 - Generation Park Parking Lot - 76601A	3,521,892	(691,977)	2,829,915	2,829,915	4,662	2,719,239	106,014	96.25%
901609/10 - North Access Road - 76601B	-	1,816,525	1,816,525	1,816,525	160,430	1,656,095	-	100.00%
TOTALS	29,521,892	(1,000,000)	28,521,892	28,521,892	165,092	27,909,792	447,008	98.43%

Energy Conservation Project

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide							
E22001 - UCRM 1 - LED Lighting	811,078	(250,967)	560,111	65,167	439,701	55,243	90.14%
E22002 - UCRM 2.1a - A-1 HVAC	10,354	-	10,354	-	4,572	5,782	44.16%
E22003 - UCRM 2.1b - CC Chillers	1,526,400	134,500	1,660,900	1,548,190	112,710	-	100.00%
E22004 - UCRM 2.1c - NC Chiller	593,600	71,400	665,000	608,600	56,400	-	100.00%
E22005 - UCRM 2.1d - Maritime HVAC	33,000	-	33,000	-	-	33,000	-
E22006 - UCRM 2.6a - 35 Acre VFDs	9,946	20,905	30,851	-	30,851	-	100.00%
E22007 - UCRM 2.6b - S-7 & S-9 VFDs	26,452	63,168	89,620	20,284	62,852	6,484	92.77%
E22008 - UCRM 3 - Retro-Commissioning	280,000	54,492	334,492	69,940	209,819	54,733	83.64%
E22009 - UCRM 4.2c - Vending Misers	46,224	-	46,224	-	6,421	39,803	13.89%
E22010 - UCRM 5.1 - Water Conserving Faucets	112,669	(15,614)	97,055	-	49,477	47,578	50.98%
E22011 - UCRM 8 - Solar PV	1,175,849	(77,884)	1,097,965	480,508	434,743	182,714	83.36%
Utility Assessment Report - 720600	96,546	-	96,546	-	96,546	-	100.00%
E22000 - Contingency Lone Star Loan	-	-	-	-	-	-	-
TOTALS	4,722,118	-	4,722,118	2,792,689	1,504,093	425,336	90.99%

Bond Interest Earnings

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/ Expensed
College Wide								
732614 - NC - N7, N8 & N9 Roof Replacement - 2008 Bond		133,554	133,554	133,554	133,554	-	-	100.00%
732614 - NC - N7, N8 & N9 Roof Replacement	2,587,830	(473,203)	2,114,627	2,114,627	2,011,744	102,882	-	100.00%
733615 - SC - S7 & S9 Roof Replacement	1,737,060	473,203	2,210,263	2,210,263	1,543,784	666,479	-	100.00%
TOTALS	4,324,890	133,554	4,458,444	4,458,444	3,689,083	769,362	-	100.00%

Repair and Renovation

Report as of December 31, 2022

Project	Base Budget	Budget Adjustments	Current Budget	Total Budget	Encumbered Funds	Total Expenditures	Remaining Balance	Percent of Budget Encumbered/Expended
Central								
F23001 CC - Central Misc.	-	10,000	10,000	10,000	4,836	2,380	2,784	72%
F23011 CC - C34.112 Police Furniture and Move	-	14,557	14,557	14,557	-	14,522	35	100%
F23015 CC - C1.151 Corbin Lighting	-	29,568	29,568	29,568	29,568	-	-	100%
F23016 CC - C34.116 Furniture	-	6,644	6,644	6,644	6,644	-	-	100%
F23024 CC - C26.145 Mirrors	-	7,913	7,913	7,913	7,913	-	-	100%
F23027 CC - C45.1328 CPET Furniture	-	20,048	20,048	20,048	20,048	-	-	100%
F23037 CC - C3 Office Relocation	-	54,000	54,000	54,000	46,155	-	7,845	85%
F23038 CC - C31 Welding Lab Demo	-	10,108	10,108	10,108	10,108	-	-	100%
F23040 CC - Lifecycle Furniture	-	42,600	42,600	42,600	28,822	-	13,778	68%
Sub-total	-	195,438	195,438	195,438	154,094	16,902	24,442	87%
North								
F23002 NC - North Misc.	-	10,000	10,000	10,000	-	-	10,000	-
F23012 NC - N17 Wallpaper	-	54,365	54,365	54,365	54,365	-	-	100%
F23018 NC - Lab Conversion ECHS	-	18,956	18,956	18,956	18,956	-	-	100%
F23025 NC - N17 EMT Doors	-	18,159	18,159	18,159	18,159	-	-	100%
F23028 NC - Primary Electric Repair Design	-	199,826	199,826	199,826	147,136	50,519	2,171	99%
F23041 NC - Lifecycle Furniture	-	33,853	33,853	33,853	33,853	-	-	-
Sub-total	-	335,158	335,158	335,158	272,468	50,519	12,171	96%
South								
F23000 SC - S9 Foundation Repair	-	20,395	20,395	20,395	-	19,898	497	98%
F23003 SC - South Misc.	-	9,107	9,107	9,107	4,886	4,222	-	100%
F23007 SC - S1.257 Digital Anatomy Lab Ph2	-	4,332	4,332	4,332	4,332	-	-	100%
F23008 SC - S6.122 Career Svc Office Ph2	-	6,092	6,092	6,092	6,092	-	-	100%
F23009 SC - S1.253 Computational Research	-	3,502	3,502	3,502	3,502	-	-	100%
F23013 SC - S1.255 Lab Furniture	-	5,398	5,398	5,398	5,398	-	-	100%
F23042 SC - Lifecycle Furniture	-	30,166	30,166	30,166	28,173	-	1,993	93%
Sub-total	-	78,993	78,993	78,993	52,383	24,120	2,490	97%
Generation Park								
F23026 GP - G2 Roller Shades	-	9,564	9,564	9,564	9,564	-	-	100%
F23044 GP - Lifecycle Furniture	-	1,600	1,600	1,600	-	-	1,600	-
Sub-total	-	11,164	11,164	11,164	9,564	-	1,600	86%
District								
F23004 DIST - Campus Misc.	-	5,000	5,000	5,000	-	1,263	3,737	25%
F23010 DIST - CW ADA Compliance	-	50,000	50,000	50,000	17,264	1,225	31,511	37%
F23017 DIST - A1.210/212 Cubicles Ext Ph2	-	2,652	2,652	2,652	2,652	-	-	100%
F23029 DIST - Wayfinding	-	3,000	3,000	3,000	2,500	500	-	100%
F23030 DIST - CW Ping Pong Tables	-	13,780	13,780	13,780	8,268	-	5,512	60%
F23032 DIST - A1.212 Ext Relations Furniture	-	6,817	6,817	6,817	-	6,817	-	100%
F23033 DIST - A2.213c Conference to Office	-	4,546	4,546	4,546	-	4,546	-	100%
F23043 Dist. - Lifecycle Furniture	-	1,900	1,900	1,900	-	-	1,900	-
F23045 MT - Lifecycle Furniture	-	1,400	1,400	1,400	-	-	1,400	-
F23046 DIST - A1.210c Furniture Replacemen	-	4,572	4,572	4,572	4,572	-	-	100%
Sub-total	-	93,667	93,667	93,667	35,256	14,351	44,060	53%
Contingency (720700) - Major Repairs	200,000	(119,921)	80,079	80,079	-	-	80,080	-
Sub-total	200,000	(119,921)	80,079	80,079	-	-	80,080	-
Projects Closed								
TOTALS	200,000	594,500	794,500	794,500	523,766	105,891	164,842	79%

Action Item “IX”
Regular Board Meeting January 30, 2023
Consideration of Approval of Amendment to the 2022-2023 Budget
for Restricted Revenue and Expenses Relating to Federal and State Grants

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve an amendment to the 2022-2023 budget for restricted revenue and expenses related to grants.

BACKGROUND

Federal, state, and local grants may require amendments for receipt of newly awarded grants or changes to existing grants. These amendments should be processed in a timely manner to provide access to funding to meet the objectives set forth within the grant requirements. This budget amendment request includes additions to restricted revenues and restricted expenses as a result of new awards and changes to existing grants received during the month of December 2022.

IMPACT OF THIS ACTION

Approval of the budget amendment will allow the College’s staff to implement the programs in accordance with the requirements of funded award amounts.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Restricted revenues and restricted expenses will each be increased by \$232,525 so the net impact on the College budget is zero.

MONITORING AND REPORTING TIMELINE

The Office of Grants Management provides continuous monitoring of grant operations, which are included in the annual financial report to the Board of Trustees.

ATTACHMENTS

Attachment 1- Budget Amendments- 01-30-23

Attachment 2- Grant Detail- 01-30-23

RESOURCE PERSONNEL

Teri Zamora

281-998-6306

teri.zamora@sjcd.edu

Tomoko Olson

281-998-6146

tomoko.olson@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
Federal, State, and Local Grant Amendments
January 30, 2023

	Fund	Org.	Account	Prog.	Amount Debit (Credit)
<u>U.S. Department of Health and Human Services/Texas Workforce Commission - Skills for Small Business Program</u>					
<u>(New Grant)</u>					
Federal Grant Revenue	539354	56700	554100	110000	(15,750)
State Grant Revenue	551046	56700	554200	110000	(21,000)
Contractual Svcs - Indirect costs	539354	56700	731500	620909	750
Contractual Svcs - Indirect costs	551046	56700	731500	620909	1,000
Student Aid - Scholarships	539354	56700	751009	520235	15,000
Student Aid - Scholarships	551046	56700	751009	520235	20,000
					\$ -
 <u>Trellis Foundation/San Jacinto College Foundation - Assess and Improve Mental Health Services at</u>					
<u>San Jacinto College (AIMS) (New Grant)</u>					
Local Grant Revenue	571067	56700	554300	110000	(195,775)
PT - Institutional	571067	56700	614100	460913	131,820
Fringe Benefits	571067	56700	650000	460913	3,955
Supplies	571067	56700	710000	460913	1,000
Contractual Services	571067	56700	731000	460913	59,000
					-
Net Increase (Decrease)					\$ -

Note: Credits to revenues are increases and credits to expenses are decreases.
Conversely, debits to revenue are decreases and debits to expenses are increases.

Grant Funding Summary by Agency:

U.S. Department of Health and Human Services	\$ 15,750
Texas Workforce Commission	21,000
Trellis Foundation	195,775
	\$ 232,525

January 30, 2023, Board Book – Grant Amendments Detail List

U.S. Department of Health and Human Services/Texas Workforce Commission - Skills for Small Business Program (New Grant)

The Skills for Small Business Program with Child Care Funding (SSBCC) will provide training for small private businesses in the local area. Each participating business partner will select training courses for its new and/or existing employees that will contribute to the enhancement of the business' operations. The program will cover tuition and fee costs for course offerings provided by San Jacinto College up to \$1,800 in a 12-month period for a new employee and up to \$900 in a 12-month period for an existing employee.

Trellis Foundation/San Jacinto College Foundation - Assess and Improve Mental Health Services at San Jacinto College (AIMS) (New Grant)

This project will support improvements and expansions of Student Support Services to ensure all students can persist and succeed in both their personal and academic life. The project will conduct a college-wide needs assessment and student survey to determine the basic and mental health needs of the student body. Results of the assessment and survey will lead to a targeted awareness campaign of the College's mental health and basic needs services and resources. Additionally, this project will expand the number of counselors and increase office hours for mental health counseling, both in-person and virtually. Further, this project will build culturally appropriate mental healthcare resources and peer-led supports for a diverse student body to reduce the stigma among Hispanic, first-generation, and underrepresented students in seeking mental health counseling.

Action Item “X”
Regular Board Meeting January 30, 2023
Consideration of Approval of Rescission of Policy VI-R: Policy on Enrollment
in San Jacinto College Children's Center – Second Reading

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees rescind Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center.

BACKGROUND

This policy is outdated, and a Board policy is not required to support this practice. Instead, the practice of enrolling children in the San Jacinto College Children’s Center has been included in the revised Parent’s Handbook. Enrollment practices will continue to be updated as practices change.

IMPACT OF THIS ACTION

This policy recommendation was sent to the College community on December 12, 2022 through January 17, 2023. No comments were received.

BUDGET INFORMATION

No budgetary impact.

MONITORING AND REPORTING TIMELINE

The Board will be notified of any changes that require its action.

ATTACHMENTS

Attachment 1 - Summary of Changes

Attachment 2 - Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center

RESOURCE PERSONNEL

Teri Zamora	281-998-63064	teri.zamora@sjcd.edu
Van Wigginton	281-998-2045	van.wigginton@sjcd.edu

Policies and Procedures Summary of Changes

New Policy Number: *N/A*

Proposed Policy Name: *N/A*

Current Policy Number/Name: **Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center**

New Procedure Number: *N/A*

Proposed Procedure Name(s): *N/A*

Current Procedure Number(s)/Name(s): *N/A*

Action Recommended for Policy: **Rescission**

Action Recommended for Procedures: *N/A*

- VI-R: Policy on Enrollment in San Jacinto College Children's Center, <https://www.sanjac.edu/about-san-jac/college-operations/policies-and-procedures/vi-r-policy-enrollment-san-jacinto-college-childrens-center>

Primary Owner: Vice Chancellor-Fiscal Affairs, Provost

Secondary Owner:

Summary of Changes:

- This policy is outdated and a Board policy is not required to support this practice. Instead, the practice of enrolling children in the San Jacinto College Children's Center has been included in the revised Parent's Handbook. Enrollment practices will continue to be updated as practices

Policy VI-R: Policy On Enrollment In San Jacinto College Children's Center

Children in a parent child relationship with currently enrolled students and currently employed staff, faculty and administrators are eligible and have priority for initial enrollment in the Children's Centers within the district. Other children not meeting one of these criteria may be initially enrolled on a first-come first-served basis only if space is available. Children may be placed on a waiting list for notification of future vacancies.

Enrollment in the Children's Center reserves a child's place for one semester or the remaining portion thereof; Fall, Spring, or Summer. Children, who are currently enrolled, regardless of the employment or student status of the parent, have first priority to re-enroll for the subsequent semester.

Policy #:	VI-R
Policy Name:	Policy on Enrollment in San Jacinto College Children's Center
Pages:	1
Adopted Date:	March 5, 1984
Revision/Reviewed Date:	May 2, 1994
Effective Date:	March 5, 1984; May 2, 1994 and March 5, 2001
Associated Procedure:	

Action Item “XI”
Regular Board Meeting January 30, 2023
Consideration of Adoption of Authorized Broker/Dealer List

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees adopt the Authorized Broker/Dealer List.

BACKGROUND

The Investment Policy of San Jacinto College requires that the Board of Trustees annually review and adopt the list of approved broker/dealers with which the College is authorized to transact investment activity. Primary dealers are banks or securities broker/dealers who may trade directly with the Federal Reserve System of the United States. Primary dealers purchase US Treasury securities and resell them to the public and other brokerage firms, often at an advantageous price.

Request for qualifications #22-14 and #22-23 were issued in November and December 2021, respectively, to procure investment broker/dealer services. At the January 31, 2022 meeting, the Board of Trustees approved contracts with FHN Financial, Mischler Financial, Multi-Bank Securities, Inc and Rice Securities, LLC to provide these services beginning February 15, 2022 with renewal options of four one-year terms. These firms have performed well and the College plans to renew their contracts for an additional year.

IMPACT OF THIS ACTION

Any securities purchased for the College’s investment portfolio will be purchased through a competitive bid process. Approval of the Authorized Broker/Dealer List will enhance competition as the College solicits prices for security purchases.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The College does not pay the firms directly for their services as their fees are incorporated into the security transactions with which they are involved.

MONITORING AND REPORTING TIMELINE

Monthly investment reports are included in the Board packet for review.

ATTACHMENTS

Attachment 1 – Authorized Broker/Dealer List

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu

Attachment 1

San Jacinto Community College
Authorized Broker/Dealer List

February 15, 2023 – February 14, 2024

The authorized broker/dealer list for San Jacinto Community College is shown below. Each of these firms, and the individual broker responsible for the account, acknowledge the current Investment Policy of the College. An updated copy of the Investment Policy is provided to each broker/dealer annually.

The College's Investment Policy establishes specific criteria for the broker/dealers and requires that the list of broker/dealers be approved annually by the Board of Trustees. The College recommends that the current list of broker/dealers be approved for period indicated above:

FHN Financial
Mischler Financial
Multi-Bank Securities, Inc
Rice Securities, LLC

Action Item "XII"
Regular Board Meeting January 30, 2023

Consideration of Approval to Authorize Resolution to Order a General Election and Execution of Such Order to Hold Trustee Election

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize a resolution to order a general election and to execute such Order to hold an election for a six-year term for San Jacinto Community College District Trustee Position One (1) and Trustee Position Two (2) on May 6, 2023, being the first Saturday in May 2023.

BACKGROUND

Texas Election Code Section 3.004(b) and Section 3.005(c) provides authority for the governing body of a Texas political subdivision to order an election for the general election of its members. Such election must be ordered no later than the 78th day prior to the election for elections that are to be held on the general election date for state and county officers. The election order requirements are that the order must state the date of the election and the offices or measures to be voted on at the election.

The attached Election Order has been reviewed by legal counsel and conforms to the requirements of the Texas Election Code.

IMPACT OF THIS ACTION

Adoption of the Election Order will allow the College to conduct an election on May 6, 2023, to fill the contested trustee positions.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Adoption of the Election Order has no budget impact. The related costs of an election are included in the fiscal year 2023 budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

- Attachment 1 - Resolution to Order Trustee Election
- Attachment 2 - Election Order, English
- Attachment 3 - EXHIBIT A, English
- Attachment 4 - Election Order, Spanish
- Attachment 5 - EXHIBIT A, Spanish

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Rosselle Helms	281-998-6306	rosselle.helms@sjcd.edu

RESOLUTION TO ORDER TRUSTEE ELECTION

RESOLUTION AUTHORIZING BOARD OF TRUSTEES OF SAN JACINTO COMMUNITY COLLEGE DISTRICT TO:

- 1. ORDER A GENERAL ELECTION WITHIN THE SAN JACINTO COMMUNITY COLLEGE DISTRICT FOR SAN JACINTO COMMUNITY COLLEGE DISTRICT TRUSTEES FOR THE REGULAR SIX (6) YEAR TERM FOR POSITIONS ONE (1) AND TWO (2) TO BE HELD ON THE 1st SATURDAY OF THE MONTH OF MAY, 2023, BEING MAY 6, 2023 AND ANY RUNOFF ELECTION; AND**
- 2. AUTHORIZE SAN JACINTO COMMUNITY COLLEGE DISTRICT TO CONDUCT ELECTIONS AND ENTER INTO INTERLOCAL AGREEMENT WITH HARRIS COUNTY FOR JOINT ELECTIONS, INCLUDING ALL FACILITIES, EQUIPMENT, PERSONNEL, AND SERVICES NECESSARY FOR THE ELECTION.**

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF SAN JACINTO COMMUNITY COLLEGE DISTRICT OF HARRIS COUNTY, TEXAS:

That the Board of Trustees by and through its Chairman and Secretary of San Jacinto Community College District, and/or Chancellor and/or Vice Chancellor of San Jacinto Community College District shall execute an Order calling for general elections for Trustees on May 6, 2023, and enter into Election and Interlocal Agreements to conduct said election or joint elections and any runoff, if necessary.

PASSED AND APPROVED on January 30, 2023.

ATTEST:

SAN JACINTO COMMUNITY COLLEGE DISTRICT

**By: _____
Secretary, Board of Trustees**

**By: _____
Chairperson, Board of Trustees**

**ORDER FOR ELECTIONS OF TRUSTEES FOR THE
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

An election is hereby ordered to be held on May 6, 2023 for the purpose of filling the San Jacinto Community College District Board of Trustees Position No. One (1) and Position No. Two (2), each of which is a six-year term.

Applications for a place on the ballot shall be filed by 5:00 p.m. on February 17, 2023. Drawing by lot for place on the ballot by the candidate or their representatives is scheduled for 11:00 a.m. on February 27, 2023 in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, TX 77504.

The locations, dates, and times for early voting in this election are determined by the Harris County Elections Administrator and are set forth in Exhibit A which is attached and included by reference as a part of this Order for all purposes. Should the Harris County Elections Administrator's Office revise the locations, dates, and/or times for early voting, San Jacinto Community College will revise Exhibit A accordingly.

The early voting clerk's mailing address to which applications for ballot by mail shall be mailed to is:

Clifford Tatum
Harris County Elections Administrator
P.O. Box 1148
Houston, TX 77251-1148

An application for ballot by mail must be received no later than the close of business on April 25, 2023.

Issued this the 30th day of January, 2023.

PASSED AND APPROVED on January 30, 2023.

ATTEST: SAN JACINTO COMMUNITY COLLEGE DISTRICT

By: _____
Secretary, Board of Trustees

By: _____
Chairperson, Board of Trustees

Attachment 3

EXHIBIT A

The main early voting by personal appearance will begin April 24, 2023 and end May 2, 2023 at:

Harris County Administration Building
1001 Preston, 4th Floor
Houston, TX 77002
Monday – Saturday between the hours of 7:00 a.m. and 7:00 p.m.
Sunday hours between the hours of 12:00 p.m. and 7:00 p.m.

Location and hours are subject to change.

Please visit <https://www.sanjac.edu/about-san-jac/board-trustees/election-information/board-election-may-2021> or <https://www.harrisvotes.com/PollLocations> for the most current information regarding all polling locations for San Jacinto Community College District Board of Trustees election. Information regarding polling sites may also be obtained by emailing elections@sjcd.edu.

**ORDEN DE ELECCIÓN DE SÍNDICOS PARA EL
DISTRITO DE SAN JACINTO COMMUNITY COLLEGE**

Por la presente se ordena la celebración de una elección el 6 de Mayo de 2023, con el propósito de cubrir las Posiciones Nro. Uno (1) y la Posición Nro. Dos (2) de Síndicos del Distrito de San Jacinto Community College, cada una de ellas por un mandato de seis años.

Las solicitudes para un lugar en la boleta de votación deberán presentarse antes de las 5:00 p.m. del 17 de Febrero de 2023.

El sorteo por sorteo para el lugar en la boleta por parte del candidato o sus representantes está programado para las 11:00 de la mañana del 27 de Febrero de 2023 en la Sala 104 del Edificio de Administración del Distrito Thomas S. Sewell, 4624 Fairmont Parkway, Pasadena, TX 77504.

Los lugares, fechas y horarios para la votación anticipada en esta elección son determinados por el Administradora del Condado de Harris y se indican en el Anexo A que se adjunta e incluye por referencia como parte de esta Orden para todo fin. Si la Oficina del Administradora del Condado de Harris modificara los lugares, las fechas y/o los horarios de la votación anticipada, el Distrito de San Jacinto Community College modificará el Anexo A en consecuencia.

La dirección postal del oficial de votación anticipada a la que deben enviarse las solicitudes de boletas para votar por correo es:

Clifford Tatum
Harris County Elections Administrator
1001 Preston, 4th Floor
PO BOX 1148
Houston, TX 77054

Las solicitudes de boletas para votar por correo deben recibirse antes del cierre del horario de oficina el 25 de Abril de 2023.

Emitida el 30 de Enero de 2023.

ACEPTADA Y APROBADA el 30 de Enero de 2023.

ATESTIGUA: DISTRITO DE SAN JACINTO COMMUNITY COLLEGE

Por: _____
Secretario de la Junta de Síndicos

Por: _____
Presidente de la Junta de Síndicos

Attachment 5

ANEXO A

La votación anticipada principal en persona comenzará el 24 de Abril de 2023 y finalizará el 2 de Mayo de 2023.

Harris County Administration Building
1001 Preston, 4th Floor
Houston, TX 77002
Lunes – Sábado entre las 7:00 a.m. y las 7:00 p.m.
Domingo entre la 12:00 p.m. y las 7:00 p.m.

Los lugares y horarios están sujetos a cambio.

Por favor visite <https://www.sanjac.edu/about-san-jac/board-trustees/election-information/board-election-may-2021> o <https://www.harrisvotes.com/PollLocations> para información más actualizada sobre los lugares de votación de la elección de Síndicos del Distrito de San Jacinto Community College. También puede obtenerse información sobre los lugares de votación enviando un correo electrónico a elections@sjcd.edu.

Action Item "XIII"
Regular Board Meeting January 30, 2023
Consideration and Approval of Designation of Unrestricted Cash Reserves to Fund Future Capital Projects

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees consider and approve designating \$5 million of unrestricted cash reserves to fund future capital projects.

BACKGROUND

Policy III.3001.B, Finance Standards, outlines the requirement for financial stability as follows:

- The Board has the legal power and duty to act as a fiduciary in the management of funds. The target level for the College's Days Cash on hand is four (4) to six (6) months of the annual current unrestricted and auxiliary funds budgets.

As of August 31, 2022, the College had \$90.0 million of unrestricted cash reserves, which is equivalent to 5.51 months of Days Cash on hand. Following the designation of \$5 million, the College will still have substantial unrestricted cash reserves of 5.21 months.

The cash balance each November 30th is historically the lowest balance experienced annually. As of November 30, 2022, the College had \$77.7 million of unrestricted cash reserves, which is equivalent to 4.8 months of Days Cash on hand. Following the designation of \$5 million, the unrestricted cash reserves as of November 30 will be equivalent to 4.4 months.

This action is the initial step in partially self-funding future capital improvement projects, including deferred maintenance. The administration will consider the annual designation of unrestricted cash reserves as available for this purpose.

IMPACT OF THIS ACTION

The impact on operational funding of using surplus unrestricted cash reserves for future capital projects should be minimal since the College's Days Cash on hand is still well within the target levels. In addition, this action delays the need for the College to issue additional debt for this purpose.

ATTACHMENTS

None

RESOURCE PERSONNEL

Brenda Hellyer	281-998-6100	brenda.hellyer@sjcd.edu
Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu

Action Item “XIV”
Regular Board Meeting January 30, 2023

Consideration of Approval of Bachelor of Applied Science in Education – Emphasis in Early Childhood Program

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the offering of a Bachelor of Applied Science degree in Education with an emphasis in Early Childhood (BAS-ECE) for San Jacinto College.

BACKGROUND

The College proposes a Bachelor of Applied Science degree in Education with an emphasis in Early Childhood (BAS-ECE) to provide students with the opportunity to build an educational pathway that starts with the completion of an educational aide certificate, then completion of an Associate of Applied Science (AAS) degree in Early Childhood, and finally the BAS-ECE degree. The College’s goal is to provide face-to-face, hybrid, and fully online course work that allows students currently working in the field to pursue and earn the BAS-ECE. The proposed program will be located at the Central campus; however, it will be offered College-wide based on community partner need.

In 2018, approximately 23 percent of all bachelor's degrees awarded in the United States were in education; 96 percent of undergraduate education Bachelor of Arts degrees and certificates are in fields that prepare students for teaching. In America’s public schools, there were almost 3.2 million full-time-equivalent teachers in fall 2022 with a base salary of \$61,000. Yet, in the Houston-Galveston metro area, there were more than 25,000 job postings for elementary school teachers last year, ranking it tenth in the number of postings in the nation and 30 percent higher than the national average. The 2018 to 2028 base and projected estimates provided for the Gulf Coast region indicate that the need for highly qualified early childhood and elementary teachers will continue to increase. Multiple school districts in the Houston region were challenged with filling teacher positions for the 2022-2023 school year. According to Houston’s ABC 13, Houston Independent School District (ISD) had 800 teacher vacancies, Fort Bend had 288, Aldine had 452, and Cy-Fair had 669. In the College’s service area, Pasadena ISD had 550 vacancies, and Deer Park ISD had 83 vacancies.

As demographics continue to change in Texas, there is also an increasing need to attract minority teachers. As a Hispanic Serving Institution (HSI), San Jacinto College can help to meet this workforce and societal need by providing a bachelor's degree pathway for the College’s diverse student population, specifically Hispanic, Black/Black identifying females, and males.

San Jacinto College has been approached by several community partners to discuss the possibility of offering a bachelor's degree. These requests have increased over the past year. Offering a BAS-ECE would further advance the vision of the College to support the needs of both the local workforce and community. Additionally, College leadership has discussed and received support for our plans with several local independent school districts and early childhood partners.

Consideration of Approval of Bachelor of Applied Science in Education – Emphasis in Early Childhood Program

In considering and developing the College’s plan for implementation of a BAS-ECE program, research on similar program offerings at Texas community colleges and universities was conducted. Dallas College is the only community college that has been approved and offers a BAS-ECE. Midland and Odessa College have been approved by the Texas Higher Education Coordinating Board to offer this same degree; however, they are still in the development phase. Amarillo College, Tarrant County College, and Weatherford College are in the exploration phase for offering a BAS-ECE. Several universities offer the Bachelor of Science in Early Childhood Education, but only University of Houston – Clear Lake offers a BAS-ECE degree that is similar to the degree proposed by San Jacinto College. The main difference would be the stackable aspects (from certificate, associate degree to BAS-ECE) that San Jacinto College is proposing.

IMPACT OF THIS ACTION

This action by the Board of Trustees would allow the administration to take the next steps in the implementation process which includes notifications to the Texas Higher Education Coordinating Board (THECB) and Higher Education Regional Council (HERC), curriculum proposal development, and submission of the proposal to THECB and Southern Association of Colleges and Schools Commission on Schools (SACSCOC). San Jacinto College conservatively anticipates admitting an initial cohort of fifty students beginning spring 2024. Second year projections would see an increase to 125 students. The College estimates 225 students enrolled in the program by year three and a climb to approximately 250 students by year five. These projections are based on traditional and dual-credit partnership enrollment across the College’s service area.

BUDGET INFORMATION (including any staffing implications)

A program director and full-time faculty will be hired the first year, with a success coach and administrative assistant added in subsequent years. The College has been working with Houston Endowment and has submitted a grant application in the amount of \$1.5 million for a 3-year period through Fiscal Year 27. The College will be notified by the end of February 2023 if awarded, and these funds would cover the required employee and operating costs during the initial two to three years of the program. If the funding is not awarded, the net revenues less expenditures is projected to reach and exceed the breakeven point in year three of the program.

MONITORING AND REPORTING TIMELINE

THECB requires career technical certificates and associate programs to award an average of five credentials per academic year, and the total credentials awarded for any five-year period cannot be less than twenty-five. A new degree program is exempted from this requirement for the first five years of program implementation. Annual review by THECB will begin in the sixth year of implementation. San Jacinto College will review progress and outcomes of the BAS-ECE program regularly through advisory committee meetings, and annually as part of the College’s program review process. As appropriate, updates will be provided to the Board of Trustees.

Action Item “XIV”
Regular Board Meeting January 30, 2023

**Consideration of Approval of Bachelor of Applied Science in Education – Emphasis in Early
Childhood Program**

It is anticipated that the program will significantly exceed the THECB requirements.

ATTACHMENTS

Attachment 1 – Program Implementation Timeline

RESOURCE PERSONNEL

Laurel V. Williamson	281-998-6182	laurel.williamson@sjcd.edu
Chris Duke	281-998-6203	chris.duke@sjcd.edu
Shelley Rinehart	281-922-3447	shelley.rinehart@sjcd.edu
Albert Talley Jr.	281-476-1867	albert.talley@sjcd.edu

Attachment 1

Program Implementation Timeline

Date	Activity/Submission
October 2022	Albert Talley and Shelley Rinehart to prepare Workforce and Economic Development Council (WEDC) Proposal
November 2022	Submit New Program Proposal to WEDC
December 2022	Strategic Leadership Team (SLT) Approval
January 2023	Child Development Advisory Committee approval San Jacinto College Board Approval
February 2023	Texas Higher Education Coordinating Board (THECB) Planning Notification/Higher Education Regional Council (HERC) Letter to be submitted Child Development Advisory Committee curriculum presentation Child Development faculty work on program/curriculum and submit for Curriculum Committee approval
March 2023	Complete THECB proposal
June 2023	Submit SACSCOC substantive change <i>New Program – Approval or New Program – Notification</i>
June – August 2023	Work with local early childhood and Independent School District (ISD) partners to create Memorandum of Understanding
September – December 2023	Continue building out coursework and work with Student Services and Marketing
January 2024	Launch program

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
January 30, 2023**

PURCHASE REQUESTS AND CONTRACT RENEWALS

Purchase Request #1		
Guaranteed Maximum Price for Central Campus Marcom Capital Renewal (pg. 3)	\$	10,600,000
Purchase Request #2		
Extend Contract for Electricity (pgs. 4-5)		4,000,000
Purchase Request #3		
Renew Contract for Custodial Services (pg. 6)		3,775,000
Purchase Request #4		
Contract for Natural Gas (pgs. 7-8)		500,000
Purchase Request #5		
Purchase Instructional Services for Dual Credit and Early College Courses (pg. 10)		250,000
Purchase Request #6		
Purchase HVAC Boiler Services (pg. 11)		250,000
Purchase Request #7		
Purchase Electrical Supplies (pg. 12)		250,000
Purchase Request #8		
Purchase eLearning Consulting Services (pgs. 13-14)		240,000
Purchase Request #9		
Purchase Mechatronics Equipment (pg. 15)		238,025
Purchase Request #10		
Renew Contract for Geofencing Services (pgs. 16-17)		200,000
Purchase Request #11		
Renew Contract for Elevator Maintenance Services (pg. 18)		170,000
Purchase Request #12		
Approval to Lease Apartments for Athletics (pg. 19)		157,000

**SAN JACINTO COMMUNITY COLLEGE DISTRICT
PURCHASE RECAP
January 30, 2023**

PURCHASE REQUESTS AND CONTRACT RENEWALS

Purchase Request #13	
Contract for Cosmetology Supplies and Equipment (pgs. 20-21)	150,000
Purchase Request #14	
Contract for Catering Services (pgs. 22-23)	145,000
Purchase Request #15	
Additional Funds for Landscaping Services (pgs. 24-25)	300,000
Purchase Request #16	
Renew Contract for Direct Mail Marketing Campaign Services (pgs. 26-27)	140,000
TOTAL OF PURCHASE REQUESTS	\$ 21,365,025

Purchase Request #1
Board Meeting January 30, 2023
Consideration of Approval of Guaranteed Maximum Price
for Central Campus Marcom Capital Renewal

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve a Guaranteed Maximum Price (GMP) proposal for the capital renewal of the Central Campus Marcom Building (C-2 West Classroom).

BACKGROUND

In June 2022, the Board approved a construction manager-at-risk (CMR) contract with Tellepsen Builders, L.P. for CMR #22-32 to renovate the Central Campus Marcom Building. To date, Tellepsen has provided preconstruction services including design assistance and cost estimating to the owner and the design team.

Tellepsen has now solicited and received qualified bids for all anticipated work. Any subcontracts awarded by the construction manager under this authority will comply with Texas Government Code Chapters 2258 and 2269 regarding prevailing wage rates and the review of bids and proposals, respectively. To advance construction in accordance with the timeline approved by the Board of Trustees, limited notices to proceed for work valued up to twenty percent of the authorized GMP limit will be issued while GMP contract documents are being negotiated and finalized.

IMPACT OF THIS ACTION

Approval of the GMP will allow long-lead time orders to be placed and a construction start date to be determined.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

A deferred maintenance budget including up to \$14,795,000 for this project was approved by the Board in August 2022. The final GMP package will be for an amount not to exceed \$10,600,000. Any limited notices to proceed will not exceed twenty percent of the GMP package budget. This project will be funded from the 2015 Bond Program.

MONITORING AND REPORTING TIMELINE

Completion of the project is expected for the fall of 2024. This project will be managed by capital projects personnel.

ATTACHMENTS

None

RESOURCE PERSONNEL

Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Genevieve Scholes	281-998-6348	genevieve.scholes@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize the Chancellor or her designee to extend the College's contract for electricity.

BACKGROUND

In 2018, the College engaged the services of Tradition Energy which has a contract through Omni Partners (formerly US Communities), contract number 20188-017, to provide energy consulting and management services to assist in the procurement of electricity from retail electricity providers. This engagement complies with the competitive procurement requirements in Section 44.031 of the Texas Education Code and is permitted through Section 791.011(g) of the Texas Government Code. In December 2019, the College executed a six-year contract through December 2025 with Constellation New Energy Inc. (Constellation) to provide electricity for the College.

At the time the current contract was signed in 2019, electricity rates were at near record lows. Since locking in those rates, the energy market has seen significant increases in the cost of electricity. To safeguard against future price increases, and to provide a more balanced budgetary model for electricity expenditures, it is recommended to execute an amendment to the contract known in the energy industry as blend and extend. The blend and extend model extends the term of the current contract and blends the current (lower) rate with future years' (higher) rate to average the net price per kilowatt across the remaining duration of the existing contract and future year(s) added to the contract term. The College has previously extended the contract with Constellation through December 2026 using the blend and extend methodology. When Tradition approached Constellation for forward-looking rates to continue the blend and extend practice this year, Constellation declined. Accordingly, the College is now seeking to lock in pricing for a future delivery contract with a new retailer who will offer the best market rates for the College as Tradition negotiates another blend and extend scenario.

Due to the deregulated market for electricity in Texas, the College must competitively procure electricity on the open market. Through the use of the Tradition Energy contract, the College is able to request rates that include a combination of possible variables including the term, the type of energy and capacity in order to select a stable supply of energy at the best market rate in a manner that complies with procurement requirements.

IMPACT OF THIS ACTION

Prices for electricity fluctuate daily and the exact day and price when the College will secure a rate cannot be determined with finality. The energy advisor, Tradition, will monitor electricity rates on the College's behalf and will advise the administration of the best time to lock in the extended term. When it is determined the proposed electricity rates are at their optimum, this action will authorize the Vice Chancellor of Fiscal Affairs to execute the new contract. This action will also provide a mechanism to allow us to budget for our electricity expenses more effectively.

Purchase Request #2
Regular Board Meeting January 30, 2023
Consideration of Approval to Extend Contract for Electricity

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The annual expenditure for electricity for the past five years ranged from \$2.3 - \$3.5 million dollars and varies based on actual usage and the contracted rate in effect. This action, combined with ongoing conservation efforts, is expected to keep future budgets close to the \$4,000,000 level. Approval for future expenditures for electricity will be requested annually and funded from the utilities operating budgets.

MONITORING AND REPORTING TIMELINE

The new contract will begin upon completion of the current contract set to expire in December 2026.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #3
Regular Board Meeting January 30, 2023
Consideration of Approval to Renew Contract for Custodial Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew the contract with GCA Education Services of Texas, Inc., an ABM Company, for custodial services.

BACKGROUND

Custodial services are necessary to ensure a clean and sanitary environment for all students, faculty, staff, and guests who utilize the College's buildings and facilities. The College requires specific levels of service be provided to meet the Association of Physical Plant Administrators of Universities and Colleges (APPA) Level 2 standards as well as the National Association for the Education of Young Children (NAEYC) accreditation standards for the childcare facility. The custodial contractor also ensures buildings with non-electronic door locking controls are accessible and secured as well as providing logistical support for college and community events.

Request for proposals #18-05 was issued October 9, 2017 to procure custodial services. The Board approved the original contract with GCA Education Services of Texas, Inc. on December 11, 2017.

IMPACT OF THIS ACTION

The custodial services contractor is responsible for cleaning and maintaining all college-owned and leased facilities comprised of 67 buildings, which is approximately 3.2 million square feet of classroom, office, and lab space, and support functions, across 474 acres. The custodial services contractor provides the necessary custodial services and event setup required to maintain the facilities in a clean, safe, and efficient manner.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$3,775,000 and will be funded from the facilities services department's 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the second of four one-year renewal options available. The new contract term will be February 19, 2023 through February 18, 2024.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
John Maslonka	281-542-2029	john.maslonka@sjcd.edu
Ron Andell	281-542-2016	ron.andell@sjcd.edu
Genevieve Scholes	281-998-6349	genevieve.scholes@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees authorize the Chancellor or her designee to enter into a contract to supply natural gas to support College operations.

BACKGROUND

The College has eleven natural gas meters that service all locations and facilities. Three of the high-volume accounts qualify for a discounted volume rate, but all are eligible for open-market competition. This requires the need to both competitively bid the natural gas distributor to ensure the College receives the most advantageous rate possible, and to hedge against price volatility. To minimize budget volatility, the College solicits pricing for term contracts on one-quarter of our predicted need each year, and then blends the pricing obtained by the contract extension.

The College has engaged the services of Tradition Energy to provide energy procurement and consulting services. The energy advisor will monitor natural gas rates on the College's behalf and solicit and secure prices in compliance with public bidding requirements. Tradition Energy has a contract through the Omnia (formerly US Communities) cooperative contracts program, contract number 2018-017, and complies with the competitive procurement requirements in Section 44.031 of the Texas Education Code and is permitted through Section 791.011(g) of the Texas Government Code.

IMPACT OF THIS ACTION

The College's current contract for natural gas with Constellation Energy expires in April 2026. Constellation is unable to bid volumes past that date due to transportation contract issues, so the College is obtaining future pricing from alternate suppliers to lock in portions of our future need and protect against potential spikes in gas pricing due to export demand. As natural gas prices fluctuate daily, the exact price the College will lock in is not known in advance. With the assistance of the energy advisor, the College will solicit proposals for future natural gas supplies and determine the most opportune vendors and time frames to secure pricing that is most beneficial to the College. This action will authorize the Vice Chancellor of Fiscal Affairs to execute an agreement to lock in a rate for all qualifying meters. This approach provides predictable pricing and limits volatility, allowing the College to budget with greater certainty.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

Using the above strategy, the College will be able to increase the probability of maintaining the annual spend for natural gas below \$500,000 per year for the foreseeable future. The expenditures will be funded from the annual utilities operating budgets.

MONITORING AND REPORTING TIMELINE

Representatives from the energy management and purchasing departments will work with the

Purchase Request #4
Regular Board Meeting January 30, 2023
Consideration of Approval to Contract for Natural Gas

energy consultant to obtain the best long-term value to the College. Energy management staff will continue energy optimization efforts.

ATTACHMENTS

None

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Chuck Smith	281-998-6341	charles.smith@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #5
Regular Board Meeting January 30, 2023
Consideration of Approval to Purchase Instructional Services for
Dual Credit and Early College Courses

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of instructional services for Dual Credit and Early College courses from Sheldon Independent School District (SISD) for various instructional departments at North Campus.

BACKGROUND

The College has memorandums of understanding with SISD to establish a dual credit and early college provider relationship and defines the responsibilities of both SISD and the College. The College is responsible for paying SISD for high school faculty who teach dual credit and early college courses at the high school during their regular workday at the appropriate adjunct rate of pay. Dual credit and early college courses taught at SISD vary each term in number and type, but generally include traditional academic courses like English, speech and technical courses like welding and cosmetology. The College has increased the use of credentialed high school faculty to teach these courses due to the benefits to both parties.

Sheldon Independent School District is a sole source provider of instructional services in their district and is exempt from the competitive bidding requirements per Texas Education Code §44.031(j). Sole source #1584 has been assigned.

IMPACT OF THIS ACTION

Using credentialed high school faculty to teach dual credit and early college courses at the high school is advantageous to the students as the faculty already work at the school and are familiar with the students, the classroom and school policies and procedures. In addition, post pandemic, it has been a challenge to hire faculty to teach these courses at the high school.

The payments during this fiscal year will cover 2.5 years of adjunct payments, portions of which are in arrears due to a breakdown in process. A new streamlined process has been designed to prevent future payment delays.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure for fiscal year 2023 for this request is \$250,000 and will be funded from various instructional departments' 2022-2023 operating budget. In the future, this expenditure is expected to be \$100,000 annually.

MONITORING AND REPORTING TIMELINE

The current memorandums of understanding with SISD have a term of five years.

ATTACHMENTS

None

Purchase Request #5
Regular Board Meeting January 30, 2023
Consideration of Approval to Purchase Instructional Services for
Dual Credit and Early College Courses

RESOURCE PERSONNEL

Joanna Zimmermann	281-476-1863	joanna.zimmermann@sjcd.edu
Alexander Okwonna	281-998-7315	alexander.okwonna@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #6
Regular Board Meeting January 30, 2023
Consideration of Approval to Purchase HVAC Boiler Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of heating, ventilation, and air conditioning (HVAC) boiler services from Lone Star Boilers, LLC for the facilities services department.

BACKGROUND

Lone Star Boilers, LLC has historically provided services to repair and maintain the HVAC boilers in college buildings. These services range from scheduled maintenance to unforeseen and emergency situations when a quick response is essential. Lone Star Boilers, LLC is able to provide a range of services that supports HVAC boiler, plumbing, and electrical services.

Lone Star Boilers, LLC has a contract through the Buy Board cooperative contracts program to provide HVAC boiler services, contract #638-21, which complies with the competitive procurement requirements per Texas Education Code §44.031 and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

Utilizing a reliable and responsive company such as Lone Star Boilers, LLC provides a critical resource to support the facilities services department, allowing them to quickly respond to service requests and repair needs. These services are also vital for the completion of planned maintenance and repairs. Without access to these services, the College would be hindered in its ability to quickly respond to issues which may negatively impact college operations.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$250,000 and will be funded from the facilities services department's 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ron Andell	281-542-2016	ron.andell@sjcd.edu
Genie Freeman-Scholes	281-998-6348	genevieve.scholes@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of electrical supplies from Dealers Electrical Supply Company for the facilities services department.

BACKGROUND

Dealers Electrical Supply Company has historically provided electrical supplies for college facilities. These services range from scheduled maintenance to unforeseen and emergency situations when a quick response is essential. Dealers Electrical Supply Company is able to provide a range of electrical supplies as needed.

Dealers Electrical Supply Company has a contract through the Buy Board cooperative contracts program to provide electrical supplies, contract #657-21, which complies with the competitive procurement requirements per Texas Education Code §44.031 and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

Utilizing a reliable and responsive company such as Dealers Electrical Supply Company to support the facilities services department allows them to quickly respond to service requests and repair needs. Without access to these supplies, the College would be hindered in its ability to quickly respond to issues which may negatively impact the College and its students.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$250,000 and will be funded from the facilities services department's 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ron Andell	281-542-2016	ron.andell@sjcd.edu
Genie Freeman-Scholes	281-998-6348	genevieve.scholes@sjcd.edu

Purchase Request #8
Regular Board Meeting January 30, 2023
Consideration of Approval to Purchase eLearning Consulting Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of consulting services for eLearning strategic planning, implementation, and market assessment from iBridge Group, Inc for the instructional innovation and support department.

BACKGROUND

Online learning offerings at the College, as a percentage of overall offerings, have increased significantly since Fall 2019. In the Fall 2019 semester, 21 percent of contact hours were generated by fully online offerings. The numbers provided by daily enrollment reports show that 39 percent of contact hours for Fall 2022 were generated by fully online learning. In addition, a Spring 2022 review of offerings indicated 26 associate degrees and 34 certificates are available fully online. Based on the continuing demand and interest for online offerings, the Strategic Leadership Team (SLT) made the decision to market online offerings under the name of San Jac Online beginning December 2022.

Expansion and support of fully online programs require the involvement of all areas across the College. To ensure quality and equitable delivery of programs and support for faculty and students, intentional decisions must be considered related to student expectations, personnel, service levels, other resource requirements, and operational responsibilities and practices. The SLT believes an outside consultant is needed to assist in evaluating these considerations in a timely manner.

iBridge has a contract through The Interlocal Purchasing System (TIPS) cooperative contracts program to provide consulting services, contract number 210101, that complies with competitive procurement requirements per Texas Education Code §44.031(a)(4) and is permitted through Texas Government Code §791.001(g).

IMPACT OF THIS ACTION

Through the iBridge contract, San Jacinto College will work with Anthology to develop a three-part eLearning strategy that includes strategic planning, implementation of the strategic plan, and assessment of progress at designated checkpoints. In conjunction with the eLearning strategy, work will also be performed to research and prioritize online programs for investment and development based on student and employer demand trends.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated expenditure for this request is \$240,000 and will be funded from the instructional innovation and support department's 2022-23 operating budget.

MONITORING AND REPORTING TIMELINE

Each of the components of the agreement will be monitored as they are developed. Monthly

Purchase Request #8
Regular Board Meeting January 30, 2023
Consideration of Approval to Purchase eLearning Consulting Services

reports will be provided to the SLT for review and input.

ATTACHMENTS

None

RESOURCE PERSONNEL

Laurel Williamson	281-998-6182	laurel.williamson@sjcd.edu
Niki Whiteside	281-991-2660	Niki.Whiteside@sjcd.edu
Farrah Khalil	281-998-6326	Farrah.Khalil@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the purchase of mechatronics equipment from Advanced Technology Consultants for the continuing & professional development (CPD) department.

BACKGROUND

Advanced Technologies Consultant has a contract through the Southeast Texas Region 5 cooperative contracts program to provide career and technical education equipment, supplies, and/or services, contract #20220402, which complies with the competitive procurement requirements per Texas Education Code §44.031(a)(4) and is permitted through Texas Government Code §791.001(g).

The items to be purchased include a universal robot including certification, a modular production system 204, a mechanical learning system, a DC and AC electricity system, sensors, and a meclab system. All these items will be combined to create an environment to teach industrial automation. Each separate item represents a different skill that a mechatronics or automation technician must possess.

IMPACT OF THIS ACTION

The skills students will gain as a result of learning to use these pieces of equipment are the same skills the aerospace industry requires of entry level electrical and mechanical technicians. The equipment will be housed at the EDGE Center as part of the College's aerospace training programs.

BUDGET INFORMATION

This is a one-time purchase of \$238,025 and will be funded from the Community Project Funding grant sponsored by Congressman Troy Nehls.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Tomoko Olson	281-998-6146	tomoko.olson@sjcd.edu
Jerelyn Hughes-Glenn	281-542-2066	jerelyn.glenn@sjcd.edu
Melissa Fuqua	281-998-6378	melissa.fuqua@sjcd.edu

Purchase Request #10
Regular Board Meeting January 30, 2023
Consideration of Approval to Renew Contract for Geofencing Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew a contract with CLARUS Corporation for geofencing services for the marketing department, public relations, and government affairs department.

BACKGROUND

The College uses a wide variety of advertising and outreach initiatives, including several digital tactics. Geofencing campaigns are a type of digital tactic well suited to community colleges because of the ability to hyper target and track ad performance. The ads are served on mobile phones and tablets, while also being displayed on laptops or desktop computers. CLARUS Corporation has exhibited a satisfactory record of service, provided strong campaign performance, community college expertise and best practices, along with excellent customer service. Their network allows the College to target individual addresses, whereas many vendors do not provide this option. Geofencing services provided by CLARUS Corporation are versatile, efficient, and a good value for the College's overall advertising budget.

Request for proposals #19-03 was issued January 9, 2019, to procure geofencing services. The Board approved the original contract with CLARUS Corporation March 4, 2019.

IMPACT OF THIS ACTION

Geofencing campaigns are a strategic form of advertising that work well for specific lists and well-defined targets, such as applicants in the enrollment funnel, to remind them of their next step, and ultimately to enroll in classes. Geofencing allows the College to utilize an efficient and effective outreach method instead of solely relying on broader digital methods of outreach that are not as targeted.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$200,000 and will be funded from the marketing, public relations, and government affairs department's 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the fourth of four one-year renewal options available. The new contract term will be March 5, 2023 through March 4, 2024.

ATTACHMENTS

None

Purchase Request #10
Regular Board Meeting January 30, 2023
Consideration of Approval to Renew Contract for Geofencing Services

RESOURCE PERSONNEL

Janet Cowey	281-991-2603	janet.cowey@sjcd.edu
Melissa Fuqua	281-998-6378	melissa.fuqua@sjcd.edu

Purchase Request #11
Regular Board Meeting January 30, 2023

Consideration of Approval to Renew Contract for Elevator Maintenance Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew the contract with Elevator Transportation Services for elevator maintenance services for the facilities services department.

BACKGROUND

The College maintains fifty-six (56) elevators, which are in service throughout all College locations and must comply with regulatory and accessibility requirements. The services required include compliance with regulatory codes, periodic condition inspections, routine preventive and corrective maintenance, emergency service, as well as occasional modernization upgrades.

Elevator Transportation Services, Inc. has a contract through the Region 5 ESC cooperative contracts program to provide these services, contract number 20171201, and complies with the competitive procurement requirements in § 44.031 of the Texas Education Code and is permitted through § 791.011(g) of the Texas Government Code.

IMPACT OF THIS ACTION

These services are imperative to ensure compliance with state and local requirements for certification, safety, and serviceability of existing and future elevator systems across the College which service the students, faculty, and staff.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$170,000 and will be funded from the facilities services department's 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

This renewal will exercise the final of four one-year renewal options available. The new contract term will be February 1, 2023 through January 31, 2024.

ATTACHMENTS

None

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
John Maslonka	281-542-2029	john.maslonka@sjcd.edu
Ron Andell	281-542-2016	ron.andell@sjcd.edu
Genevieve Scholes	281-998-6349	genevieve.scholes@sjcd.edu

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure for apartment leases at Hawthorne at Preston LLC (Hawthorne at Crenshaw Apartments) for the South Campus athletics department.

BACKGROUND

The College has two NJCAA Division I athletics teams. Division I sports award full scholarships that include room, board, tuition, and books. The South Campus athletics department provides eighteen full scholarships distributed among twenty-four softball players. The awards include housing for eighteen athletes on the softball team at apartments located near the South Campus. For the past three years, the student-athletes lived in a different complex near campus. Recently, because of frequent changes in management and reduced security measures at the apartments, it was determined moving the student-athletes to another apartment complex would be prudent to better ensure their safety.

The rental of real property is exempt from competitive bidding per Texas Education Code § 44.031(f).

IMPACT OF THIS ACTION

A thorough search was conducted to find an alternate complex that could accommodate all the players in a short period of time. The leasing of nine units at this new apartment complex provides student-athletes with safer housing that is still relatively near campus. This action ensures the College is meeting scholarship allowances according to NJCAA rules.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The new leases were secured in November 2022 and will go through June 2023. The estimated expenditure for this request is \$157,000 and will be funded from the South Campus athletics department's 2022-2023 auxiliary budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

RESOURCE PERSONNEL

Allatia Harris	281-459-7140	allatia.harris@sjcd.edu
Kelly Saenz	281-922-3413	kelly.saenz@sjcd.edu
Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu

Purchase Request #13
Regular Board Meeting January 30, 2023

Consideration of Approval to Contract for Cosmetology Supplies and Equipment

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve contracts with multiple cosmetology supply companies to provide equipment and consumables for the North and South cosmetology programs.

BACKGROUND

The cosmetology departments purchase beauty products, supplies, and equipment for faculty and student use to teach and refine hands-on skills and on-campus client salon simulation. Hair grooming, facial, barbering, and manicure supplies, products, and equipment are included in the wide array of consumables and supplies utilized during instruction and training.

Invitation for bids #23-11 was issued on December 21, 2022, to procure cosmetology supplies and equipment, which complies with the competitive procurement requirements per § 44.031(a) of the Texas Education Code. Eight responses were received, and it was determined the bids submitted by the following companies will provide the best value to the College: Armstrong McCall (Blume Beauty Supply Inc), Armstrong McCall of Baytown, BAK Global LLC, Clutch Barber Supply, DFW East, La Marquise, Inc., Marianna Industries, Inc., RDA Promart (Houston Project LLC), and The Burmax Co., Inc.

IMPACT OF THIS ACTION

Students must practice salon services as part of their curriculum to earn their certificate in the cosmetology program with the intent to begin a career in the beauty industry. Without these necessary supplies and equipment, the student’s practical skills and client skills would be compromised.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure is \$150,000 and will be funded from the North and South cosmetology departments’ 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

Each supplier’s initial one-year award term will commence on or after February 1, 2023, with renewal options of four one-year terms.

ATTACHMENTS

Attachment 1 - Tabulation

RESOURCE PERSONNEL

Tiffany Burton	281-998-7452	tiffany.burton@sjcd.edu
Mary Lindsay	281-998-3587	mary.lindsay@sjcd.edu
Angela Klaus	281-998-6322	angela.klaus@sjcd.edu

ATTACHMENT NO. 1

**IFB 23-11 Cosmetology Supplies and Equipment
Bid Tabulation**

	Vendor Name	Percentage Off Catalog Price
1	RDA Promart (Houston Project LLC)	30%
2	Clutch Barber Supply DFW East	10%
3	La Marquise, Inc	10%
4	The Burmax Co., Inc	5%
5	Armstrong McCall (Blume Beauty Supply Inc)	0%
6	Armstrong McCall of Baytown	0%
7	Marianna Industries, Inc.	0%
8	BAK Global	0%

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve contracts with Amber Green Deli Group, Antonio's Pizza, Azalea Creek Catering, CityView Catering, and Texas Taco Cabana to provide catering services for college events.

BACKGROUND

Full-service catering services are frequently used by the College for a myriad of on-campus events. It is not uncommon to have multiple college events scheduled simultaneously. Having access to more than one full-service catering firm enables the College to receive competitive pricing, ensure availability, and accessibility to a variety of meal options.

Request for proposals #23-13 was issued on November 7, 2022, to procure catering services. Six responses were received and evaluated by a team comprised of representatives from the Chancellor's, external relations, and the provost offices who determined the proposals submitted by Amber Green Deli Group, Antonio's Pizza, Azalea Creek Catering, CityView Catering, and Texas Taco Cabana will provide a diverse selection of options for the College.

IMPACT OF THIS ACTION

The College hosts a variety of events which are best supported by having several full-service catering companies available to provide a wider array of options to the College. Additionally, as the number of events that require catering on each campus grows, having multiple options to select from will allow the opportunity to tailor meals to meet the requirements of each event. This also distributes the opportunity to work with the College beyond one firm.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for catering services is \$145,000 and will be funded from multiple departments' 2022-2023 operating budget and subsequent year budget.

MONITORING AND REPORTING TIMELINE

The initial one-year award term will commence on February 6, 2023, with renewal options of four one-year terms.

ATTACHMENTS

Attachment 1 – Tabulation

RESOURCE PERSONNEL

Ann Kokx-Templet	281-998-6103	ann.kokx-templet@sjcd.edu
Farrah Khalil	281-998-6326	farrah.khalil@sjcd.edu

RFP 23-13
Full Catering Services
Attachment 1 – Tabulation

#	Vendors	Section 1: Firm Experience	Section 2: Personnel Experience	Section 3: Customer Service	Section 4: References	Price Proposal	Total Points
	<i>Total Points</i>	<i>20</i>	<i>20</i>	<i>20</i>	<i>10</i>	<i>30</i>	<i>100</i>
1	Amber Green Deli Group	13.50	18.00	16.00	10.88	6.84	65.22
2	CityView Catering	11.25	15.00	16.00	11.63	11.16	65.04
3	Azalea Creek Catering	7.50	8.00	6.50	10.31	28.63	60.94
4	Texas Taco Cabana	9.75	12.25	12.25	6.00	15.00	55.25
5	Antonio's Pizza and More	6.00	8.00	7.00	10.13	22.99	54.12
6	Outback Steakhouse of Florida	Non-Responsive*					

* Proposal was incomplete and deemed non-responsive

Purchase Request #15
Regular Board Meeting January 30, 2023

Consideration of Approval of Additional Funds for Landscaping Services

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve the expenditure of additional funds for general landscaping services from Yellowstone Landscape (Yellowstone) for the facilities services department.

BACKGROUND

Yellowstone Landscape provides general landscaping services, which includes labor and equipment to service each of the campuses as well as the District Administration grounds. Yellowstone also performs larger projects not included in the scheduled recurring services such as field mowing, mulching, tree trimming, and creek and shoreline cleanup when needed. The additional funding request is due to an increase in the contracted rate of two percent as well as several large-scale non-standard projects to improve the overall appearance of the campuses prior to dignitary visits. There are also several landscaping refresh projects planned that fall outside the normal scope of services provided.

Request for proposals #18-19 to procure landscaping services was issued in March 2018 and initially awarded in June 2018.

IMPACT OF THIS ACTION

Outsourcing some of the landscaping services is necessary due to the limited size of the College's grounds-keeping staff. Yellowstone continues to augment the existing in-house staff to maintain the aesthetics of the grounds by performing essential lawn maintenance duties to preserve service levels in accordance with the College's grounds-keeping standards. Restoration and maintenance of landscaping is necessary to ensure an aesthetically pleasing and attractive campus image.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

In June 2022, the Board approved an annual expenditure of \$610,000 for general landscaping services. This request will increase the approved amount by \$300,000 for a total of \$910,000. This additional expenditure will be funded from the facilities services department's 2022-2023 operating budget.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

None

Purchase Request #15
Regular Board Meeting January 30, 2023
Consideration of Approval of Additional Funds for Landscaping Services

RESOURCE PERSONNEL

Bryan Jones	281-998-6343	bryan.jones@sjcd.edu
Ron Andell	281-542-2016	ron.andell@sjcd.edu
Genie Freeman-Scholes	281-998-6349	genevieve.scholes@sjcd.edu

**Purchase Request #16
Regular Board Meeting January 30, 2023
Consideration of Approval to Renew Contract for
Direct Mail Marketing Campaign Services**

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees renew the contract with Academic Marketing Services, LLC (Academic Marketing) for direct mail marketing campaign services for the external relations department.

BACKGROUND

Request for proposals #19-12 was issued in January 2019 to procure direct mail marketing campaign services. The Board approved the original contract with Academic Marketing on March 1, 2019, to provide a new direct mail marketing magazine, Senior Focus.

Academic Marketing will provide turnkey magazine services geared specifically toward senior residents (age 55+) living in the San Jacinto College taxing district as well as to San Jacinto College retirees. Content will be provided from the external relations department; however Academic Marketing is responsible for the design, printing, and shipping of the physical copies of the publication three times per year (winter, summer, and fall). Additionally, Academic Marketing creates an online edition that is viewable across multiple devices. The contractor also provides website and platform analytics.

IMPACT OF THIS ACTION

The Senior Focus publication enhances the overall awareness and impression seniors (those age 55+ who live in the College's taxing district) have of San Jacinto College and the offerings geared toward this audience. The publication is used to educate and inform readers of the various activities, classes, and stories that may impact them and their families. Content focuses on lifelong learning services and classes, students and faculty members that are in the same age range as the readership, and various topics that are of specific interest to this audience.

While the readership of this publication may not be one of the College's main student groups, they do influence others that are within the target audience. Some content may focus on programs geared toward younger students, but it is presented in a manner to be of interest to the specified audience and the role they may have in the higher education decision-making process. Stories may contain anecdotal, factual, and or statistical information that the readership could share with those interested in attending San Jacinto College.

This product is an awareness piece that places San Jacinto College at the forefront of residents' minds three times per year. The content is geared toward the specific audience, it is relevant, timely, and specific to their needs

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

The estimated annual expenditure for this request is \$140,000 and will be funded from the external relations department's 2022-2023 operating budget and subsequent year budget.

**Purchase Request #16
Regular Board Meeting January 30, 2023
Consideration of Approval to Renew Contract for
Direct Mail Marketing Campaign Services**

MONITORING AND REPORTING TIMELINE

This renewal will exercise the third of three one-year renewal options available. The new contract term will be March 5, 2023 through March 4, 2024.

ATTACHMENTS

None

RESOURCE PERSONNEL

Amanda Fenwick	281-998-6160	amanda.fenwick@sjcd.edu
Melissa Fuqua	281-998-6378	melissa.fuqua@sjcd.edu

Item "A"
Regular Board Meeting January 30, 2023

Approval of the Minutes for the December 12, 2022, Workshop and Regular Board Meeting

RECOMMENDATION

The Chancellor requests that the Board of Trustees approve the minutes for the December 12, 2022, Workshop and Regular Board Meeting.

San Jacinto College District Board Workshop December 12, 2022

The Board of Trustees of the San Jacinto Community College District met for a Board Workshop at 5:15 p.m., Monday, December 12, 2022, in Room 201 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

MINUTES

	Board Workshop Attendees:	Board Members: Marie Flickinger, Erica Davis Rouse, Dan Mims, John Moon, Jr. (absent), Keith Sinor, Dr. Ruede Wheeler, Larry Wilson Chancellor: Brenda Hellyer Other: Lupe Garcia (Whitley Penn), Carin Hutchins, Andrew Jennett (Whitley Penn), Mandi Reiland, Laurel Williamson, Teri Zamora
	Agenda Item:	Discussion/Information
I.	Call the Meeting to Order	Board Chair, Marie Flickinger, called the workshop to order at 5:16 p.m.
II.	Roll Call of Board Members	Board Chair Flickinger conducted a roll call of the Board members: Erica Davis Rouse Marie Flickinger Dan Mims John Moon, Jr. (absent) Keith Sinor Dr. Ruede Wheeler Larry Wilson
III. ,	Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes: Legal Matters and Personnel Matters	Board Chair Flickinger adjourned to closed session at 5:17 p.m. The Board members listed above as attending, Chancellor Brenda Hellyer, Teri Zamora, and Mandi Reiland were present for the closed session. a. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law. It was determined that no legal matters needed to be discussed.

		<p>b. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.</p>
IV.	Reconvene in Open Meeting	Board Chair Flickinger reconvened to open meeting at 5:45 p.m.
<p>Laurel Williamson, Carin Hutchins, and the representatives from Whitley Penn joined the meeting.</p>		
V.	Review of 2021-2022 Annual Comprehensive Financial Report	<p>Teri Zamora introduced Lupe Garcia, Andrew Jennett, and Carin Hutchins who led the preparation and finalization of the 2021-2022 Annual Comprehensive Financial Report (ACFR).</p> <p>Lupe provided an overview of the annual financial statement audit and federal and state single audit. He presented on the audit process, results of the audit, and financial statement highlights. The purpose of the financial statement audit is to express an opinion as to whether or not the financial statements are fairly stated and presented in accordance to generally accepted accounting principles. The opinion of the auditor explains that management has prepared this document and the information included is prepared in accordance with standards and is materially correct. The College’s financial statements received a “clean” opinion.</p> <p>Major programs tested in the federal and state single audit included:</p> <ul style="list-style-type: none"> • Federal Major Programs <ul style="list-style-type: none"> ○ Student Financial Aid Cluster ○ Higher Education Emergency Relief Fund (HEERF) and Governor’s Emergency Education Relief (GEER) ○ Carl D. Perkins Grant • State Major Programs <ul style="list-style-type: none"> ○ Texas Educational Opportunity Grant (TEOG) <p>There was one finding that was reported related to eligibility with TEOG. In their sample of 40, the auditors found one student was awarded incorrectly due to their</p>

		<p>family contribution exceeding over the program’s threshold. The student was one of 47 who had been awarded on a manual basis. After reviewing that population, three more instances were found and resulted in a corrective action plan being articulated by the College.</p> <p>Lupe provided details on other items that resulted in a management letter including:</p> <ul style="list-style-type: none"> • One procurement card holder’s credit limit was increased without indicating that it was a temporary increase in the system. • The return of Title IV funds in one category were affected by manual calculation errors. • Formal written documentation of the process used to review student refunds is needed. • Three of ninety-nine Employee Personnel Action Forms (EPAFs) tested were not routed to the Office of Grants Managements for approval. <p>Lupe provided an overview of required communications and covered significant risks and accounting estimates. The two significant accounting estimates are the College’s liabilities and related inflows and outflows for our pension and other post-employment benefit liabilities. There were no disagreements with management regarding the application of accounting principles and estimates of any auditing or financial related matters. There were no uncorrected misstatements to report. Lupe thanked the San Jacinto College team for their willingness to cooperate and answer all questions in a timely manner.</p> <p>He provided a high-level overview of the College’s statement of net position compared to the prior fiscal year (FY) 21. FY22 had a net position of \$79 million, which is an increase of \$5 million compared to FY21. The College’s proportionate share of the Net Pension Liability (NPL) based on the Teacher Retirement System of Texas (TRS) for FY22 was \$20.6 million, which is a decrease of \$25.5 million compared to FY21. He noted that information utilized annually for this calculation lags one year statewide due to information from TRS not being available until a year later. The College’s proportionate share of the Net Other Post-Employment Benefits (OPEB) liability based on the Employees</p>
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		<p>Retirement System of Texas for FY22 was \$115.8 million, which is an increase of \$8.5 million from FY21. The College’s total revenues for FY22 total \$299 million, which is an increase of \$18 million from FY21. The College’s total expenses for FY21 total \$294 million, which is an increase of \$14 million from FY21.</p> <p>Larry Wilson questioned what would comprise the College’s bad debts. Teri Zamora responded that this is comprised of two parts: students who enter installment plans and don’t complete and pay on the plan and students who receive financial aid and then withdraw. The College is required to pay the federal government back for financial aid students on the unearned portions received before withdrawing, dependent upon the date of withdrawal. Brenda added that the College has a process for collections, including turning aging accounts over to a collection agency to continue to collect outstanding payments.</p> <p>Brenda informed the Board members that they received a copy of the management letter which highlights details on the issues listed above. This letter also has responses from the College and the corrective action plan to fix these items. The finding on the TEOG is not in this letter but is in the Annual Comprehensive Financial Report (ACFR), which was provided to the Board members.</p> <p>Brenda, Teri, and the Board thanked the representatives from the Whitley Penn and the College team for their work on the audit.</p>
<p>VI.</p>	<p>Review of Highlights from 2021-2022 Financials</p>	<p>Teri provided an overview of the College’s highlights from its 2021-2022 financials. The College had \$90.1 million in unrestricted cash and unrestricted investments in FY22, which is an increase of \$2.1 million compared to FY21. The College had five and a half months of excess cash on hand at the end of August 2022. Previously, a portion of the excess cash was used to prepay callable debt. Currently, the College no longer has callable debt until 2025. A recommendation to designate some of this cash for capital expenditures will be brought forward to the Board at a later date.</p> <p>The College’s unrestricted net assets as of August 31, 2022, is negative \$63.3 million, which is a \$10 million</p>

		<p>decrease from last year. The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) has set up a schedule to help demonstrate how the Unrestricted Assets Net of Plant and Plant-Related Debt (UNAEP) is calculated to remove the effect of various non-cash liabilities from the College's Unrestricted Net Asset balance. Teri provided an overview of this schedule and what all is included in this calculation.</p> <p>Brenda added that this is what is reported to SACSCOC for our five- and ten-year reports to demonstrate the College's financial stability.</p> <p>Teri stated that the SACSCOC implemented a position statement after the pandemic and provided an overview of that statement.</p> <p>She provided a high-level overview of the results from the College's changes in operating results which includes increases or decreases in operating revenues, non-operating revenues, and operating expenses. The College had a \$21.9 million increase in Operating Revenues, primarily coming from federal COVID-related funding. On the expense side, Scholarships and Fellowships experienced an increase of \$11.3 million, due to both federal COVID-related funding and to funds awarded to 2021 high school graduates enrolled under the 21Forward program funded by the San Jacinto College Foundation from the MacKenzie Scott donation.</p> <p>Brenda added the state funding that the College receives for contact hours or student success points was flat last year to this year. The overall \$7.2 million decrease in state appropriations that is shown is related to the state's portion of the pension and post-employment liabilities that are calculated in compliance with Governmental Accounting Standards Board (GASB) 68 and GASB 75.</p> <p>Brenda added that this handout displaying the highlights is to provide a framework for what the Board saw in the ACFR to help provide some more clarity and provide an understanding of the financial position.</p> <p>Dan Mims asked if this is the College's last year of HEERF.</p>
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		<p>Teri responded that everyone who received HEERF was given an extension through June 2023.</p> <p>Keith Sinor asked if other College’s financials are public information so we can see how we compare to them. Teri responded that Colleges are required to post their Annual Comprehensive Financial Report on their website in January, so all of this information is public. Teri responded that she would bring a comparison of the College’s financials to the ten largest colleges in our region to a future board meeting.</p>
<p>Carin Hutchins and the representatives from the audit firm left the workshop.</p>		
<p>VII.</p>	<p>Update on New Programs</p> <ul style="list-style-type: none"> • Heavy Equipment/Crane Technology (Diesel Technology) AAS Degree Program • Biotechnology Laboratory Sciences AAS Degree Program • Engineering Technology AAS Degree Program • Plumbing Certificate 	<p>Brenda explained that these are new programs we plan to take next steps on, but none require Board action at this time.</p> <p>Dr. Laurel Williamson provided an overview of the new programs:</p> <ul style="list-style-type: none"> • Heavy Equipment/Crane Technology (Diesel Technology) AAS Degree Program • Biotechnology Laboratory Sciences AAS Degree Program • Engineering Technology AAS Degree Program • Plumbing Certificate <p>The Diesel Heavy Equipment/Crane Technology program will be an Associate of Applied Science (AAS) degree but does not require a substantive change or Board approval since it is related to the College’s current diesel program. This program also does not require any additional faculty positions. The program will kick off this summer.</p> <p>Brenda added that this program is taking the current diesel program and adding more electronics and hydraulics. This change is in response to feedback from the advisory committee.</p> <p>Dan commented that this program is timely as he had a friend in need of a course on mechanics and put him in touch with Dr. Alexander Okwonna. This type of work is in high demand in our region, and employees make good money.</p>

	<p>Laurel stated that the Biomanufacturing Laboratory Sciences AAS Degree Program is still in the research phase but is a high demand industry in the Houston area. This program will be housed at Generation Park. Dr. Christopher Wild and Dr. Destry Dokes will lead the development of this program.</p> <p>Keith asked if Generation Park has been able to attract biomanufacturing companies that they would like to include at the facility.</p> <p>Brenda responded that they are still recruiting companies. She provided an overview of the press release that went out explaining the partnership with the National Institute for Bioprocessing Research and Training (NIBRT) and the College. She explained that a 62,000 square foot facility is being built at Generation Park to house biomanufacturing companies, and the College is hoping to rent some space in this facility. The companies have not been confirmed but research is being done to determine the best partners. She explained the next steps to get this degree implemented and provided a timeline. We anticipate this program will be offered Spring 2024.</p> <p>Larry asked about faculty who will teach courses for this program.</p> <p>Brenda responded that Dr. Wild and Dr. Okwonna have experience in this program, but we will need to look at faculty for the technician piece.</p> <p>Laurel explained that Engineering Technology will be an AAS Degree Program. We will be able to use some of our faculty who teach engineering, but this program is also heavy on math. This role is not an engineer but is a technical support person who works alongside an engineer. We think our initial population in this program will come from students who are enrolled in the non-credit program at the EDGE Center.</p> <p>Brenda added the advisory committee at the EDGE Center has been the lead on this program based on hearing that there is a demand for this type of degree.</p> <p>Laurel covered the plumbing occupational certificate that will be offered at the North Campus. Plumbing is a</p>
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		<p>high demand area with good wages, so we would like to implement this program as soon as possible.</p> <p>Keith asked if the College has offered a program like this previously. Laurel responded that the College offers construction management, but this does not prepare students for a job in plumbing.</p> <p>Brenda added that the College will be hiring a full-time faculty member for this program.</p> <p>The Board members were supportive of the plan for the new programs.</p>
VIII.	Update on State and Federal Legislative Sessions and the Texas Commission on Community College Finance	<p>Brenda provided an overview of the State and Federal legislative sessions.</p> <p>On the Federal side, the National Defense Reauthorization Act passed and included in the Act was \$30 million in grants for Maritime Centers of Excellence. Congresswoman Garcia, Congressman Babin, and Congressman Weber were all supportive of this Act.</p> <p>On the State side, there have been more than 1,000 bills pre-filed for the 88th legislative session. Teri Crawford has been reading and tracking the bills that could apply to San Jacinto College. Opening day for the 88th Legislative Session is January 10, 2023. Brenda and Teri have had multiple meetings with members to ensure they are aware of the Community College Finance Commission recommendations. On Wednesday, January 25, the Gulf Coast Consortium of Community Colleges will host a reception for our elected officials and their staff at the Bob Bullock Museum in Austin. The Community College Student Day at the Capitol will take place on January 26. San Jacinto College will have students attending.</p> <p>Brenda added that we are monitoring how the property tax relief will impact the College’s revenue.</p>
IX.	Review of Board Election Calendar	<p>Teri provided an overview of the Board election timeline. She covered pre-election activities and election activities. The Board of Trustees will order the election,</p>

		<p>which will be held May 6, 2023, at the next Board meeting on January 30, 2023. The first day of the filing period is January 18 and the deadline is February 17. The deadline to be a write-in candidate is February 21. The first day of early voting is April 24, and the last day of voting is May 2.</p>
X.	Review of Calendar	<p>Brenda reviewed the Board calendar and asked the Board to let Mandi Reiland know if they would like to attend any of the listed events.</p> <p>Dan commented that he will attend the College Community Day at the Capitol.</p> <p>Erica Davis Rouse commented that she will attend the Board of Trustees Institute instead of attending the ACCT National Legislative Summit.</p> <p>Brenda informed the Board that we are looking at having a retreat in January or February and will look at date options.</p>
XI.	General Discussion of Meeting Items	<p>Brenda asked if the Board members have any questions on any of the items in the Board book.</p> <p>Larry asked if the Memorandum of Understanding (MOU) with Humble ISD is applicable to all the students in Humble ISD or San Jacinto College’s taxing district only.</p> <p>Brenda responded that this MOU is applicable to all students in Humble ISD, but our focus is Summerwood High School by Generation Park.</p> <p>Larry asked if the entire Humble ISD receives a financial break.</p> <p>Brenda responded that students would get the same 75 percent waiver on in-district or out-of-district tuition that all the College’s dual credit students receive.</p> <p>Brenda reminded the Board that they approved a delegation for \$190,000 to purchase up to three manual transmission tractors in November 2022. The College was able to accept the bids on two of the tractors for \$150,000 but will not be able to purchase the third one due to the competitive market. This was through grant</p>

		funding so we will look at other options to make up the difference.
XII.	Adjournment	Board Chair Flickinger, adjourned the workshop at 6:52 p.m.

**San Jacinto College District
Regular Board Meeting Minutes**

December 12, 2022

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m., Monday, December 12, 2022, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas for a regular Board Meeting.

Board of Trustees: Erica Davis Rouse, Assistant Secretary
Marie Flickinger, Chair
Dan Mims
John Moon, Jr., Vice Chair (absent)
Keith Sinor, Secretary
Larry Wilson
Dr. Ruede Wheeler

Chancellor: Brenda Hellyer

Others Present:

Sukki Choi	Tomoko Olson
LeAnderay Collins	Esmeralda Parrales
Jacquelynn Conger	Allen Pigeon
Teri Crawford	JR Ragaisis
Destry Dokes	Sandra Ramirez
Andrea DuBois	Mandi Reiland
Dianne Duron	Heather Rhodes
Ira Edwards Jr.	Shelley Rinehart
Teddy Farias	Eddy Ruiz
Rachel Garcia	Sally Sanchez
Allatia Harris	Shawn Silman
Bo Hopper	Janice Sullivan
Carin Hutchins	Earle Thomas
Sallie Kay Janes	Kenneth Tidwell
Matt Keim	Karen Wheeler
Aaron Knight	Van Wigginton
Ann Kokx-Templett	Chris Wild
Kevin Morris	Laurel Williamson
Chelsea Nakayama	Teri Zamora
Sabrina Naulings	Joanna Zimmermann
Alexander Okwonna	

Call the Meeting to order: Chair Flickinger called the Regular Meeting of the Board of Trustees to order at 7:01 p.m.

Roll Call of Board Members: Chair Flickinger conducted a roll call of the Board members:
Erica Davis Rouse
Marie Flickinger

Dan Mims
John Moon, Jr. (absent)
Keith Sinor
Dr. Ruede Wheeler
Larry Wilson

Moment of Silence, Invocation, and Pledges to the Flags: The moment of silence and invocation were given by Dr. Allatia Harris. The pledges to the American flag and the Texas flag were led by Keith Sinor.

Special Announcements, Recognitions, Introductions, and Presentations:

1. Teri Zamora recognized the Fiscal Affairs department for receiving the Certificate of Achievement for Excellence in Financial Reporting.
2. Teri Zamora and Sheriff Ira Edwards presented the Agency Trilogy Award from the FBI-LEEDA (Law Enforcement Executive Development Association).

Student Success Presentations:

1. Dr. Aaron Knight and George González presented an update on Transfer Report and Transfer Work/Initiatives (through the lens of equity).

Communications to the Board: The following items were reviewed and distributed to the Board as communication items.

1. A thank you was sent to the Board from Tammy Mizell and Kelly Mizell, for the plant sent in memory of their mother.
2. December 2022 Opportunity News
3. Fall 2022 Senior Focus
4. Fall 2022 Career Focus

Public Comment: There were no citizens desiring to speak before the Board.

Informative Reports: Chair Flickinger indicated such reports were available in the Board documents and online.

- A. San Jacinto College Financial Statements
 - a. San Jacinto College Financial Statements October 2022
 - b. San Jacinto College Monthly Investment Report October 2022
- B. San Jacinto College Foundation Financial Statements
 - a. October 2022
 - b. Financial Audit Years Ended June 30, 2022 and 2021
- C. Capital Improvement Program

Motion 10238 Consideration of Approval of Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Amendment to the 2022-2023 Budget for Restricted Revenue and Expenses Relating to Federal and State Grants.

**Amendment to the
2022-2023 Budget for
Restricted Revenue
and Expenses
Relating to Federal
and State Grants**

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10239
Consideration of
Acceptance of the
2021-2022 Annual
Comprehensive
Financial Report**

Motion was made by Keith Sinor, seconded by Dan Mims, for acceptance of the 2021-2022 Annual Comprehensive Financial Report.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10240
Consideration of
Approval of Tuition
Discount for
Employee Dependents
and Spouse**

Motion was made by Ruede Wheeler, seconded by Erica Davis Rouse, for approval of Tuition Discount for Employee Dependents and Spouse.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10241
Consideration of
Approval of 2023-
2024 Academic
Calendar**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of 2023-2024 Academic Calendar.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10242
Consideration of
Approval of
Memorandum of
Understanding with
Sheldon ISD for
KNIT Dual Credit
Program**

Motion was made by Larry Wilson, seconded by Erica Davis Rouse, for approval of Memorandum of Understanding with Sheldon ISD for KNIT Dual Credit Program.

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson

Nays: None

**Motion 10243
Consideration of
Approval of
Memorandum of
Understanding with**

Motion was made by Dan Mims, seconded by Keith Sinor, for approval of Memorandum of Understanding with Humble ISD for Dual Credit.

Motion Carried.

Humble ISD for Dual Credit Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

Consideration of Approval of Rescission of Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center - First Reading (Informational Item) Consideration of Approval of Rescission of Policy VI-R: Policy on Enrollment in San Jacinto College Children's Center - First Reading (Informational Item).
No vote required.

Motion 10244 Consideration of Purchasing Requests Motion was made by Ruede Wheeler, seconded by Keith Sinor, for approval of the purchasing requests.

Purchase Request #1 Repair and Maintenance Services for Semi-Trucks and School Buses	\$150,000
Purchase Request #2 Service Desk Software	160,943
Purchase Request #3 Renew Contract for Steel Supplies	130,000
Purchase Request #4 Renew Contract for Printing Services	<u>125,000</u>
TOTAL OF PURCHASE REQUESTS	\$565,943

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

Motion 10245 Consent Agenda Motion was made by Larry Wilson, seconded by Dan Mims, to approve the consent agenda.

- A. Approval of the Minutes for the November 7, 2022, Workshop, and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, 2022-2023 PT Hourly Rate Schedule, Extra Service Agreements
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on January 30, 2023

Motion Carried.

Yeas: Davis Rouse, Mims, Sinor, Wheeler, Wilson
Nays: None

**Items for Discussion/
Possible Action**

There were no additional items discussed.

Adjournment:

Chair Marie Flickinger adjourned the meeting at 7:41 p.m.

ADMINISTRATION RECOMMENDATION/REPORT

The administration recommends that the Board of Trustees approve budget transfers for November and December 2022 which have been made in accordance with appropriate accounting procedures.

BACKGROUND

Adoption of the budget by the Board of Trustees prior to September 1 of each year serves as the authorization to expend funds for the next fiscal year. The budget is adopted by functional classification (or cost elements: Instruction, Public Service, Academic Support, Student Services, Institutional Support, and Operation and Maintenance of Plant) as defined by the National Association of College and University Business Officers (NACUBO). Realizing that the budget is a living document that reflects the evolving needs of the College in terms of meeting goals and objectives, occasional movement of budgeted funds between cost elements is desirable and warranted. The budget transfers under consideration represent previously authorized expenditures that are requested to be reclassified from one cost element to another cost element.

IMPACT OF THIS ACTION

Approval of the budget transfers allows the College to more effectively utilize existing resources in fulfilling its instructional objectives.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This request is a reclassification of existing authorizations.

MONITORING AND REPORTING TIMELINE

None

ATTACHMENTS

Attachment 1 – Budget Transfers for November 2022
Attachment 2 – Budget Transfers for December 2022

RESOURCE PERSONNEL

Teri Zamora	281-998-6306	teri.zamora@sjcd.edu
Carin Hutchins	281-998-6109	carin.hutchins@sjcd.edu
Dianne Duron	281-998-6347	dianne.duron@sjcd.edu

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers related to Fiscal Year 2022-23
 for November 2022

ELEMENT OF COST	DEBIT	CREDIT
INSTRUCTION	\$ 29,597	\$ 118,105
PUBLIC SERVICE	\$ -	\$ -
ACADEMIC SUPPORT	\$ 31,105	\$ 157,283
STUDENT SERVICES	\$ 96,671	\$ 167,287
INSTITUTIONAL SUPPORT	\$ 265,758	\$ 7,233
PHYSICAL PLANT	\$ 26,777	\$ -
AUXILIARY ENTERPRISES	\$ -	\$ -
	\$ 449,908	\$ 449,908

SAN JACINTO COLLEGE DISTRICT
 Budget Transfers related to Fiscal Year 2022-23
 for December 2022

ELEMENT OF COST	DEBIT	CREDIT
INSTRUCTION	\$ 51,560	\$ 375,260
PUBLIC SERVICE	\$ -	\$ -
ACADEMIC SUPPORT	\$ 649	\$ 102,612
STUDENT SERVICES	\$ -	\$ 221,780
INSTITUTIONAL SUPPORT	\$ 569,611	\$ 4,572
PHYSICAL PLANT	\$ 82,405	\$ -
AUXILIARY ENTERPRISES	\$ -	\$ -
	\$ 704,224	\$ 704,224

RECOMMENDATION

The administration recommends that the Board of Trustees approve the following Affiliation Agreements:

Central Campus

Department

Medical Laboratory

Affiliation Entity

Kingspoint Laboratory

North Campus

Department

Health Information Management &
Medical Assisting

Affiliation Entity

Premier Health Care Group

Health Information Management

Emergency Hospital Systems

Mental Health

Santa Maria Hostel, Inc.

Mental Health

Kemah Palms Recovery

Nursing

YMCA Children’s Academy at Moody Ley

Medical Assisting

Her Down There, LLC

South Campus

Department

Occupational Therapy Assistant

Affiliation Entity

Houston Methodist Baytown

Physical Therapy Assistant

U.S. Physical Therapy

RATIONALE

The Affiliation Agreements were reviewed by the College’s external legal counsel.

FISCAL IMPLICATIONS TO THE COLLEGE

N/A

CONTACT PERSONNEL

Daniel J. Snooks, Attorney
Laurel Williamson

281-998-6184

laurel.williamson@sjcd.edu

Item “E”
Regular Board Meeting January 30, 2023
Approval of the Next Regularly Scheduled Meeting

RECOMMENDATION

The next regularly scheduled meeting of the Board of Trustees will be Monday, March 6, 2023.